



AGENDA
COMMUNITY IMPROVEMENT COMMISSION
TUESDAY, April 12, 2016 @ 4:00 P.M.
Executive Conference Room, 125 E AVENUE B

1. ROLL CALL

- | | | |
|-----------------------------------|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> Roberson | <input type="checkbox"/> Rice | <input type="checkbox"/> Hixson |
| <input type="checkbox"/> Vacant | <input type="checkbox"/> Richardson | <input type="checkbox"/> Gonzalez |
| <input type="checkbox"/> Mailloux | <input type="checkbox"/> Keck | <input type="checkbox"/> Taylor |

2. APPROVAL OF MINUTES – Meeting of March 8, 2016

3. ANNOUNCEMENTS

4. REPORTS

- a. Neighborhoods Update – Elizabeth Grilliot, Hutchinson Recreation Commission
- b. Project Coordinator Report – Jeff Thomson, Interfaith Housing
- c. Spring Clean Up, April 30 & May 1, 2016 (attached)
- d. Code Enforcement Update (attached)

5. NEW BUSINESS

- a. HHNI Neighborhood Engagement Plan (attached)

6. OLD BUSINESS

- a. Commission Realignment – Jana McCarron

7. OTHER

8. ADJOURNMENT

The next meeting will be held on Tuesday, May 10, 2016.

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MINUTES
COMMUNITY IMPROVEMENT COMMISSION
TUESDAY, March 8, 2016 - 4:00 P.M.
EXECUTIVE CONFERENCE ROOM, 125 E AVENUE B

I. **Roll Call**

The meeting was called to order with the following members present: Jeff Roberson, Kari Mailloux, Doug Rice, Jon Richardson, Joe Keck, Mitch Hixson, Betty Taylor, and Amanda Gonzalez. City staff members present were Jana McCarron, Director of Planning & Development; Amy Denker, Housing Program Coordinator; and Stephanie Stewart, Planning Technician. Elizabeth Grilloit, Director of Neighborhood Development with the Hutchinson Recreation Commission, and Jeff Thomson with Interfaith Housing was also in attendance.

II. **Approval of Minutes**

The minutes of the January 12, 2016 meeting were approved on a motion by Mailloux seconded by Hixson, passed unanimously.

III. **Announcements**

- a. McCarron updated the Commission on the status of the new associate planner, stating they have yet to hire someone and have another interview in a couple weeks. Depending on how that goes she hopes to have someone hired by April at the soonest.

IV. **Reports**

a. **Neighborhoods Update**

Grilloit said the visit from Michael Shubert was good and that both neighborhoods developed subcommittees:

- Avenue A: Celebration of keeping Avenue A School open
- Beautification (Spring Clean Up)
- New Neighborhood Naming (Gonzales is a part of)
- Casual Gathering Day (coffee and rolls)

They continue to have meetings with the residence and currently working with Hutch Rec on a grant for outdoor activities.

- Graber: Donuts in the Driveway
- Mail out postcards to residence for volunteers
- Graber was in the Top 20 talked about neighborhoods

b. **Project Coordinator Report**

Thompson said that the house on 11th is completed and ready to go. Hixson asked how many hours were put into it. Thompson said he had 2 months with 8 guys each and estimated roughly 1000 hours. Another group from AmeriCorps will be here for 13 weeks in April. Boys and Girls Club, Tech and HurchRec each has them for 1 week and he has them for the remaining 10 weeks. They

are going to be working on beautification with programs like Brush Up Hutch! and the city wide spring clean up.

c. Spring Clean Up

Spring Clean Up will be held April 30th and May 1. McCarron spoke on Roy Little's behalf in that he suggested arranging a radio spot to announce the dates. Public works plans on having a mini limb dumpster site.

d. Code Enforcement Update

For the month of February 2016, inoperable vehicles and nuisance/trash violations were up from last year and rental complaints were down due to the rental inspection program taking over. Little started enforcement on limb removal on March 1, 2016.

