



*AGENDA
CITY COUNCIL MEETING
COUNCIL CHAMBERS – HUTCHINSON, KANSAS
MAY 3, 2016
9:00 A.M.*

1. ROLL CALL

Piros de Carvalho ____ Soldner ____ Inskeep ____ Dechant ____ Daveline ____

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. PRAYER

4. AWARDS

a. Presentation of Mini MPA plaque to Jeremy Lindahl

b. Commendation of Fire Department personnel

5. PROCLAMATIONS

a. Bike Month and Bike to Work Day

b. Women's Lung Health Week

6. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

a. Consumer Confidence Report on City water system

b. Oral communications from the audience. (Please limit your remarks to five (5) minutes and to items NOT on the agenda.)

7. CONSENT AGENDA

a. Approval of Minutes of April 19, 2016 City Council meeting.

b. Approval of contract with Hutchinson Symphony Association for 2016 subsidy.

c. Approval of contract with Hutchinson Theatre Guild for 2016 subsidy.

d. Approval of Addendum to Contract No. 2006 C 58 with Luminous Neon.

e. Approval of appointment to the ADA Advisory Board of Sky Templeton, 27 Lazy Lane, to a first three-year term from 5/01/2016 through 5/01/2019.

f. Approval of appropriation ordinance in the amount of \$2,342,286.50.

Action – Motion to **approve** the Consent Agenda and authorize the Mayor to sign.

Motion _____ Second _____
Piros de Carvalho _____ Soldner _____ Inskeep _____ Dechant _____ Daveline _____

8. ORDINANCES AND RESOLUTIONS

- a.** Consider **Resolution setting time for public hearing on the condemnation of unsafe and dangerous structures.**

Action – Motion to **approve/not approve** Resolution fixing the time and place and providing for notice of a hearing before the Governing Body of the City of Hutchinson, Kansas, at which time the owners, their agents, lienholders of record and occupants of the structures located in said City hereinafter described may appear and show just cause why such structures should not be condemned and ordered repaired or demolished as dangerous or unsafe structures; and authorize the Mayor to sign.

Motion _____ Second _____
Piros de Carvalho _____ Soldner _____ Inskeep _____ Dechant _____ Daveline _____

- b.** Consider **Resolution approving establishment of a Rural Housing Incentive District for Phase 2 of Ashton Estates.**

Action – Motion to **accept and approve/deny/return to Staff** the recommendation of the Housing Commission to pass a Resolution making certain findings and determinations as to the need for housing within the City of Hutchinson, Kansas and setting forth the legal description of real property proposed to be designated as a Rural Housing Incentive District within the City; and authorize the Mayor to sign.

Motion _____ Second _____
Piros de Carvalho _____ Soldner _____ Inskeep _____ Dechant _____ Daveline _____

9. NEW BUSINESS

- a.** Consider **Letter of Commitment approving financial incentives for National Credit Adjusters.**

Action – Motion to **approve/not approve** the Letter of Commitment approving financial incentives to NCA for reported job growth with the Hutchinson, Kansas facility; and authorize the Mayor to sign.

Motion _____ Second _____
Piros de Carvalho _____ Soldner _____ Inskeep _____ Dechant _____ Daveline _____

b. Consider *Contract with Shockey Consulting for Comprehensive Plan.*

Action – Motion to ***approve/amend and approve/return to staff for additional work*** the recommendation of staff to award a contract for consulting services in an amount not to exceed \$25,000.00 to Shockey Consulting, LLC to conduct public engagement and graphic artist services in support of the 2017-2037 City of Hutchinson Comprehensive Plan; and to appoint two City councilmembers to the Steering Committee for Plan preparation; and authorize the Mayor to sign the contract.

Motion _____ Second _____
Piros de Carvalho _____ Soldner _____ Inskeep _____ Dechant _____ Daveline _____

c. Consider *award of consultant contract to Fisher Coaching for local public engagement services.*

Action – Motion to ***approve/amend and approve/return to Staff for additional work*** the recommendation of staff to award a contract for consulting services in an amount not to exceed \$7,500.00 to Ron Fisher d/b/a Fisher Coaching to conduct local public engagement services in support of the 2017-2037 City of Hutchinson Comprehensive Plan; and authorize the Mayor to sign the agreement.

Motion _____ Second _____
Piros de Carvalho _____ Soldner _____ Inskeep _____ Dechant _____ Daveline _____

11. REPORT OF CITY OFFICIALS

a. Council

b. City Manager

12. ADJOURNMENT

Motion _____ Second _____
Piros de Carvalho _____ Soldner _____ Inskeep _____ Dechant _____ Daveline _____



COUNCIL COMMUNICATION	
FOR MEETING OF	5/03/2016
AGENDA ITEM	5a
FOR ACTION	
INFORMATION ONLY	X

PROCLAMATION

WHEREAS, the bicycle is a viable and environmentally sound form of transportation and an excellent form of recreation; and many residents of Hutchinson will experience the joys of bicycling during the month of May through group rides, commuting events, or just getting out and going for a ride; and

WHEREAS, Hutchinson's road and trail system creates a vibrant, physically-active community, providing economic and health benefits to citizens of Hutchinson; and these bicycling activities and road and trail improvements have great potential to positively impact Hutchinson's economy and tourism industry and to stimulate economic development by making the city attractive to businesses and citizens who enjoy the outdoors and healthy lifestyles; and

WHEREAS, creating bicycle-friendly communities has been shown to improve citizens' health, well-being, and quality of life, to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

WHEREAS, the Vitality Team, HEAL-Reno County, the Hutchinson Recreation Commission, the Chamber of Commerce, the Hutchinson Community Foundation, the Reno County Health Department, Harley's Bicycles and other companies and civic groups throughout Hutchinson will be promoting bicycling as a leisure activity as well as an environmentally-friendly alternative to the automobile during the month of May, 2016.

NOW, THEREFORE, BE IT RESOLVED, that I, Jon Daveline, Mayor of the City of Hutchinson, do hereby proclaim the month of May, 2016 as

BIKE MONTH

and Friday, May 20, 2016, as

BIKE TO WORK DAY

BE IT FURTHER RESOLVED that the Hutchinson City Council encourages all who support bicycling to participate in the events planned and urges all road users to share the road safely with bicyclists.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Hutchinson, Kansas, to be affixed this 3rd day of May, 2016.

Jon Daveline, Mayor

ATTEST:

Karen Weltmer, City Clerk



COUNCIL COMMUNICATION	
FOR MEETING OF	5/03/2016
AGENDA ITEM	5b
FOR ACTION	
INFORMATION ONLY	X

PROCLAMATION

WHEREAS, every five minutes a woman in the U. S. is told she has lung cancer; and

WHEREAS, lung cancer is the #1 cancer killer of women in the U.S., surpassing breast cancer in 1987; and the lung cancer death rate in women has more than doubled over the past 35 years; and

WHEREAS, women are disproportionately burdened with COPD compared to men in terms of illness and death; and asthma is more common in women than men; and

WHEREAS, advocacy and increased awareness will result in more and better treatment for women with lung cancer, COPD, asthma and other lung diseases and will ultimately save lives; and

WHEREAS, Lung Force is the new national movement led by the American Lung Association, with the mission of making lung cancer and lung disease history – uniting women to stand together with a collective strength and determination to lead the fight against lung cancer and for lung health.

NOW, THEREFORE, I, Jon Daveline, Mayor of the City of Hutchinson, Kansas, designate the second full week in May as

"WOMEN'S LUNG HEALTH WEEK"

and encourage all residents of the City of Hutchinson to learn more about the detection and treatment of lung cancer and all lung diseases.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Hutchinson, Kansas to be affixed this 3rd day of May, 2016.

Jon Daveline, Mayor

ATTEST:

Karen Weltmer
City Clerk

**City of Hutchinson
Consumer Confidence Report – 2016
Covering Calendar Year – 2015**

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	6a
FOR ACTION	
INFORMATION ONLY	✓



This brochure is a snapshot of the quality of the water that we provided last year. Included are the details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies. It is important that customers be aware of the efforts that are made continually to improve their water systems. If you would like to observe the decision making process that affects your drinking water, please attend any of the regularly scheduled meetings held on the first and third Tuesday of each month at 9:00 a.m. at City Hall. **For more information contact Don Koci at 620-694-1900.**

Your water comes from the Equus Beds Groundwater Aquifer. The City has seven (7) municipal water wells located within the urban environment, nine (9) municipal water wells located outside the City in the rural agricultural environment, and four (4) remediation wells located in the 4th & Carey Remediation Site. The **Hutchinson Water Treatment Center** is a reverse osmosis treatment plant which was designed to remove contaminants from the source water and improve the quality of water for its consumers.

Source water is treated to remove contaminants, blended with municipal well water, and disinfected with chlorine to protect you against microbial contaminants. The Safe Drinking Water Act (SDWA) required states to develop a Source Water Assessment (SWA) for each public water supply that treats and distributes raw source water in order to identify potential contamination sources. The state has completed an assessment of our source water. For results of the assessment, please contact us or view on-line at: <http://www.kdheks.gov/nps/swap/SWreports.html>

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as those with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) included rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water before we treat it include:
Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, livestock operations and wildlife.
Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
Pesticides and herbicides, which may come from a variety of sources such as storm water run-off, agriculture, and residential users.
Radioactive contaminants, which can be naturally occurring or the result of mining activity.
Organic contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. We treat our water according to EPA's regulations. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

Our water system is required to test a minimum of 50 samples per month in accordance with the Total Coliform Rule for microbiological contaminants. Coliform bacteria are usually harmless, but their presence in water can be an indication of disease-causing bacteria. When coliform bacteria are found, special follow-up tests are done to determine if harmful bacteria are present in the water supply. If this limit is exceeded, the water supplier must notify the public.

Water Quality Data

The following tables list all of the drinking water contaminants which were detected during the 2015 calendar year. The presence of these contaminants does not necessarily indicate the water poses a health risk. Unless noted, the data presented in this table is from the testing done January 1- December 31, 2015. The state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old. **The bottom line is that the water that is provided to you is safe.**

Terms & Abbreviations

- Maximum Contaminant Level Goal (MCLG):** the "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to human health. MCLGs allow for a margin of safety.
- Maximum Contaminant Level (MCL):** the "Maximum Allowed" MCL is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- Secondary Maximum Contaminant Level (SMCL):** recommended level for a contaminant that is not regulated and has no MCL.
- Action Level (AL):** the concentration of a contaminant that, if exceeded, triggers treatment or other requirements.
- Treatment Technique (TT):** a required process intended to reduce levels of a contaminant in drinking water.
- Maximum Residual Disinfectant Level (MRDL):** the highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- Non-Detects (ND):** lab analysis indicates that the contaminant is not present.
- Parts per Million (ppm)** or milligrams per liter (mg/l)
- Parts per Billion (ppb)** or micrograms per liter (µg/l)
- Picocuries per Liter (pCi/L):** a measure of the radioactivity in water.
- Millirems per Year (mrem/yr):** measure of radiation absorbed by the body.
- Monitoring Period Average (MPA):** An average of sample results obtained during a defined time frame, common examples of monitoring periods are monthly, quarterly and yearly.
- Nephelometric Turbidity Unit (NTU):** a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person. Turbidity is not regulated for groundwater systems.
- Running Annual Average (RAA):** an average of sample results obtained over the most current 12 months and used to determine compliance with MCLs.

Testing Results for: City of Hutchinson

Microbiological	Result	MCL	MCLG	Typical Source
COLIFORM (TCR)	In the month of August, 3.57% of samples returned as positive	MCL: Systems that Collect 40 or More Samples per Month - No more than 5% positive monthly samples;	0	Naturally present in the environment

Regulated Contaminants	Collection Date	Your Highest Value	Range (low/high)	Unit	MCL	MCLG	Typical Source
BARIUM	3/2/2015	0.041	0.041	ppm	2	2	Discharge from metal refineries
CIS-1,2-DICHLOROETHYLENE	6/10/2014	0.84	0.84	ppb	70	70	Discharge from industrial chemical factories
TRANS-1,2-DICHLOROETHYLENE	4/29/2014	0.62	0.62	ppb	100	100	Discharge from industrial chemical factories
FLUORIDE	3/2/2015	0.2	0.2	ppm	4	4	Natural deposits; Water additive which promotes strong teeth.
NITRATE	2015	3.1	1.73-3.1	ppm	10	10	Runoff from fertilizer use
SELENIUM	3/2/2015	3.3	3.3	ppb	50	50	Erosion of natural deposits

Disinfection Byproducts	Monitoring Period	Your Highest RAA	Range (low/high)	Unit	MCL	MCLG	Typical Source
TOTAL HALOACETIC ACIDS (HAA5)	2015	9	2.2-14	ppb	60	0	By-product of drinking water disinfection
TOTAL TRIHALOMETHANES (TTHMs)	2015	41	9-69	ppb	80	0	By-product of drinking water chlorination

Lead and Copper	Monitoring Period	90 th Percentile	Range (low/high)	Unit	AL	Sites Over AL	Typical Source
COPPER, FREE	2013-2015	0.34	0.0048-0.83	ppm	1.3	0	Corrosion of household plumbing
LEAD	2013-2015	2.2	<1-4.6	ppb	15	0	Corrosion of household plumbing

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Your water system is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Radiological Contaminants	Collection Date	Your Highest Value	Range (low/high)	Unit	MCL	MCLG	Typical Source
Combined Radium (-226 & -228)	6/8/2015	0.4	0.4	PCI/L	5	0	Erosion of Natural deposits

Secondary Contaminants	Collection Date	Your Highest Value	Range (low/high)	Unit	SMCL
ALKALINITY, TOTAL	2015	152	130-152	MG/L	300
CALCIUM	2015	49.5	35.6-49.5	MG/L	200
CHLORIDE	2015	80	20-80	MG/L	250
CONDUCTIVITY @ 25 C UMHOS/CM	2015	715	440-715	UMHO/CM	1500
CORROSIVITY	2015	0.12	-0.31-0.12	LANG	0
HARDNESS, TOTAL (AS CaCO3)	2015	163	118-163	MG/L	400
MAGNESIUM	2015	9.49	7.0-9.49	MG/L	150
PH	2015	8.12	7.69-8.12	PH	8.5
POTASSIUM	3/2/2015	1.5	1.5	MG/L	100
SILICA	3/2/2015	8.7	8.7	MG/L	50
SODIUM	2015	74.5	51-74.5	MG/L	100
SULFATE	2015	60	36-60	MG/L	250
TDS	2015	507	300-507	MG/L	500

*Hardness can also be expressed in grains per gallon. To convert to grains per gallon, simply divide by 17.1, (example: 140 ppm = 8.19 grains per gallon).

Please Note: Because of sampling schedules, results may be older than 1 year.

During the 2015 calendar year, we had no violation(s) of drinking water regulations.

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	7a
FOR ACTION	✓
INFORMATION ONLY	

CITY OF
HUTCHINSON

*MINUTES
CITY COUNCIL MEETING
COUNCIL CHAMBERS - HUTCHINSON, KANSAS
APRIL 19, 2016
9:00 A.M.*

1. The Governing Body of the City of Hutchinson, Kansas met in regular session at 9:00 a.m. on Tuesday, April 19, 2016 in the City Council Chambers with Mayor Piros de Carvalho presiding. Councilmembers Dechant, Inskeep and Soldner were present. Councilmember Daveline was absent

2. The Pledge of Allegiance to the flag was recited.

3. The prayer was given by Pastor Darryl Peterson of Grace Christian Church.

4. Proclamations

a. The Proclamation for Arbor Day was accepted by Loren Frees, Tree Board Chairman. Mr. Frees thanked the council; and gave an overview of the trees they have planted in the past year through their partnerships with City Beverage, Cargill Salt, Alcoa, Plum Creek Elementary School, etc.

b. The Proclamation for Cinco de Mayo Day and Cinco de Mayo Celebration was accepted by Kitty Keazer and Esther Flores-Acosta. Ms. Flores invited everyone to attend festivities on May 7, 2016 from 10:00 a.m. to 11 p.m. in George Pyle Park.

c. The Proclamation for Child Abuse Prevention Month was accepted by Michael Woods, Family Services Supervisor with Healthy Families of Reno and Sedgwick Counties.

d. The Proclamation for Week of the Young Child was accepted by Michael Woods, Family Services Supervisor with Healthy Families of Reno and Sedgwick Counties. Mr. Woods thanked the council for the recognition. He said events were scheduled from April 16 through April 24, with all activities being free of charge.

5. Election of Mayor

Motion by Councilmember Dechant, second by Councilmember Soldner to elect Jon Daveline, Mayor. The motion passed unanimously.

6. Election of Vice Mayor

Motion by Councilmember Inskeep, second by Councilmember Soldner, to elect Steve Dechant, Vice Mayor. The motion passed by a vote of 3 to 0, with Councilmember Dechant abstaining.

City Manager John Deardoff and Vice Mayor Steve Dechant presented a plaque to outgoing Mayor Piros de Carvalho. Councilmember Piros de Carvalho thanked everyone, saying it was a huge honor being Mayor; and was glad people had faith in her.

7. Petitions, Remonstrances and Communications

- a. Oral communications from the audience. (Please limit your remarks to five (5) minutes and to items NOT on the agenda.)

Susan Sankey, General Manager of the Kansas State Fair introduced herself to council. She said the Fair is scheduled for September 9-18, 2016; and reviewed the mission statement of the State Fair. Ms. Sankey said she looks forward to keeping open lines of communication; and also looks forward to many more years.

Jason McDade, 629 E Avenue F, president of Riveratz, spoke about the South Hutchinson levee access point. He thanked Councilmember Piros de Carvalho for her leadership; and also thanked the council for their time and consideration. Mr. McDade said he went to the South Hutchinson City Council meeting last night; and believes he has alleviated all of their concerns. Discussion ensued. Councilmember Dechant told Mr. McDade he appreciates his work on this matter. Councilmember Piros de Carvalho said he is the perfect example of how government is supposed to work.

8. Consent Agenda

- a. Approval of Minutes of April 5, 2016 City Council meeting.
b. Approval of contract with Cinco de Mayo Committee for 2016 subsidy.
c. Approval of contract with Emancipation Day Committee for 2016 subsidy.
d. Approval of contract with Family Children's Theatre, Inc. for 2016 subsidy.
e. Approval of contract with Hutchinson Municipal Band Association for 2016 subsidy.
f. Approval of contract with Reno Choral Society for 2016 subsidy.
g. Approval of Cinco de Mayo request for amenities.
h. Approval of request by Kansas State Fair for road closures, temporary signage, etc.

- i. Approval of appointment to the Hutchinson Convention/Visitors Bureau Board of Mary Grace Clements, 3650 E. Avenue G, for a three year term from 1/01/2014 through 12/31/2016.
- j. Approval of March financial reports.
- k. Approval of appropriation ordinance in the amount of \$1,064,957.70.

Motion by Councilmember Soldner, second by Councilmember Piros de Carvalho, to approve the Consent Agenda and authorize the Mayor to sign. The motion passed unanimously.

9. Ordinances and Resolutions

- a. Consider Ordinance and Resolutions for upcoming bond sale. Frank Edwards, Director of Finance, spoke about the projects for the bond sale. Discussion ensued.

Motion by Councilmember Piros de Carvalho, second by Councilmember Inskeep, to approve Ordinance 2016 - 6 authorizing the issuance of General Obligation Bonds by the City of Hutchinson, Kansas, to pay the cost of certain public improvements pursuant to Charter Ordinance No. 46 of the City; and authorize the Mayor to sign. The motion passed unanimously.

Motion by Councilmember Soldner, second by Councilmember Inskeep, to approve Resolution 2016 R 12 authorizing the City of Hutchinson, Kansas, to construct public buildings and authorizing the issuance of General Obligation Bonds of the City to pay the costs thereof, all pursuant to K.S.A. 12-1736 et seq.; and authorize the Mayor to sign. The motion passed unanimously.

Motion by Councilmember Inskeep, second by Councilmember Soldner, to approve Resolution 2016 R 13 authorizing the City of Hutchinson, Kansas, to construct certain main trafficway improvements and authorizing the issuance of General Obligation Bonds of the City to pay the costs thereof, all pursuant to K.S.A. 12-685 et seq. (Main Street improvements); and authorize the Mayor to sign. The motion passed unanimously.

Motion by Councilmember Piros de Carvalho, second by Councilmember Inskeep, to approve Resolution 2016 R 14 authorizing the public sale of approximately \$4,280,000.00 principal amount of General Obligation Bonds, Series 2016-B, of the City of Hutchinson, Kansas; and authorize the Mayor to sign. The motion passed unanimously.

10. New Business

- a. Consider 2016 City-County Law Enforcement Agreement. Paul Brown, City Attorney, spoke. Discussion ensued.

Motion by Councilmember Piros de Carvalho, second by Councilmember Soldner, to approve the 2016 City-County Law Enforcement Agreement; and authorize the Mayor to sign. The motion passed unanimously.

b. Consider 2016 Emergency Solutions Grant application. Jana McCarron, Director of Planning and Development, spoke. Ms. McCarron said the Noel Homeless Shelter has not applied this year; and has obtained funding from another source. Discussion ensued.

Motion by Councilmember Soldner, second by Councilmember Inskeep, to accept the 2016 Emergency Solutions Grant (ESG) Application from the Sexual Assault/Domestic Violence Center, Inc. (SA/DVC) in the amount of \$45,000 and authorize the Mayor to sign grant application documents. The motion passed unanimously.

c. Consider Federal Fund Exchange Agreement with KDOT. Jeff Peterson, Interim Director of Engineering, spoke.

Motion by Councilmember Inskeep, second by Councilmember Piros de Carvalho, to approve staff's recommendation to approve the Federal Fund Exchange Agreement with KDOT; and authorize the Mayor to sign the agreement. The motion passed unanimously.

d. Consider Work Authorization #20 with CDM Smith for 4th and Carey Site Monitoring Program. Don Koci, Superintendent of Water Production and Treatment, spoke. Mr. Koci said they have seen progress in this operation; and they have been able to decommission three of the four sites. He said they have also been able to shut down one of the five remediation wells. Discussion ensued.

Motion by Councilmember Piros de Carvalho, second by Councilmember Inskeep, to approve Work Authorization #20 to City Contract #3159 with CDM Smith for the 2016 4th and Carey Site Monitoring Program and other services in the amount of \$117,007; and authorize the Mayor to sign. The motion passed unanimously.

e. Consider 2016 arterial street maintenance bids. Jeff Peterson, Interim Director of Engineering, spoke. Councilmember Piros de Carvalho asked about the Commerce Street improvements. Mr. Peterson said Commerce Street is approximately 15 years old and needs some work due to the traffic from Siemens. Discussion ensued regarding other areas that may be added, the K-61 and Avenue G intersection, etc.