V. New Business

a. House Bill 2665 – Rental Registration

McCarron stated that the State Legislator in Overland Park introduced the bill to severely limit the rental registration program. It would not allow interior inspections without a warrant. It has passed and now out of the committee and moving on. The landlords that are opposed to the rental registration program state it's a violations of tenants rights. If the law passes we would need to modify the program. Fred Salisbury has noted that tenants have started to learn about calling and placing a complaint. Right now Salisbury is the only inspector for over 4000 units. Richardson said that it is federal law for landlords to place tenants elsewhere to fix major issues. Also that landlords may force a tenant out in 14 days. Taylor suggest that an outside party send a letter to the editor explaining tenant rights to help spread the word.

b. Abandoned Properties Bill

The State is considering a bill redefining abandoned properties. This bill would allow nonprofit organizations to acquire such properties and renovate them to be placed back on the tax roll.

c. Commission Realignment

McCarron stated that currently there is a large overlay between the CIC, Housing Commission and the Neighborhoods. She said that nothing has been finalized or drafted, but wanted to let the members aware of the future changes whether that be reassigning to a new committee or joining a task force.

VI. Old Business**a. Brush Up Hutch! Project Request (Avenue A)**

Thompson spoke with Denker on the Avenue A Beautification project and incorporating Brush Up Hutch! with it. Thompson said that in the last year that he has been promoting the program only 3 home owners have applied. He feels more people would be interested in applying if some of the requirements such as the income were removed. He would like to see neighborhood improvements vs. spot improvements. Richardson thought if we changed the requirements for a specific neighborhood and focused all the attention there we might receive backlash from other neighborhoods. Taylor said we could start with the Avenue A neighborhood as a "featured/pilot neighborhood and see how well it is received. Members were concerned about removing the income requirement and some people taking advantage of the program. Richardson suggested using the property tax amount as a requirement. The CIC members liked this idea. They feel a good start would be maximum property value at \$50,000 or income based if the property owner would prefer that. Grilliot said that she would work on finding a translator to convert the application to Spanish as well as English.

Richardson motioned to approve the Brush Up Hutch! income requirement to be based off of property tax or income. Taylor second and it passed unanimously.

b. Sidewalk Update

Taylor is still working on gathering more information from other cities.

Hixson brought in an article on how Indianapolis Indian resolved their sidewalk problem. Denker looked it up and the City had sold their water and sewer utilities to an outside company for \$500 million to repair sidewalks and roads.

VII. Other

Taylor invited everyone to hear Dr. Alan Stevens speak on adding color to your landscape at the horticulture event this weekend.

VIII. Adjournment

The meeting adjourned at 4:58 p.m. The next meeting is scheduled for Tuesday, April 12, 2016.

Beautiful neighborhoods happen because of you!

The City of Hutchinson will be placing dumpsters throughout the community to be used free of charge for a city wide cleanup effort

Saturday
April 30
& Sunday
May 1

Hutchinson City Wide
Clean



UP

These items are *not* allowed inside the dumpsters.

- Tires
- Tree limbs, leaves, grass clippings
- Household hazardous wastes - chemicals, paint, cleaners, insecticides, herbicides, or hot, explosive, or corrosive materials; or any other liquids.
- Large metal items - appliances, bicycles, lawn mowers or any other large metal items.

Items not allowed in the containers may be taken to the

Reno County Sanitary Landfill
703 South Mohawk Road

Monday—Saturday 8am—5pm
Closed on Sundays

TECH eCycle

eCycle drop off on Saturday, April 30th only from 8am - 3pm at TECH 1300 East Avenue A. This service is provided by TECH. Accepted items include all electronics, computers, gaming systems, appliances, etc. No CRT computer monitors (older monitors) will be accepted. A complete list is available online at www.hutchgov.com