Motion by Councilmember Inskeep, second by Councilmember Soldner, to approve the bid of Cornejo and Sons, LLC in the amount of \$1,055,764.64, subject to compliance with all legal requirements; and authorize the Mayor to sign the contract. The motion passed unanimously.

11. Report of City Officials

a. Council

- Councilmember Inskip said he frequently uses the bicycle trails and asked about bag stations so dog owners could pick up after their dogs. The City Manager said he would follow up on this.
- Councilmember Soldner said the flowers look lovely downtown.
- Councilmember Piros de Carvalho again thanked everyone for entrusting the role of Mayor to her this past year; and said she looks forward to the next few years to be able to give back to the community.
- Councilmember Dechant had no comments.

b. City Manager

Mr. Deardoff said the budget calendar has been sent out; and they are taking a different approach on how the annual budget is reviewed. He said he hopes to move the process along quicker. He added there may be a few more meetings, but those will be more focused.

Mr. Deardoff said in the weekly report he had mentioned the City had received a trail grant for the Fairgrounds trail which will runs from 23rd & Severance, west to Plum, across Plum to State Fair Road, on to Main Street.

Councilmember Dechant asked about the downtown route; and Councilmember Soldner asked if he meant the bike route on Washington. Discussion ensued about that project.

Mr. Deardoff thanked Councilmember Piros de Carvalho for her year as Mayor. He said a lot is done behind the scenes working on different projects; and she represented the council and community well.

12. Executive Session

Motion by Councilmember Piros de Carvalho, second by Councilmember Soldner, to recess into executive session pursuant to the employer-employee negotiations exception, K.S.A. 75-4319(b)(3) in order to discuss pending issues related to the 2017 contract negotiations with the City's bargaining units; the open meeting to resume in the City Council chamber at 11:00 o'clock a.m. The motion passed unanimously.

The open meeting resumed in the City Council chambers at 11:00 a.m. at which time a motion by Councilmember Piros de Carvalho, seconded by Councilmember Inskeep was made to recess into executive session pursuant to the employer-employee negotiations exception, K.S.A. 75-4319(b)(3) in order to discuss pending issues related to the 2017 contract negotiations with the City's bargaining units; the open meeting to resume in the City Council chambers at 11:30 a.m. The motion passed unanimously.

The open meeting resumed in the City Council chambers at 11:30 a.m.

13. Adjournment

Motion by Councilmember Piros de Carvalho, second by Councilmember Soldner, to adjourn. The motion passed unanimously.

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	7b
FOR ACTION	✓
INFORMATION ONLY	

HUTCHINSON SYMPHONY ASSOCIATION

City Contract No. 2016 C _____

THIS AGREEMENT is made and entered into this _____ day of _____, 2016, by and between:

THE CITY OF HUTCHINSON, KANSAS, a municipal corporation (the "City"); and

THE HUTCHINSON SYMPHONY ASSOCIATION, a Kansas not-for-profit corporation, (the "Association").

WHEREAS, the City's Charter Ordinance No. 11 and City Code Section 2-1002 authorize the governing body of the City to enter into written contracts with any musical group which is, in the opinion of the governing body, capable of presenting worthwhile and entertaining band concerts and theatrical productions;

WHEREAS, the Association has requested funds from the City pursuant to Charter Ordinance No. 11 and City Code Section 2-1002;

WHEREAS, the City has determined that the Association provides entertainment in accordance with the requirements of Charter Ordinance No. 11 and City Code Section 2-1002, and is otherwise an appropriate recipient of public funds;

NOW THEREFORE, in consideration of the mutual promises herein set forth, the parties agree as follows:

1. **PRESENTATION OF PROGRAMS.** The Association shall present musical programs within the greater Hutchinson area and elsewhere, according to a schedule it has or shall hereafter adopt.

2. **DISTRIBUTION OF FUNDS.** The City may, during the term of this Agreement, pay the Association a total of \$8,600.00. The number and timing of payments hereunder shall be at the sole discretion of the City. The City reserves the right to reduce the amount payable hereunder pro rata in the event actual sales tax revenue is less than the amount projected for budget purposes, or in the event the projected revenue of the City is less than projected for the budget year. Payments may be suspended or discontinued if at any time the City determines that the Association has committed a material breach of this Agreement and has failed to cure the same within a reasonable time after notice thereof.

3. **TERM OF AGREEMENT.** The term of this Agreement shall be from the date of execution until December 31, 2016. The term hereof may be renewed or extended by mutual agreement by the parties.

4. **FINANCIAL ACCOUNTING AND REPORTING REQUIREMENTS.** The Association shall furnish to the City Clerk, not later than 90 days after the close of each

of its organization's fiscal years, any portion of which falls within the term of this agreement, a financial compilation statement for such year, which report shall be prepared according to generally accepted accounting principles, and prepared by a public account, or a certified public account. The City Manager may request any additional financial data he or she deems necessary or appropriate to assist the Governing Body in analyzing a request for financial assistance or in verifying the accuracy of any payment due the City or to the Association's financial records.

5. **NONDISCRIMINATION.** During the performance of this contract, the Association will not discriminate against any employee or applicant for employment because of race, sex, religion, color, age, national origin, ancestry or physical handicap, unless based upon a bona fide occupation qualification. The Association will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, sex, religion, color, age, national origin, ancestry or physical handicap. Such action shall include, but not be limited to the following: employment, upgrading, deviation or transfer, recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the director of human relations setting forth the provisions of this nondiscrimination clause.

The Association may be required prior to commencement and during the term of this contract, to furnish to the director of human relations or his/her designee upon his/her request and on such form(s) as may be provided by the director therefor, a report of the affirmative action taken by the Association in implementing the terms of this provision and will permit access to his/her records of employment, employment advertisements, application forms, other pertinent data and records by the director of human relations for the purpose of investigation to determine compliance with this provision.

If upon investigation the director of human relations finds probable cause to believe that the Association had failed to comply with any of the provisions, the Association and City Manager shall be notified in writing. After serving notice the director will attempt to bring about compliance through conference, conciliation and persuasion. If compliance cannot be brought about through conference, conciliation and persuasion, the director shall submit written findings and a recommendation to the City Manager. If the City Manager concurs with the director's finding(s) and recommendation(s), he/she shall recommend to the governing body that they terminate, cancel and/or withhold any funds due to the Association, pending compliance by the contractor/vendor with the terms of this provision.

Failure to comply with any of the terms of this provision shall be a material breach of contract.

6. **INDEMNIFICATION.** The Association shall hold the City harmless from and indemnify it against all claims arising out of any agreement, debt, obligation, condition of employment, or bodily or personal injury, including damages arising from a violation of

civil rights, which might be made against the City in connection with responsibilities of the Association under this Agreement.

7. **RELATIONSHIP OF PARTIES.** The City and the Association are separate entities. Nothing in this Agreement shall be construed to create any agency, partnership or joint venture relationship between the parties hereto.

8. **ASSIGNMENT AND DELEGATION.** The Association shall neither delegate duties nor assign rights imposed by or arising from this Agreement without first obtaining the written consent of the City.

9. **BINDING EFFECT.** This Agreement shall be binding upon the parties and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first above written.

**THE HUTCHINSON SYMPHONY
ASSOCIATION**

THE CITY OF HUTCHINSON, KANSAS

Mayor

ATTEST:

Karen Weltmer, City Clerk

Approved as to Form

Paul W. Brown, City Attorney

DATE: _____

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	7c
FOR ACTION	✓
INFORMATION ONLY	

HUTCHINSON THEATRE GUILD, INC.

City Contract No. 2016 C _____

THIS AGREEMENT is made and entered into this _____ day of _____, 2016, by and between:

THE CITY OF HUTCHINSON, KANSAS, a municipal corporation (the "City"); and

THE HUTCHINSON THEATRE GUILD, a Kansas not-for-profit corporation, (the "Guild").

WHEREAS, the City's Charter Ordinance No. 11 and City Code Section 2-1002 authorize the governing body of the City to enter into written contracts with any musical group which is, in the opinion of the governing body, capable of presenting worthwhile and entertaining band concerts and theatrical productions;

WHEREAS, the Guild has requested funds from the City pursuant to Charter Ordinance No. 11 and City Code Section 2-1002;

WHEREAS, the City has determined that the Guild provides entertainment in accordance with the requirements of Charter Ordinance No. 11 and City Code Section 2-1002, and is otherwise an appropriate recipient of public funds;

NOW THEREFORE, in consideration of the mutual promises herein set forth, the parties agree as follows:

1. **PRESENTATION OF PROGRAMS.** The Guild shall present musical programs within the greater Hutchinson area and elsewhere, according to a schedule it has or shall hereafter adopt.

2. **DISTRIBUTION OF FUNDS.** The City may, during the term of this Agreement, pay the Guild a total of \$2,250.00. The number and timing of payments hereunder shall be at the sole discretion of the City. The City reserves the right to reduce the amount payable hereunder pro rata in the event actual sales tax revenue is less than the amount projected for budget purposes, or in the event the projected revenue of the City is less than projected for the budget year. Payments may be suspended or discontinued if at any time the City determines that the Guild has committed a material breach of this Agreement and has failed to cure the same within a reasonable time after notice thereof.

3. **TERM OF AGREEMENT.** The term of this Agreement shall be from the date of execution until December 31, 2016. The term hereof may be renewed or extended by mutual agreement by the parties.

4. **FINANCIAL ACCOUNTING AND REPORTING REQUIREMENTS.** The Guild shall furnish to the City Clerk, not later than 90 days after the close of each of its guild's fiscal years, any portion of which falls within the term of this agreement, a financial compilation statement for such year, which report shall be prepared according to generally accepted accounting principles, and prepared by a public account, or a certified public account. The City Manager may request any additional financial data he or she deems necessary or appropriate to assist the Governing Body in analyzing a request for financial assistance or in verifying the accuracy of any payment due the City or to the Guild's financial records.

5. **NONDISCRIMINATION.** During the performance of this contract, the Guild will not discriminate against any employee or applicant for employment because of race, sex, religion, color, age, national origin, ancestry or physical handicap, unless based upon a bona fide occupation qualification. The Guild will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, sex, religion, color, age, national origin, ancestry or physical handicap. Such action shall include, but not be limited to the following: employment, upgrading, deviation or transfer, recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the director of human relations setting forth the provisions of this nondiscrimination clause.

The Guild may be required prior to commencement and during the term of this contract, to furnish to the director of human relations or his/her designee upon his/her request and on such form(s) as may be provided by the director therefor, a report of the affirmative action taken by the Guild in implementing the terms of this provision and will permit access to his/her records of employment, employment advertisements, application forms, other pertinent data and records by the director of human relations for the purpose of investigation to determine compliance with this provision.

If upon investigation the director of human relations finds probable cause to believe that the Guild had failed to comply with any of the provisions, the Guild and City Manager shall be notified in writing. After serving notice the director will attempt to bring about compliance through conference, conciliation and persuasion. If compliance cannot be brought about through conference, conciliation and persuasion, the director shall submit written findings and a recommendation to the City Manager. If the City Manager concurs with the director's finding(s) and recommendation(s), he/she shall recommend to the governing body that they terminate, cancel and/or withhold any funds due to the Guild, pending compliance by the contractor/vendor with the terms of this provision.

Failure to comply with any of the terms of this provision shall be a material breach of contract.

6. **INDEMNIFICATION.** The Guild shall hold the City harmless from and indemnify it against all claims arising out of any agreement, debt, obligation, condition of employment, or bodily or personal injury, including damages arising from a violation of

civil rights, which might be made against the City in connection with responsibilities of the Guild under this Agreement.

7. **RELATIONSHIP OF PARTIES.** The City and the Guild are separate entities. Nothing in this Agreement shall be construed to create any agency, partnership or joint venture relationship between the parties hereto.

8. **ASSIGNMENT AND DELEGATION.** The Guild shall neither delegate duties nor assign rights imposed by or arising from this Agreement without first obtaining the written consent of the City.

9. **BINDING EFFECT.** This Agreement shall be binding upon the parties and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first above written.

HUTCHINSON THEATRE GUILD, INC.

THE CITY OF HUTCHINSON, KANSAS

Mayor

ATTEST:

Karen Weltmer, City Clerk

Approved as to Form

Paul W. Brown, City Attorney

DATE: _____

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	7d
FOR ACTION	
INFORMATION ONLY	✓

2016 ADDENDUM TO CITY CONTRACT NO. 2006 C 58

This Addendum is made and entered into this _____ day of May, 2016 by and between:

THE CITY OF HUTCHINSON, KANSAS, a municipal corporation doing business under the laws of the State of Kansas; hereinafter referred to as "City", and

LUMINOUS NEON, INC., hereinafter referred to as "Licensee".

NOW, THEREFORE, the parties previously entered into City Contract No. 2006 C 58 which is attached hereto, labeled Exhibit A and incorporated by reference; and further agree as follows:

1. Paragraph number 3 of said contract provides the lease may be renewed for additional periods not exceeding five (5) years after the first ten (10) year period unless either party gives written notice of its intention to terminate the lease.
2. Neither party has given notice of termination pursuant to the attached contract.
3. The parties agree pursuant to this Addendum that City Contract No. 2006 C 58 shall be renewed for a period of five (5) years from May 11, 2016 to May 11, 2021.
4. Licensee shall continue to pay the yearly rental of One Thousand Two Hundred Dollars (\$1,200.00) payable on August 1 of each year hereafter during the renewal term.
5. All of the original terms of City Contract No. 2006 C 58 which have not expired by May 11, 2016, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed the day and year first above written.

THE CITY OF HUTCHINSON, KANSAS

Jon Daveline, Mayor

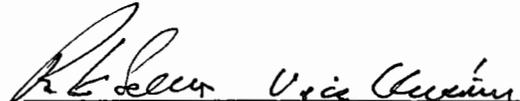
ATTEST:

Karen Weltmer, City Clerk

APPROVED AS TO FORM:

Paul W. Brown, City Attorney

LUMINOUS NEON, INC.


Ronald Sellers, Vice Chairman

CITY CONTRACT NO. 2006 C 058

This contract is made and entered into this 11th day of May, 2006, by and between:

THE CITY OF HUTCHINSON, KANSAS, a municipal corporation doing business under the laws of the State of Kansas; hereinafter referred to as "City", and

LUMINOUS NEON, INC., hereinafter referred to as "Licensee".

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, the parties hereto agree as follows:

1. City hereby leases to Licensee the property known as 3rd & Main, with right of ingress and egress, to and from the same, to be used by Licensee for the installation and maintenance thereon of two (2) advertising signs each twenty-four (24) feet long, which shall remain the property of Licensee, subject to removal by Licensee at any time.

2. The term of this Agreement shall be for ten (10) years from date of installation of single structure. After five (5) years, the City has the option of terminating the contract with sixty (60) days written notice, and paying Licensee Six Thousand Dollars (\$6,000) as a return of Licensee's capital investment in the structure.

3. After the first ten (10) years, the said lease may be renewed for additional periods not exceeding five (5) years, unless either party gives written notice of its intention to terminate the lease not less than sixty (60) days prior to the end of the renewed term of said lease.

4. Licensee agrees to pay yearly rental for the sum of One Thousand Two Hundred Dollars (\$1,200.00) payable on August 1, 2006, and annually thereafter.

5. It is agreed that if the view of said advertising board becomes obstructed in any way, Licensee may terminate this agreement forthwith by giving written notice to City of such termination, in which event City shall refund pro-rata to Licensee any rent paid in advance for any period subsequent to the date of such termination.

6. The City further represents that it has the right to give said Licensee free access to the premises to perform all acts necessary for the installation and maintenance of the advertising sign, and agrees that the sign and the ground structure on which is it mounted is placed upon the premises herein leased, shall remain the personal property of the Licensee and may be removed as such. This agreement is subject to obtaining the necessary state and/or local sign location permit.

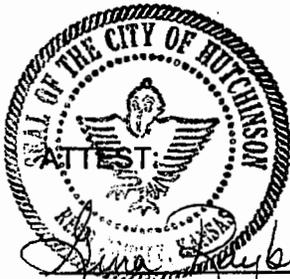
7. If Licensee should default in the payment of rental or any other obligation hereunder as and when the same falls due, City may treat the lease as terminated and cause Licensee to forthwith remove all signboards from the leased premises.

8. This agreement shall be binding upon the heirs, devisees, legatees, successors and assigns of each of the parties hereto.

9. Licensee shall keep all signboards on the leased premises in a state of good repair at all times.

10. Licensee shall hold the City harmless from, and in all respects, indemnify the City against any and all claims arising in any way out of the Licensee's operation. Licensee shall provide the City with a Certificate of Insurance having minimum policy limits of \$1,000,000. Such certificate shall specifically identify the coverage afforded and shall require the insurer to notify the City at least ten (10) days prior to cancellation or expiration of such insurance.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed the day and year first above written.



Gina Rayburn
Gina Rayburn, City Clerk

THE CITY OF HUTCHINSON, KANSAS

John J. Deardoff
John J. Deardoff, City Manager

APPROVED AS TO FORM:

Carolyn H. Patterson
Carolyn H. Patterson, City Attorney

LUMINOUS NEON, INC.

Merl F. Sellers
Merl F. Sellers, President

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	7e
FOR ACTION	✓
INFORMATION ONLY	



MEMORANDUM

TO: John Deardoff, City Manager
FROM: Meryl Dye, Assistant City Manager *M. Dye*
CC:
DATE: April 20, 2016
SUBJECT: Reappointment to the ADA Advisory Board

BACKGROUND:

The ADA Advisory Board reviews City programs, facilities, and service for compliance under Title II of the Americans with Disabilities Act, and also serves as grievance board. The Board is comprised of five (5) citizen representatives with overlapping terms of three (3) years (not more than two full consecutive three-year terms). Additional members include one (1) representative of the Hutchinson Recreation Commission's Special Populations Program, one (1) representative holding the position of Executive Director for the Prairie Independent Living Resources Center, and the City's ADA Coordinator. Each such member shall have one vote. The City Engineer and the Building Official serve continuing appointments as ex-officio representatives. The City's Assistant Director of Parks/Facilities Department also attends meeting at invitation.

RECOMMENDATIONS:

As ADA Coordinator, I recommend the following appointment:

Sky Templeton, 27 Lazy Lane, Hutchinson, is eligible for reappointment to a first three-year term beginning 05/01/2016 to 05/01/2019. This is an At-Large position.

ACTION REQUIRED:

Approve the reappointment of Sky Templeton to the ADA Advisory Board.

APPLICATION FOR APPOINTMENT TO BOARDS/COMMISSIONS/COMMITTEES

*City of
Hutchinson*

APPLICANT INFORMATION

Name of Board/Commission/Committee Preference: (Please complete one application for each board, commission, or committee membership) **ADA ADVISORY BOARD**

Are you presently serving on a City board, commission, or committee? If so, which one(s)? (Please provide expiration term date) **NO**

Name: **Sky Templeton**

Residence address:

City: **Hutchinson**

State: **K**

ZIP Code: **67502**

Home Phone:

Cell Phone:

Email: **sky@health-e-quip.com**

EMPLOYMENT INFORMATION

Are you presently employed where you may be reached for committee purposes: Yes No

Name of Business: **Health-E-Quip**

Address: **803 East 30th**

City: **Hutchinson**

State: **KS**

ZIP Code: **67502**

Work Phone: **620-560-6234**

Email: **sky@health-e-quip.com**

RESIDENCY AND PROPERTY TAX INFORMATION

Please advise whether you own or rent your place of residence, or possess any other real estate property within the city limits of Hutchinson. Also, please indicate whether all current and prior year real estate and personal property taxes are paid.

Residence: Own Rent

Property (Residence) Taxes Paid:

Current:
 Yes
 No

Prior Years: Yes No

Other Real Estate Property Taxes Paid:

Current:
 Yes
 No

Prior Years: Yes No

Do you agree to maintain payment of property taxes on all real estate owned by you while serving as a member of this Board/Commission/Committee: Yes

STATEMENT OF INTEREST

Please indicate below your reasons for wanting to serve on this particular board, commission, or committee. Tell us what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

Statement (additional pages may be included):

I understand that I am expected to attend regularly scheduled meetings of the board for which I am appointed, and that frequent non-attendance may result in termination of my appointment. I understand that I must reside in, or own or rent real property within the City of Hutchinson, unless rules governing this board provide exception for me to reside, own or rent real property outside the City of Hutchinson but within Reno County. I understand that all data supplied on this application is a matter of public record and will be disclosed upon request. I affix my signature as to assure that all my taxes are up-to-date and/or paid in accordance with applicable law.

Signature of Applicant

Sky Templeton

Date

12-9-13

**Return completed application and supplemental materials to:
City Manager's Office, P O Box 1567, Hutchinson, KS 67504-1567**

12/9/2013

Good Day,

I am applying for the currently vacant ADA Advisory Board position for Hutchinson, Kansas.

I feel that I could offer very positive insight by serving on this particular board, due to the nature of my employment and interactions in the Hutchinson Community. I have been employed by Health-E-Quip for the last 13 years as the Company's McPherson Branch Manager, Hutchinson Distribution & Service Manager. We, as a business and me as an individual come in direct contact daily with people with disabilities and the problems the person(s) encounter in everyday life from their disabilities. This puts me in a unique situation for a candidate for the vacant ADA Advisory Board.

I would appreciate you getting back with me, in my request for serving on the vacant ADA Advisory Board.