Mattress Recycle

Hutchinson Correctional Facility
Mattress Drop Off Locations

- 9th and Whiteside
- 1st and Lorraine

Questions? Contact the

620.694.1900

Spring Cleanup Dumpster Locations

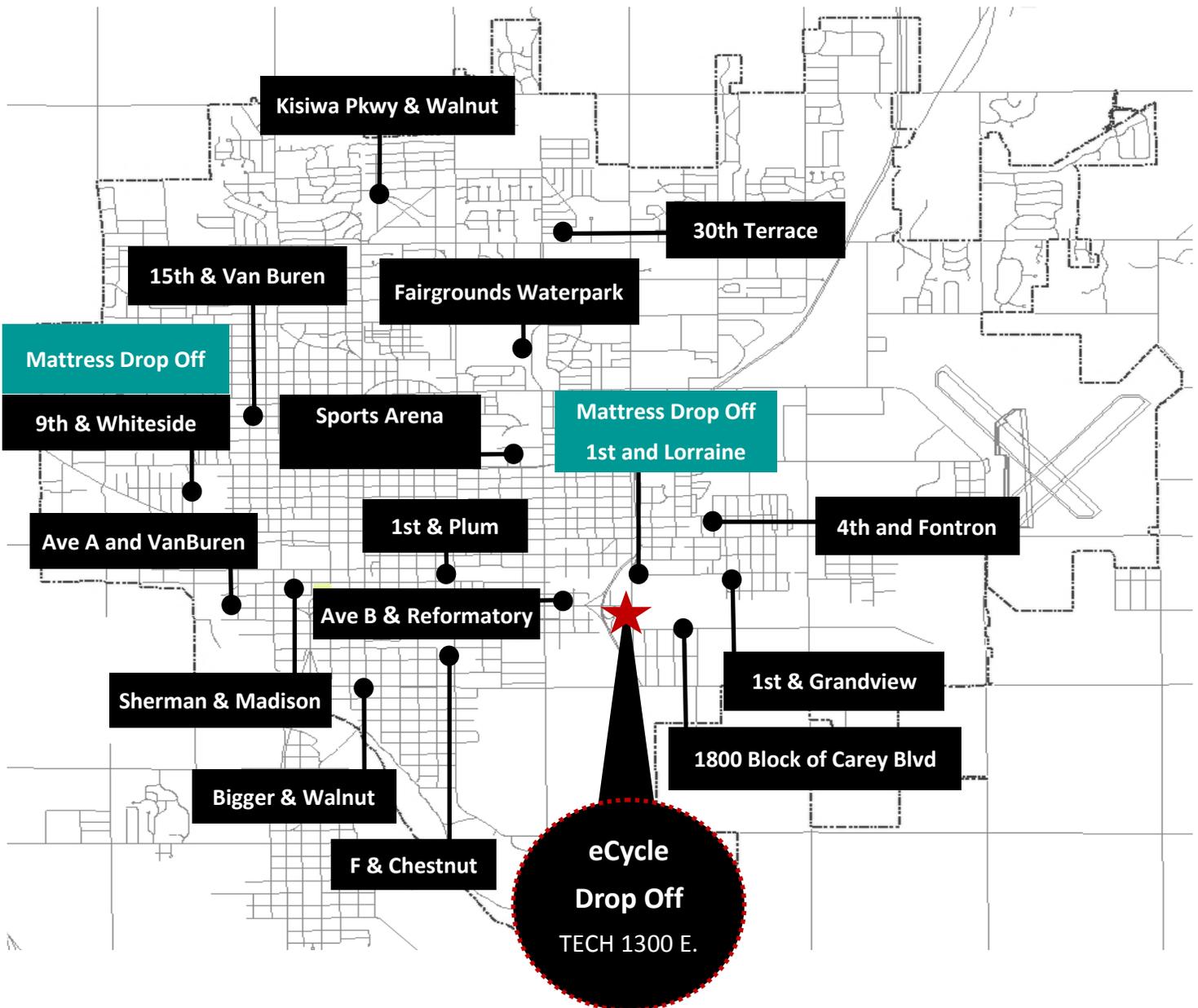
Saturday, April 30 - Sunday, May 1, 2016

Community Partners: City of Hutchinson, Stutzman Refuse Disposal, Inc., Hutchinson Correctional Facility,
TECH and the Community Improvement Commission

Kisiwa Parkway & Walnut Street
15th Avenue & Van Buren
9th Avenue and Whiteside Street
Sherman and Madison Street
1st and Plum
Bigger and Walnut
Avenue F and Chestnut

Avenue B and Reformatory
Avenue A and VanBuren
1800 Block of Carey Blvd.
1st Avenue and Grandview
4th Avenue and Fontron
East Sports Arena Parking Lot
Fairgrounds Water Park - Severance
30th Terrace, West of Garden Grove Parkway

Mattress Drop Off Locations - 1st and Lorraine & 9th and Whiteside
eCycle Drop Off - 1300 East Avenue A - TECH Saturday only - 8am - 3pm



Hermosos Vecindarios ocurren por causa de usted

La ciudad de Hutchinson estará poniendo contenedores de basura en toda la comunidad a utilizar de forma gratuita, una campaña de limpieza de toda la ciudad

**El Sábado, 30 de Abril y
el Domingo 1 de Mayo**

Ciudad de Hutchinson Campaña de Limpieza



Estos artículos *no serán* permitidos en los contenedores.