Thank you,



Home:

Sky Templeton

Hutchinson, Ks 67502

Work:

Sky Templeton

803 East 30th

Health-E-Quip

Hutchinson, Ks 67502

620-560-6234 Work

PREPARED 04/22/2016, 9:26:07
 PROGRAM: GM339L
 City of Hutchinson

EXPENDITURE APPROVAL LIST
 AS OF: 04/22/2016 CHECK DATE: 04/22/2016

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	7F
FOR ACTION	✓
INFORMATION ONLY	

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	HAND ISSUED AMOUNT
0000133	00	ADVANCE TERMITE & PEST CTRL, INC									
220185		5112 V03184 01 04/20/2016						001-7250-523.29-57	PRAIRIE DOG CONTROL/CTC	EFT: 40.00	
218523		5113 V03185 01 04/20/2016						001-7250-523.29-57	PRAIRIE DOG CONTROL/CTC	EFT: 96.00	
VENDOR TOTAL *										.00	136.00
0000132	00	ADVERTISING SPECIALTIES									
045061		5093 V03182 01 04/20/2016						001-7190-509.32-21	CLOTHING	EFT: 53.51	
VENDOR TOTAL *										.00	53.51
0005439	00	AIRGAS USA, LLC									
9050324088		5070 01 04/19/2016						046-0000-112.00-00	GLOVES	41.52	
VENDOR TOTAL *										41.52	
0005040	00	ALAN TURNER									
1504TURNER		4934 V03059 01 04/15/2016						048-0000-630.29-00	RICE 072316/DLB BOOKED/RE	92.00	
VENDOR TOTAL *										92.00	
0005913	00	ANIMAL SHELTER									
C194476FINAL		5127 V03199 01 04/21/2016						048-0000-630.29-01	KAYLA NUNEZ/RESTITUTION	130.00	
VENDOR TOTAL *										130.00	
0005040	00	ANNA TRUE									
1786TRUE		5009 V03110 01 04/18/2016						048-0000-630.29-00	HBS 041616/ANNA TRUE	50.00	
VENDOR TOTAL *										50.00	
0002141	00	ARNOLD GROUP,THE									
2191254		5010 V03111 01 04/18/2016						001-4120-462.29-57	RRIP TEMP 040316	583.98	
VENDOR TOTAL *										583.98	
0005040	00	ASHLEY JACOBS									
1833JACOBS		5011 V03112 01 04/18/2016						048-0000-630.29-00	HBS 041716/ASHLEY JACOBS	50.00	
VENDOR TOTAL *										50.00	
0000215	00	AT&T									
6206699371APR165012		V03113 01 04/18/2016						001-7150-504.26-40	APR 16 SERV/POLICE HOUSE	52.08	
3161400053APR164931		V03056 01 04/15/2016						346-7190-509.29-50	APR 16 SERVICE	653.84	
3166775969APR164932		V03057 01 04/15/2016						346-7190-509.29-50	APR 16 SERVICE	4,275.58	
VENDOR TOTAL *										4,981.50	
0001040	00	AT&T									
2100740551APR164933		V03058 01 04/15/2016						346-7190-509.29-50	APR 16 SERVICE	364.57	
VENDOR TOTAL *										364.57	
0002596	00	AT&T									
6206942580APR165094		V03183 01 04/20/2016						001-3100-452.26-40	APR 16 SERVICE	1,216.06	
6206942580APR165110		V03183 01 04/20/2016						001-4110-461.26-40	APR 16 SERVICE	59.14	
6206942580APR165095		V03183 01 04/20/2016						001-6910-560.26-40	APR 16 SERVICE	59.14	
6206942580APR165096		V03183 01 04/20/2016						001-6910-560.26-40	APR 16 SERVICE	59.14	
6206942580APR165097		V03183 01 04/20/2016						001-6970-564.26-40	APR 16 SERVICE	129.13	
6206942580APR165098		V03183 01 04/20/2016						001-6970-564.26-40	APR 16 SERVICE	118.28	

1,267,309.09 +
 13,099.90 +
 63,566.75 +
 975,535.89 +
 22,774.87 +
 2,342,286.50 *

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0005156	00	CENTRAL KANSAS VETERINARY CENTER							
223697	5071	V03160	01	04/19/2016	044-7420-700.29-52	SPAY/NEUTER	115.00		
223696	5072	V03161	01	04/19/2016	044-7420-700.29-52	SPAY/NEUTER	115.00		
223804	5073	V03162	01	04/19/2016	044-7420-700.29-52	SPAY/NEUTER	130.00		
						VENDOR TOTAL *	360.00		
0006338	00	CENTURY LINK							
313937254APR16	4936	V03061	01	04/15/2016	346-7190-509.29-50	APR 16 SERVICE	293.00		
						VENDOR TOTAL *	293.00		
0001602	00	CHENEY DOOR CO, INC							
0305167	5114	V03186	01	04/20/2016	001-7250-523.27-10	DOOR REPAIR ST #4	199.00		
						VENDOR TOTAL *	199.00		
0006136	00	CI TECHNOLOGIES, INC							
5810	5074	V03163	01	04/19/2016	001-7150-504.29-57	ANNUAL MAINTENANCE	1,224.00		
						VENDOR TOTAL *	1,224.00		
0001812	00	CINCO DE MAYO							
2016CONTRACT	5129	V03201	01	04/21/2016	001-9500-620.21-80	2016 C51 SUBSIDY	1,150.00		
						VENDOR TOTAL *	1,150.00		
0000427	00	CITY ATTORNEYS ASSOC OF KANSAS							
16-581	5115	V03187	01	04/20/2016	001-5000-471.22-40	KS SPRING MTG/PAUL BROWN	65.00		
						VENDOR TOTAL *	65.00		
0000737	00	CITY OF SOUTH HUTCHINSON							
APR16VERIZON	4937	V03062	01	04/15/2016	346-7190-509.29-50	APR 16 AIR CARDS	80.02		
						VENDOR TOTAL *	80.02		
0000459	00	COLLADAY HARDWARE CO							
6034406	5075		01	04/19/2016	046-0000-112.00-00	GLOVES	120.00		
						VENDOR TOTAL *	120.00		
0002868	00	CONRAD FIRE EQUIPMENT, INC							
506072	4938	V03063	01	04/15/2016	036-0000-640.29-00	BRUSHT TRUCK PARTS	39.24		
506085	4939	V03064	01	04/15/2016	036-0000-640.29-00	BRUSH TRUCK VALVES	741.06		
506121	4940	V03065	01	04/15/2016	036-0000-640.29-00	BRUSH TRUCK LIGHTS	1,385.29		
506146	4941	V03066	01	04/15/2016	036-0000-640.29-00	BRUSH TRUCK PARTS	54.02		
						VENDOR TOTAL *	2,219.61		
0006343	00	CONSTELLATION NEW ENERGY							
0031951748MAR164944		V03067	01	04/15/2016	001-6970-564.26-20	MAR 16 SERVICE	338.30		
0031951748MAR164943		V03067	01	04/15/2016	001-6980-565.26-20	MAR 16 SERVICE	770.13		
0031951748MAR164945		V03067	01	04/15/2016	003-6420-559.26-20	MAR 16 SERVICE	273.96		
0031951748MAR164946		V03067	01	04/15/2016	051-6624-492.26-20	MAR 16 SERVICE	273.96		
0031951748MAR164942		V03067	01	04/15/2016	052-6510-494.26-20	MAR 16 SERVICE	493.52		
0031951748MAR164947		V03067	01	04/15/2016	052-6520-495.26-20	MAR 16 SERVICE	273.95		
						VENDOR TOTAL *	2,423.82		
0000487	00	COOPER TIRE SERVICE INC							

PROGRAM: GM339L
 City of Hutchinson

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0000487	00	COOPER TIRE SERVICE INC						
1219082	5019	V03120 01 04/18/2016			001-6310-554.32-16	NEW TIRE UNIT #920	57.23	
1219037	5020	V03121 01 04/18/2016			001-6310-554.32-16	UNIT #304 TIRE REPAIR	18.03	
1218962	5021	V03122 01 04/18/2016			001-6310-554.32-16	BRUSH #42 TIRE REPAIR	150.70	
1218888	5022	V03123 01 04/18/2016			001-6310-554.32-16	UNIT #542 TIRE REPAIR	39.14	
1218856	5023	V03124 01 04/18/2016			001-6310-554.32-16	UNIT #47 TIRE REPAIR	20.60	
						VENDOR TOTAL *	285.70	
0000505	00	CULLIGAN WATER TREATMENT						
50658/APR16	4948	V03068 01 04/15/2016			001-7190-509.31-01	WATER	67.95	
						VENDOR TOTAL *	67.95	
0000531	00	D H HOME IMPROVEMENT						
1111EAVEB	5131	V03203 01 04/21/2016			002-0000-400.27-01	1111 E AVE B	27,500.00	
						VENDOR TOTAL *	27,500.00	
0005040	00	DANESE HATCHEL						
1791HATCHEL	5076	V03165 01 04/19/2016			048-0000-630.29-00	HBS 041716/D HATCHEL	50.00	
						VENDOR TOTAL *	50.00	
0000087	00	DANIELLE PARSONS						
REFUND/PARSONS	5116	01 04/20/2016			044-0000-358.35-81	RETURN DOG/DANIELLE PARSO	150.00	
						VENDOR TOTAL *	150.00	
0004638	00	DANKO EMERGENCY EQUIP-NE						
74507	4949	01 04/15/2016			001-0000-202.00-00	FIRE HOSE/PO #150399	EFT:	6,640.64
						VENDOR TOTAL *	.00	6,640.64
0005913	00	DANNY MASON						
C189959#44	5130	V03202 01 04/21/2016			048-0000-630.29-01	MIGUEL JUAN RESTITUTION	20.00	
						VENDOR TOTAL *	20.00	
0007388	00	DAPHNE'S HEADCOVERS						
0260024	5024	V03125 01 04/18/2016			008-6920-570.39-67	PRO SHOP MERCHANDISE	85.44	
						VENDOR TOTAL *	85.44	
0006358	00	DAVIS-MOORE AUTO COMPLEX						
041816	5182	V03232 01 04/21/2016			036-0000-640.29-00	NEW TRUCK #46/PO #160210	32,602.00	
						VENDOR TOTAL *	32,602.00	
0005913	00	DONALD COPER						
C181163#2	5132	V03204 01 04/21/2016			048-0000-630.29-01	MICHAEL HEATH RESTITUTION	50.00	
						VENDOR TOTAL *	50.00	
0005040	00	DORINDA SIMMONS						
1372SIMMONS	5025	V03126 01 04/18/2016			048-0000-630.29-00	HBS 041616/D SIMMONS	50.00	
						VENDOR TOTAL *	50.00	
0005435	00	DREXEL TECHNOLOGIES						
420052	5077	V03166 01 04/19/2016			001-6210-551.31-01	BLOTTER INK	353.50	

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005435	00	DREXEL TECHNOLOGIES						
						VENDOR TOTAL *	353.50	
0001814	00	EMANCIPATION DAY COMMITTEE						
2016CONTRACT	5133	V03205	01	04/21/2016	001-9500-620.21-80	2016 C52 SUBSIDY	2,800.00	
						VENDOR TOTAL *	2,800.00	
0005100	00	EMERGENCY MEDICAL PRODUCTS, INC.						
1816099	4950	V03070	01	04/15/2016	001-7230-522.43-06	MEDICAL EQUIPMENT	237.50	
						VENDOR TOTAL *	237.50	
0000657	00	ENGINEERING CONSULTANTS, PA						
16-037	4951	V03071	01	04/15/2016	088-9900-650.29-00	ENGINEERING SERV/CTC PARK	2,100.00	
16-032	5117	V03189	01	04/20/2016	088-9900-650.29-00	PROF SERV/CITY HALL ENTRA	90.00	
						VENDOR TOTAL *	2,190.00	
0003573	00	ENTERPRISE RENT-A-CAR						
9500-1270-0333	5026	V03127	01	04/18/2016	001-6215-552.22-40	CAR RENTAL/GARZA	249.23	
						VENDOR TOTAL *	249.23	
0001310	00	FAHNESTOCK						
REFUND/FAHNESTO5118			01	04/20/2016	001-0000-320.32-07	REFUND CONTR LICENSE/FAHN	10.00	
						VENDOR TOTAL *	10.00	
0005913	00	FALLYN BROWN						
MC1300605#1	5134	V03206	01	04/21/2016	048-0000-630.29-01	DARRELL CHAPPELL RESTITUT	50.00	
						VENDOR TOTAL *	50.00	
0000681	00	FAMILY CHILDREN'S THEATRE						
2016CONTRACT	5135	V03207	01	04/21/2016	001-9500-620.21-80	2016 C53 SUBSIDY	9,650.00	
						VENDOR TOTAL *	9,650.00	
0000377	00	FARHA CONSTRUCTION, INC						
000092245	UT		04	04/21/2016	051-0000-110.01-00	REF CREDIT/1534 E 17TH	43.55	
						VENDOR TOTAL *	43.55	
0003745	00	FIREHOUSE SOFTWARE/XEROX COMPANY						
1258585	5119	V03191	01	04/20/2016	001-7210-520.27-60	FIREHOUSE UPDATE	4,185.00	
						VENDOR TOTAL *	4,185.00	
0003234	00	FIRST GENERATION VIDEO						
PYMT#3/2016	5136	V03208	01	04/21/2016	001-7600-610.29-00	2016 SUBSIDY	EFT:	3,000.00
						VENDOR TOTAL *	.00	3,000.00
0005913	00	FIRST NATIONAL BANK						
MC1500055#2	5137	V03209	01	04/21/2016	048-0000-630.29-01	CHRISTOPHER BORTZ RESTITU	150.00	
						VENDOR TOTAL *	150.00	
0000742	00	FOLEY EQUIPMENT CO.						
SS100013810	4952	V03072	01	04/15/2016	001-6310-554.32-16	UNIT #17 PARTS	EFT:	116.48

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0000742	00	FOLEY EQUIPMENT CO.						
						VENDOR TOTAL *	.00	116.48
0001310	00	FOLKS, LLC						
REFUND/FOLKS	5120		01	04/20/2016	001-0000-325.32-50	REFUND BLDG PERMIT/FOLKS	23.00	
						VENDOR TOTAL *	23.00	
0005377	00	FORT BEND SERVICES, INC						
0201938	4953	V03073	01	04/15/2016	052-6510-494.32-03	POLYMER/PO #160039	6,900.00	
						VENDOR TOTAL *	6,900.00	
0001828	00	FORT SCOTT COMMUNITY COLLEGE						
152S-0406	5183	V03233	01	04/21/2016	051-6624-492.29-60	CROSS CONNECT RECERT/ADRI	250.00	
						VENDOR TOTAL *	250.00	
0000776	00	GADES SALES CO INC						
0067830	5027	V03128	01	04/18/2016	001-6215-552.43-15	CAMERA REPAIR	EFT:	537.00
0067875	5028	V03129	01	04/18/2016	088-9900-650.29-00	CAMERA PARTS/30TH & MAIN	EFT:	697.50
						VENDOR TOTAL *	.00	1,234.50
0001310	00	GARY KIRK						
REFUND/KIRK	5121		01	04/20/2016	001-0000-325.32-65	RRIP REFUND 925 E 8TH/GAR	25.00	
						VENDOR TOTAL *	25.00	
0000790	00	GILLILAND & HAYES, LLC						
418836	4954	V03074	01	04/15/2016	001-5400-473.21-32	MAR 16 MUNIC COURT JUDGE	4,340.00	
						VENDOR TOTAL *	4,340.00	
0000958	00	GRAINGER						
9075248204	5029	V03130	01	04/18/2016	001-6950-563.27-10	BEAM SUPPORT	738.16	
						VENDOR TOTAL *	738.16	
0005795	00	HD SUPPLY WATERWORKS LTD						
F244256	5030	V03131	01	04/18/2016	051-6624-492.32-18	METER GASKETS	52.50	
F330127	5031	V03132	01	04/18/2016	051-6624-492.42-10	METERS	3,052.00	
F348229	5032	V03133	01	04/18/2016	051-6624-492.32-18	GASKETS	87.00	
F228366	5184	V03234	01	04/21/2016	051-6624-492.32-18	PLUMBING SUPPLIES/PO #160	16,951.92	
F182348	5185	V03235	01	04/21/2016	051-6624-492.32-18	PLUMBING SUPPLIES/PO #160	1,700.20	
						VENDOR TOTAL *	21,843.62	
0005040	00	HELEN STOLL						
1740STOLL	5033	V03134	01	04/18/2016	048-0000-630.29-00	RICE 041616/HELEN STOLL	50.00	
						VENDOR TOTAL *	50.00	
0000377	00	HERRMAN GREG L						
000042113	UT		04	04/21/2016	051-0000-110.01-00	REF CREDIT/1410 N WASHING	32.10	
						VENDOR TOTAL *	32.10	
0005539	00	HILL'S PET NUTRITION SALES, INC.						
225382653	5078	V03167	01	04/19/2016	044-7420-700.32-06	FOOD	91.88	

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005539	00	HILL'S PET NUTRITION SALES, INC.						
						VENDOR TOTAL *	91.88	
0001871	00	HIRT, BRIAN						
041216REIMBR	5079	V03168	01	04/19/2016	001-7130-502.32-14	REIMBR/WESTLAKE/WIRING	23.66	
						VENDOR TOTAL *	23.66	
0000997	00	HUTCHINSON MUNICIPAL BAND ASOC						
2016CONTRACT	5138	V03210	01	04/21/2016	001-9500-620.21-80	2016 C54 SUBSIDY	21,000.00	
						VENDOR TOTAL *	21,000.00	
0001023	00	HUTCHINSON RENO CO CONVENTION						
APR16	5080	V03169	01	04/19/2016	030-9550-600.29-57	QRTLTY TRANSIENT GUEST TAX	77,321.11	
						VENDOR TOTAL *	77,321.11	
0005605	00	HUTCHINSON SMALL ANIMAL HOSPITAL PA						
253606	5081	V03170	01	04/19/2016	044-7420-700.29-57	VET SERVICES	18.75	
253607	5082	V03171	01	04/19/2016	044-7420-700.29-57	VET SERVICES	18.75	
253608	5083	V03172	01	04/19/2016	044-7420-700.29-57	VET SERVICES	18.75	
						VENDOR TOTAL *	56.25	
0000547	00	IBT INC						
6765093	5034		01	04/18/2016	046-0000-112.00-00	SPECIAL GLOVES/ZOO	40.20	
						VENDOR TOTAL *	40.20	
0000620	00	INTERFAITH HOUSING SERV. INC						
042016	5139	V03211	01	04/21/2016	002-0000-400.34-20	PLANNING HEALTHY GRANT	170.11	
						VENDOR TOTAL *	170.11	
0001310	00	JAMES & BOBETTE SIEMENS						
FIRE126W11TH	5141	V03212	01	04/21/2016	001-9500-620.29-00	FIRE PROCEEDS 126 W 11TH	1.26	
FIRE126W11TH	5140		01	04/21/2016	047-0000-287.00-00	FIRE PROCEEDS 126 W 11TH	5,200.00	
						VENDOR TOTAL *	5,201.26	
0001310	00	JANICE BRUCE						
REFUND/BRUCE	5142		01	04/21/2016	001-0000-325.32-65	RRIP REFUND 331 W SHERMAN	25.00	
REFUND/BRUCE	5143		01	04/21/2016	001-0000-325.32-65	RRIP REFUND 212 W AVE B	25.00	
						VENDOR TOTAL *	50.00	
0007387	00	JE DUNN CONSTRUCTION COMPANY						
15042000001	4955	V03075	01	04/15/2016	088-9900-650.29-00	SPORTS ARENA	902,346.00	
						VENDOR TOTAL *	902,346.00	
0005928	00	JEREMY DIX						
C192452REIMBR	5144		01	04/21/2016	001-0000-330.33-01	REIMBR FINE PYMT	100.00	
						VENDOR TOTAL *	100.00	
0005913	00	JOHN T BRILLHART						
C126244#25	5145	V03215	01	04/21/2016	048-0000-630.29-01	DIANA STARK RESTITUTION	50.00	
						VENDOR TOTAL *	50.00	
0000067	00	JOHNSON'S GARDEN CENTER						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0000067	00	JOHNSON'S GARDEN CENTER						
201-026610-01	4956	V03076	01	04/15/2016	001-6950-563.32-01	PLANTS	287.93	
						VENDOR TOTAL *	287.93	
0005040	00	JORGE VELA						
1782VELA	5084	V03173	01	04/19/2016	048-0000-630.29-00	RICE 041716/J VELA	50.00	
						VENDOR TOTAL *	50.00	
0005913	00	JP PIPELINE						
MC090946#41	5148	V03218	01	04/21/2016	048-0000-630.29-01	JASON CUNNINGHAM RESTITUT	25.00	
						VENDOR TOTAL *	25.00	
0000822	00	KANSAS DEPT OF REVENUE ABC						
APR16	5035	V03136	01	04/18/2016	048-0000-630.29-00	APR 16 CMB REPORT	125.00	
						VENDOR TOTAL *	125.00	
0003517	00	KANSAS GAS SERVICE						
510000326APR16	5146	V03216	01	04/21/2016	051-6621-491.26-20	APR 16 SERV/WATER TOWER G	61.55	
						VENDOR TOTAL *	61.55	
0000773	00	KANSAS GOLF & TURF, INC.						
01-102840	4958	V03078	01	04/15/2016	008-6920-570.32-34	REPAIR PARTS	EFT:	238.36
01-103106	4959	V03079	01	04/15/2016	008-6920-570.32-34	GOLF CART PARTS	EFT:	28.59
						VENDOR TOTAL *	.00	266.95
0006598	00	KANSAS GOLF ASSOCIATION						
4008916	4957	V03077	01	04/15/2016	008-6920-570.29-53	GOLF HANDICAPPS	564.00	
						VENDOR TOTAL *	564.00	
0005913	00	KBI LAB FUND						
E101589#2	5147	V03217	01	04/21/2016	048-0000-630.29-01	REVON CLEMONS RESTITUTION	235.00	
						VENDOR TOTAL *	235.00	
0005913	00	KELLY BRUCE						
MC081223#12	5149	V03219	01	04/21/2016	048-0000-630.29-01	TITO ENRIQUEZ RESTITUTION	20.00	
						VENDOR TOTAL *	20.00	
0000377	00	KELMAN MATTHEW						
000057171	UT		04	04/21/2016	051-0000-110.01-00	REF CREDIT/22 HALSEY	18.79	
						VENDOR TOTAL *	18.79	
0000377	00	KELMAN STEVE						
000001099	UT		04	04/21/2016	051-0000-110.01-00	REF CREDIT/3501 JEWELL	33.21	
						VENDOR TOTAL *	33.21	
0005040	00	KRISTEN MARTINEZ						
1827MARTINEZ	5036	V03137	01	04/18/2016	048-0000-630.29-00	RICE 041616/K MARTINEZ	50.00	
						VENDOR TOTAL *	50.00	
0005913	00	KWIK SHOP LOSS PREVENTION						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005913	00	KWIK SHOP LOSS PREVENTION						
C194188#1	5150	V03220	01	04/21/2016	048-0000-630.29-01	EMBER CLICK RESTITUTION	100.00	
						VENDOR TOTAL *	100.00	
0004730	00	LEFTYS UPHOLSTERY						
041816	5186	V03236	01	04/21/2016	001-6310-554.32-16	UNIT #130 REPAIRS	150.00	
						VENDOR TOTAL *	150.00	
0007168	00	LINCOLN NATL LIFE INSURANCE CO, THE						
3227497518MAY165122			01	04/20/2016	015-0000-223.00-00	POLICE/EXEMPT MAY 16	EFT:	269.75
						VENDOR TOTAL *	.00	269.75
0006231	00	LOCHNER						
10736-8	5037	V03138	01	04/18/2016	088-9900-650.29-00	AIRPORT RD BRIDGE	EFT:	17,053.08
						VENDOR TOTAL *	.00	17,053.08
0000891	00	MARKET HUTCHINSON						
10-103	5085	V03174	01	04/19/2016	001-7600-610.29-00	2016 SUBSIDY	EFT:	14,122.00
						VENDOR TOTAL *	.00	14,122.00
0000893	00	MCCURDY MOTOR & WRECKER SERVICE						
4829	4960	V03080	01	04/15/2016	001-6310-554.32-16	UNIT #255 TOW CHARGE	30.00	
						VENDOR TOTAL *	30.00	
0005079	00	MEMPHIS EQUIPMENT COMPANY						
0133449	5038	V03139	01	04/18/2016	001-6310-554.32-16	BRUSH #53 PARTS	84.53	
						VENDOR TOTAL *	84.53	
0000905	00	MID-AMERICA REDI-MIX INC						
39213	5187	V03237	01	04/21/2016	051-6624-492.32-05	CONCRETE	EFT:	776.00
						VENDOR TOTAL *	.00	776.00
0001071	00	MIDWEST SUPERSTORE FORD-LINCOLN						
4943FOW	4961	V03081	01	04/15/2016	001-6310-554.32-16	UNIT #255 PARTS	427.45	
						VENDOR TOTAL *	427.45	
0002075	00	MOBILE RADIO SERVICE, INC.						
3521300	5123	V03195	01	04/20/2016	001-7190-509.32-14	RADIO EQUIPMENT	EFT:	330.00
						VENDOR TOTAL *	.00	330.00
0005040	00	NATIONAL MS SOCIETY						
1404MSSOCIETY	5039	V03140	01	04/18/2016	048-0000-630.29-00	CANCELLED HBS 043016	74.50	
						VENDOR TOTAL *	74.50	
0004352	00	OFS, INC						
43731	4962	V03082	01	04/15/2016	052-6510-494.32-03	FERROUS CHLORIDE/PO #1600	EFT:	3,081.54
						VENDOR TOTAL *	.00	3,081.54
0007351	00	OUTDOOR CUSTOM SPORTSWEAR, LLC						
27826	4963	V03083	01	04/15/2016	008-6920-570.39-55	PRO SHOP MERCHANDISE	662.98	