- Neumáticos
- Ramas de árboles, hojas, recortes de la hierba;
- Desechos peligrosos - productos químicos, pintura, limpiadores, insecticidas, herbicidas o materiales calientes, explosivos o corrosivos; u otros líquidos;
- Artículos grandes de metal - electrodomésticos, bicicletas, cortadoras de césped o cualquier otros objetos de metal grandes.

Artículos no permitidos en los envases pueden llevarlos al

Vertedero de basura del Condado de Reno
703 sur Mohawk Road

De Lunes-a Sábado 8:00 – 5:00
Cerrado los Domingos

Estos artículos están obligados por ley a ser tirados en el relleno sanitario para evitar la contaminación.

eCycle sábado 30 de Abril de 8:00-5:00 en TECH 1300 East Avenue A. Este servicio es proporcionado por TECH incluyen todo lo electrónico, computadoras, sistemas de juegos, aparatos, etc.. No se aceptarán monitores CRT (monitores más viejos). Una lista completa está disponible en línea en www.hutchgov.com

Lugares donde puede dejar colchones

*Correccional de Hutchinson

- 9 th y Whiteside
- 1st y Lorraine

Preguntas? Póngase en contacto con el Departamento de Obras Públicas

620.694.1900

Spring Cleanup Dumpster Locations

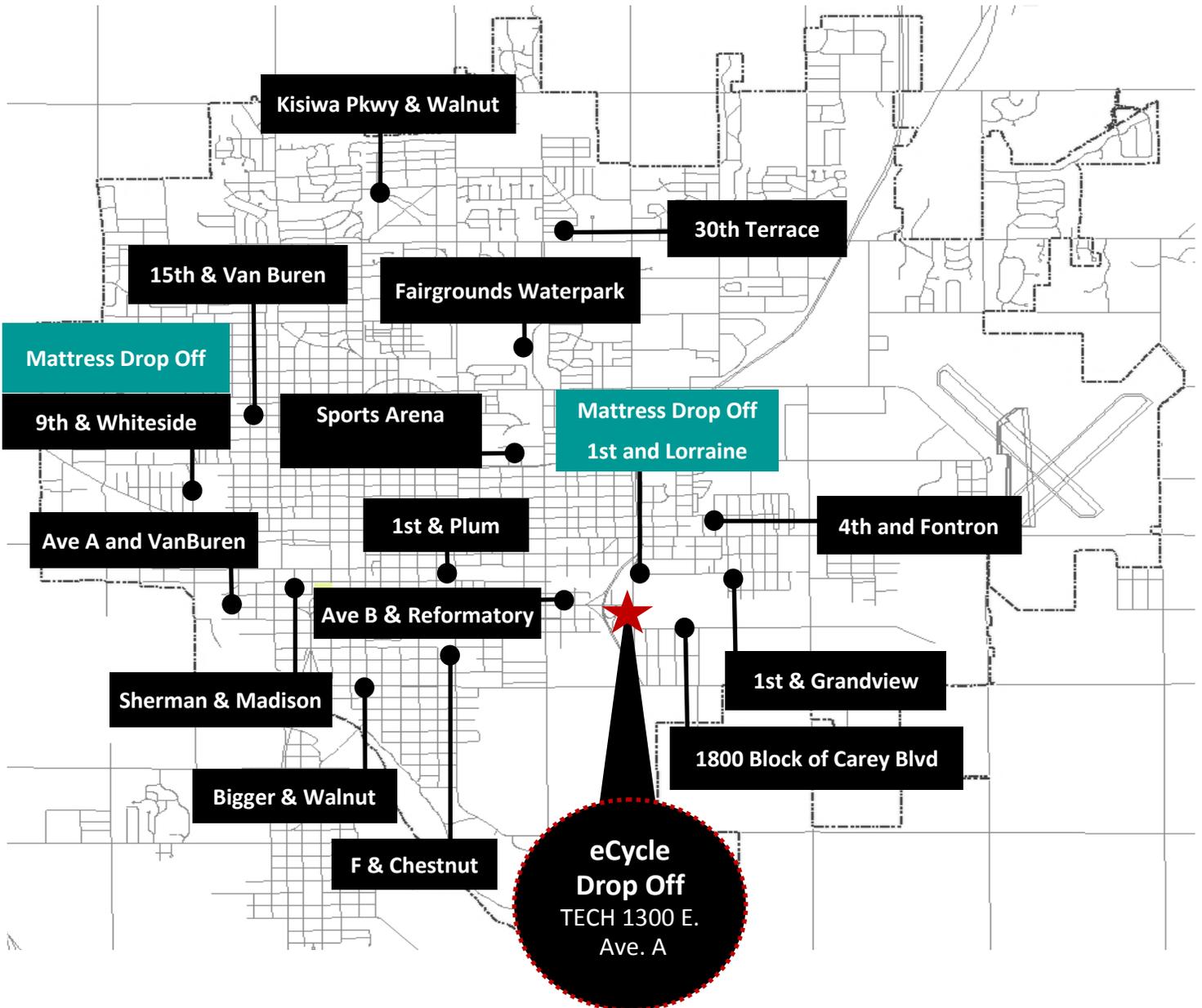
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**CITY OF HUTCHINSON
CODE ENFORCEMENT/INSPECTION DEPARTMENT
FOR March 2016**