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0007351	00	OUTDOOR CUSTOM SPORTSWEAR, LLC	27825	4964	V03084	01 04/15/2016	008-6920-570.39-55	PRO SHOP MERCHANDISE	633.98	
VENDOR TOTAL *									1,296.96	
0002309	00	PARK WHOLESALE	CI16169792	4965	V03085	01 04/15/2016	001-6950-563.32-01	PLANTS	216.35	
			CI16149260	4966	V03086	01 04/15/2016	001-6950-563.32-01	PLANTS	99.50	
			CI16169790	4967	V03087	01 04/15/2016	001-6950-563.32-01	PLANTS	1,008.32	
			CI16169791	4968	V03088	01 04/15/2016	001-6950-563.32-01	PLANTS	324.80	
			CI16164009	4969	V03089	01 04/15/2016	001-6950-563.32-01	PLANTS	219.85	
			CI16164010	4970	V03090	01 04/15/2016	001-6950-563.32-01	PLANTS	59.64	
VENDOR TOTAL *									1,928.46	
0005550	00	PAY COM, INC.	2623	5040	V03141	01 04/18/2016	001-6980-565.26-40	PAY PHONE/SPORTS ARENA/JA	120.00	
VENDOR TOTAL *									120.00	
0000377	00	PINEDA MIGUEL A	000058549	UT		04 04/21/2016	051-0000-110.01-00	REF CREDIT/103 N SUPERIOR	20.78	
VENDOR TOTAL *									20.78	
0000095	00	PRAIRIELAND PARTNERS	1263163	4971	V03091	01 04/15/2016	001-6310-554.32-16	MOWER PARTS	EFT:	38.40
			1264590	5188	V03238	01 04/21/2016	001-6310-554.32-16	UNIT #296/#297 PARTS	EFT:	100.49
			1264591	5189	V03239	01 04/21/2016	001-6310-554.32-16	UNIT #297 PARTS	EFT:	1,424.59
			1264600	5190	V03240	01 04/21/2016	001-6310-554.32-16	UNIT #601 PARTS	EFT:	1,421.20
VENDOR TOTAL *									.00	2,984.68
0001140	00	PROFESSIONAL CLEANING SYSTEM I	93509	5041	V03142	01 04/18/2016	001-6940-561.32-04	WASH BAY CLEANER	263.00	
VENDOR TOTAL *									263.00	
0001145	00	PUR-O-ZONE INC	696092	5086	V03175	01 04/19/2016	001-6940-561.32-14	CLEANING SUPPLIES	EFT:	55.30
VENDOR TOTAL *									.00	55.30
0001181	00	RENO CHORAL SOCIETY, INC	2016CONTRACT	5151	V03221	01 04/21/2016	001-9500-620.21-80	2016 C55 SUBSIDY	1,800.00	
VENDOR TOTAL *									1,800.00	
0001196	00	ROSE MOTOR SUPPLY CO INC	220860B	4972	V03092	01 04/15/2016	001-6310-554.32-16	STOCK PARTS	EFT:	11.55
			220862B	4973	V03093	01 04/15/2016	001-6310-554.32-16	UNIT #566 PARTS	EFT:	16.26
			220966B	4974	V03094	01 04/15/2016	001-6310-554.32-16	BRUSH #12 PARTS	EFT:	31.65
			221297B	4975	V03095	01 04/15/2016	001-6310-554.32-16	UNIT #51 PARTS	EFT:	11.55
			221517B	4976	V03096	01 04/15/2016	001-6310-554.32-16	UNIT #553 PARTS	EFT:	8.86
			221631B	4977	V03097	01 04/15/2016	001-6310-554.32-16	UNIT #583 PARTS	EFT:	105.64
			220540B	5042	V03143	01 04/18/2016	001-6310-554.32-16	BATTERIES	EFT:	121.59
			220541B	5043	V03144	01 04/18/2016	001-6310-554.32-16	STOCK BATTERIES	EFT:	352.92
			221421B	5044	V03145	01 04/18/2016	001-6310-554.32-16	BRUSH #52 PARTS	EFT:	34.83

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003368	00	TERRACON CONSULTANTS, INC.	T762039	5125	V03197	01	04/20/2016	088-9900-650.29-00	TESTING NEW ST #3	4,261.00	
									VENDOR TOTAL *	4,261.00	
0000377	00	THE CLUSTERS APARTMENTS	000057129	UT		04	04/21/2016	051-0000-110.01-00	REF CREDIT/1401 E 23RD	19.23	
									VENDOR TOTAL *	19.23	
0005544	00	THINK! TONER AND INK	10049376	5047	V03148	01	04/18/2016	001-3100-452.31-05	TONER	197.97	
			10049447	5155	V03224	01	04/21/2016	001-3100-452.31-05	TONER	485.96	
			10049465	5156	V03225	01	04/21/2016	001-3100-452.31-05	TONER	243.47	
									VENDOR TOTAL *	927.40	
0005040	00	TODD FRIESEN	1855FRIESEN	5048	V03149	01	04/18/2016	048-0000-630.29-00	HBS 041216/T FRIESEN	50.00	
									VENDOR TOTAL *	50.00	
0001432	00	VALIDITY SCREENING SOLUTIONS	131087	5049	V03150	01	04/18/2016	035-9840-474.29-61	BACKGROUND CHECKS		EFT: 66.00
			130835	5050	V03151	01	04/18/2016	035-9840-474.29-61	BACKGROUND CHECKS		EFT: 783.50
									VENDOR TOTAL *	.00	849.50
0002384	00	VERIZON WIRELESS	483016911APR16	4982	V03102	01	04/15/2016	346-7190-509.29-50	APR 16 SERVICE		EFT: 384.10
									VENDOR TOTAL *	.00	384.10
0003623	00	VISA - HEARTLAND CREDIT UNION	7193MAR16	5069	V03158	01	04/18/2016	001-3100-452.29-53	KAPIO/CONF REGISTRATION	160.00	
			7029MAR16	5157	V03226	01	04/21/2016	001-3100-452.27-50	AMAZON/RACK STUDS	55.24	
			7029MAR16	5158	V03226	01	04/21/2016	001-3100-452.27-50	NEWEGG/HARD DISKS	813.71	
			0940MAR16	5159	V03227	01	04/21/2016	001-3100-452.29-63	MSFT/SOFTWARE MAINTENANCE	993.25	
			0940MAR16	5160	V03227	01	04/21/2016	001-3100-452.27-50	BEST BUY/IPAD FOR COUNCIL	556.97	
			0940MAR16	5161	V03227	01	04/21/2016	001-3100-452.27-50	AMAZON/IPAD CASE	56.09	
			0940MAR16	5162	V03227	01	04/21/2016	001-3100-452.31-05	AMAZON/PRINTER PARTS	15.88	
			0940MAR16	5163	V03227	01	04/21/2016	001-3100-452.27-50	AMAZON/JACKS	55.26	
			0940MAR16	5164	V03227	01	04/21/2016	001-3100-452.29-63	SOLARWINDS/SOFTWARE MAINT	192.00	
			0940MAR16	5165	V03227	01	04/21/2016	001-3100-452.27-50	MONOPRICE/MISC STOCK	425.20	
			0940MAR16	5166	V03227	01	04/21/2016	001-3100-452.27-50	AMAZON/UPS MGMT CARD PACK	227.44	
			0940MAR16	5167	V03227	01	04/21/2016	001-3100-452.27-50	MONOPRICE/CREDIT	.31	
			0940MAR16	5168	V03227	01	04/21/2016	001-3100-452.27-50	AMAZON/DVD FOR ZOO PC	47.90	
			0940MAR16	5169	V03227	01	04/21/2016	001-3100-452.29-63	CBHCLEVER/SOFTWARE MAINT	99.00	
			0940MAR16	5171	V03227	01	04/21/2016	001-3100-452.27-50	AMAZON/CHARGER	35.99	
			0940MAR16	5172	V03227	01	04/21/2016	001-3100-452.27-50	UBIQUITI/WIRELESS	102.25	
			0940MAR16	5173	V03227	01	04/21/2016	001-3100-452.27-50	LOWES/SPLITTER	11.95	
			0940MAR16	5174	V03227	01	04/21/2016	001-3100-452.26-40	AMAZON/SPEAKER PHONE	244.17	
			0940MAR16	5175	V03227	01	04/21/2016	001-3100-452.27-50	AMAZON/WIRELESS	142.32	
			0940MAR16	5176	V03227	01	04/21/2016	001-3100-452.27-50	AMAZON/WIRELESS	53.48	
			0940MAR16	5177	V03227	01	04/21/2016	001-3100-452.29-63	FREDPRYOR/TRAINING RENEWA	99.00	
			1931MAR16	5055	V03156	01	04/18/2016	001-4110-461.29-60	MO MAIN ST/REGISTRATION	225.00	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION							
8803MAR16	4994	V03107	01	04/15/2016	001-6215-552.29-60	HOLIDAY INN/LODGING	183.12		
8803MAR16	4995	V03107	01	04/15/2016	001-6215-552.32-28	KWIK SHOP/FUEL	36.79		
8803MAR16	4997	V03107	01	04/15/2016	001-6215-552.32-33	MIDWEST ELECT/CONNECTOR	4.99		
8803MAR16	4999	V03107	01	04/15/2016	001-6215-552.32-33	STANTON/LINE WASHER	129.03		
8803MAR16	5001	V03107	01	04/15/2016	001-6215-552.32-16	SUNFLOWER/HOLE SAW KIT	171.20		
8803MAR16	5004	V03107	01	04/15/2016	001-6215-552.32-31	WESTLAKE/REPAIR PARTS	5.99		
3160MAR16	4985	V03103	01	04/15/2016	001-7190-509.43-08	WALMART/HEATERS	37.68		
5955MAR16	4990	V03105	01	04/15/2016	001-7190-509.32-07	DOMINOS/DINNER/FIRE	29.86		
8803MAR16	5002	V03107	01	04/15/2016	001-7190-509.43-11	SUNFLOWER/CLAMPS/SIREN RE	197.96		
3160MAR16	4983	V03103	01	04/15/2016	001-7191-511.29-57	BUDDIPOLES/TRIPOD	129.12		
3160MAR16	4984	V03103	01	04/15/2016	001-7191-511.43-08	LOWES/METAL SPRINGS	51.12		
3160MAR16	4986	V03103	01	04/15/2016	001-7191-511.32-14	OREILLYS/BATTERIES	899.96		
3160MAR16	4987	V03103	01	04/15/2016	001-7191-511.29-57	ADVANCE TEC/CHARGER	240.00		
3160MAR16	4988	V03103	01	04/15/2016	001-7191-511.32-14	TESSCO/BRACKETS/ANTENNAS	1,491.55		
5955MAR16	4991	V03105	01	04/15/2016	001-7191-511.32-14	TESSCO/PARTS	525.82		
5955MAR16	4992	V03105	01	04/15/2016	001-7191-511.32-14	MCM ELECT/ELECTRONIC PART	162.00		
0940MAR16	5170		01	04/21/2016	046-0000-112.00-00	AMAZON/PAINT WANDS	113.75		
0858MAR16	5058	V03157	01	04/18/2016	051-6624-492.32-05	LOWES/MEASURING WHEEL	35.37		
8803MAR16	4998	V03107	01	04/15/2016	052-6510-494.32-15	STANTON/PART	50.34		
0858MAR16	5056	V03157	01	04/18/2016	052-6520-495.32-14	FASTENAL/CHISEL BIT	27.07		
0858MAR16	5057	V03157	01	04/18/2016	052-6520-495.32-14	LOWES/MEASURING WHEEL	35.37		
0858MAR16	5059	V03157	01	04/18/2016	052-6520-495.32-12	LOWES/LUMBER	149.10		
0858MAR16	5060	V03157	01	04/18/2016	052-6520-495.32-14	LOWES/WHEELBARROW	113.05		
0858MAR16	5067	V03157	01	04/18/2016	052-6520-495.32-14	ORSCHELIN/RECIEVER & BALL	27.99		
0858MAR16	5068	V03157	01	04/18/2016	052-6520-495.32-14	WESTLAKE/STRAP & BUNGEE C	31.93		
6476MAR16	4993	V03106	01	04/15/2016	088-9900-650.29-00	WESTLAKE/PARTS	19.47		
8803MAR16	4996	V03107	01	04/15/2016	088-9900-650.29-00	LOWES/INSTALLING LOOPS	1,028.75		
8803MAR16	5000	V03107	01	04/15/2016	088-9900-650.29-00	SUNFLOWER/STREETLIGHT REP	199.83		
8803MAR16	5003	V03107	01	04/15/2016	088-9900-650.29-00	SUNFLOWER/INSTALL LOOPS	114.79		
8803MAR16	5005	V03107	01	04/15/2016	088-9900-650.29-00	WESTLAKE/INSTALLING LOOPS	202.91		
0858MAR16	5061	V03157	01	04/18/2016	088-9900-650.29-00	MORRISON PVC FITTING/CLAM	61.86		
0858MAR16	5062	V03157	01	04/18/2016	088-9900-650.29-00	MORRISON/PVC PIPE & FITTI	347.43		
0858MAR16	5063	V03157	01	04/18/2016	088-9900-650.29-00	MORRISON/PVC FITTINGS/CLA	22.54		
0858MAR16	5064	V03157	01	04/18/2016	088-9900-650.29-00	WESTLAKE/ELBOWS	51.92		
0858MAR16	5065	V03157	01	04/18/2016	088-9900-650.29-00	MORRISON/PVC FITTINGS/CLA	58.92		
0858MAR16	5066	V03157	01	04/18/2016	088-9900-650.29-00	MORRISON/PVC COUPLING	22.76		
6732MAR16	4989	V03104	01	04/15/2016	346-7190-509.29-60	CLUBHOUSE INN/LODGING	95.23		
						VENDOR TOTAL *	11,718.36		
0000975	00	VOSS LIGHTING							
17193901-01	5089		01	04/19/2016	046-0000-112.00-00	LAMPS	52.20		
						VENDOR TOTAL *	52.20		
0001299	00	WARNKEN ENTERPRISES							
1P-GW2016	5006	V03108	01	04/15/2016	001-6950-563.29-57	MOWING	EFT:	514.00	
2P-GW2016	5051	V03152	01	04/18/2016	001-6950-563.29-57	MOWING	EFT:	514.00	
3F-GW2016	5126	V03198	01	04/20/2016	001-7250-523.29-57	MOWING CTC/W 4TH	EFT:	307.80	
						VENDOR TOTAL *	.00	1,335.80	
0000377	00	WEBER FRAN M							