Environmental Statistics	March 2016	March 2015	To Date 2016	To Date 2015
Inoperable Vehicle Violations	8	3	27	9
Inoperable Vehicle Investigations	17	11	70	32
Sidewalk Violations	0	0	0	0
Sidewalk Investigations	1	0	2	0
Nuisance/Trash/Garbage Violations	24	19	106	75
Nuisance/Trash/Garbage Investigations	59	58	226	176
Weeds, Grass & Brush Violations	0	0	0	0
Weeds, Grass & Brush Investigations	0	0	0	0
Miscellaneous Violations	3	2	11	6
Miscellaneous Investigations	9	1	19	13
Vehicles towed – Wrecker Service	0	0	0	0
Property Maintenance Statistics	March 2016	March 2015	To Date 2016	To Date 2015
Property Maintenance Violations	9	7	15	12
Property Maintenance Investigations	88	185	94	195
Property Maintenance Rental Housing Violations (Interior)	4	2	2	4
Property Maintenance Rental Housing Investigations (Interior)	0	1	9	11
Municipal Court Activity	March 2016	March 2015	To Date 2016	To Date 2015
Complaints	3	34	14	46
Arraignments	5	11	30	34
Dismissals	1	5	1	10
Trials	6	9	12	21

ENGAGEMENT PLAN FOR NEIGHBORHOODS

First Steps: Statistical Analysis of Prospective Neighborhoods (includes cataloging all the “vital” signs of the neighborhood)

Staff prepares recommendations for Housing Commission’s consideration

Housing Commission chooses the next feature neighborhood(s)

Engagement Process: Projected Completion 1 year

Month 1: Final Inventory of Neighborhood (get first set of names)

Month 2-3: Initial Interviews with approx. 25 residents in the neighborhood

Month 4: 1st Neighborhood Convening (Interviewed Residents only)

- Review information gathered from interviews
- Confirm themes gathered from interviews
- Establish neighborhood boundaries

Month 5: Walk Audit with core group

Month 6: 2nd Neighborhood Convening (Bring Your Neighbor Meeting)

- Review walk audit information
- Review and/or revise themes
- Begin possible strategies for themes

Month 7: 3rd Neighborhood Convening (Greater Neighborhood Meeting)

- Prior to meeting, press release to media sources identifying the neighborhood
- Review of strategies
- Develop work committees for strategies (such as naming committee, etc..)

Month 9-8: 1st Neighborhood Event

- Event planned by residents
- Examples include: Coffee and Rolls event, Block party, School carnival, etc..
- Strategy committees present ideas to neighborhood
- Vote to pick potential project?

Month 10-12: Preparation and Completion of Neighborhood Project

1st Year Goal: Completion of 1st Neighborhood Project