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0000377	00	WEBER FRAN M							
000044537	UT		04	04/21/2016	051-0000-110.01-00	REF CREDIT/1508 N JEFFERS	38.04		
						VENDOR TOTAL *	38.04		
0004696	00	WELTMER, KAREN							
041516	WICHITA 5090	V03179	01	04/19/2016	001-3000-451.22-40	MILEAGE/CCMFOA MTG/WICHIT	54.76		
						VENDOR TOTAL *	54.76		
0004484	00	WESTAR ENERGY							
1472390945	APR165179	V03229	01	04/21/2016	001-4110-461.26-10	APR 16 SERV/DOWNTOWN DIST	257.39		
3240962166	APR165178	V03228	01	04/21/2016	001-6940-561.26-10	APR 16 SERV/ORCHARD PARK	358.06		
6084185305	APR165052	V03153	01	04/18/2016	052-6510-494.26-10	APR 16 SERV/WWTP	28,646.08		
8331422870	APR165053	V03154	01	04/18/2016	052-6510-494.26-10	APR 16 SERV/WWTP	43.68		
						VENDOR TOTAL *	29,305.21		
0007258	00	WICHITA CORING & CUTTING							
W73497	5054	V03155	01	04/18/2016	088-9900-650.29-00	SIGNAL LOOPS 25TH-27TH	1,677.85		
						VENDOR TOTAL *	1,677.85		
0005755	00	WICHITA STATE UNIVERSITY							
75630/JOSHLONG	5091	V03180	01	04/19/2016	001-7130-502.29-60	KGIA CONF/JOSH LONG	EFT:	150.00	
75631/D.BERMAN	5092	V03181	01	04/19/2016	001-7130-502.29-60	KGIA CONF/DEVIN BERMAN	EFT:	150.00	
						VENDOR TOTAL *	.00	300.00	
0005913	00	WILLIAM NARRON							
C186072#33	5180	V03230	01	04/21/2016	048-0000-630.29-01	STEVEN OATHOUT RESTITUTIO	20.00		
						VENDOR TOTAL *	20.00		
0007203	00	ZAYO GROUP LLC							
016715	APR16 5007	V03109	01	04/15/2016	051-6621-491.26-40	APR 16 SERVICE	EFT:	250.00	
016715	APR16 5008	V03109	01	04/15/2016	052-6510-494.26-40	APR 16 SERVICE	EFT:	250.00	
						VENDOR TOTAL *	.00	500.00	
						EFT/EPAY TOTAL ***		64,768.01	
						TOTAL EXPENDITURES ****	1,202,541.08	64,768.01	
						GRAND TOTAL *****		1,267,309.09	

PREPARED 04/21/2016, 9:14:17
 PROGRAM: GM339L
 City of Hutchinson

EXPENDITURE APPROVAL LIST
 AS OF: 04/22/2016 CHECK DATE: 04/22/2016

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0000940	00	HUTCHINSON GOVERNMENT EMPLOYEE						
042216	000370		01	04/22/2016	015-0000-228.00-00	PAYROLL DATED 04 22 16	CHECK #: 2016114	6,752.45
						VENDOR TOTAL *	.00	6,752.45
0000557	00	ICMA RETIREMENT TRUST-457						
042216	000369		01	04/22/2016	015-0000-232.00-00	PAYROLL DATED 04 22 16	CHECK #: 2016113	6,044.24
						VENDOR TOTAL *	.00	6,044.24
0000949	00	UNITED WAY OF RENO COUNTY						
042216	000371		01	04/22/2016	015-0000-227.00-00	PAYROLL DATED 04 22 16	303.21	
						VENDOR TOTAL *	303.21	
						HAND ISSUED TOTAL ***		12,796.69
						TOTAL EXPENDITURES ****	303.21	12,796.69
						GRAND TOTAL *****		13,099.90

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0007298 041416	00 000362	AETNA INSURANCE	01	04/19/2016	032-9210-432.29-04	INSURANCE CLAIMS	CHECK #: 2016112	60,764.36
						VENDOR TOTAL *	.00	60,764.36
0000293 041516	00 000368	BLUE CROSS BLUE SHIELD OF KANSAS	01	04/19/2016	032-9210-432.29-04	INSURANCE CLAIMS	CHECK #: 2016110	1,226.24
						VENDOR TOTAL *	.00	1,226.24
0000016 241-2146 262478 263591 261459	00 000363 000364 000365 000366	CITY BEVERAGE COMPANY INC	01	04/19/2016	008-6920-570.32-40	BEER	CHECK #: 2016107	30.00-
						BEER	CHECK #: 2016107	250.05
						BEER	CHECK #: 2016108	109.00
						BEER	CHECK #: 2016109	58.10
						VENDOR TOTAL *	.00	387.15
0000709 102405	00 000367	LDF SALES & DIST INC	01	04/19/2016	008-6920-570.32-40	BEER	CHECK #: 2016111	169.60
						VENDOR TOTAL *	.00	169.60
0007327 040716 041516	00 000360 000361	SURENCY LIFE AND HEALTH	01	04/19/2016	032-9210-432.29-04	INSURANCE CLAIMS	CHECK #: 2016105	180.00
						INSURANCE CLAIMS	CHECK #: 2016106	839.40
						VENDOR TOTAL *	.00	1,019.40
						HAND ISSUED TOTAL ***		63,566.75
						TOTAL EXPENDITURES ****	.00	63,566.75
						GRAND TOTAL *****		63,566.75

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0003172	00	ABC LASER USA, INC						
200724290	4526	V02883	01	04/12/2016	001-3000-451.31-01	CHECK STOCK	324.00	
						VENDOR TOTAL *	324.00	
0000121	00	ACE FIRE EXTINGUISHER CO						
15341	4527	V02884	01	04/12/2016	001-6995-693.29-57	FIRE EXT. SERV/EASTSIDE	21.00	
						VENDOR TOTAL *	21.00	
0005439	00	AIRGAS USA, LLC						
9935271910	4687	V02951	01	04/13/2016	001-6320-555.29-57	CYLINDER RENTAL/GARAGE	21.70	
9935270257	4686	V02950	01	04/13/2016	001-6940-561.32-08	CYLINDER RENTAL/PARK	46.50	
9935270253	4528	V02885	01	04/12/2016	001-6995-693.29-57	CYLINDER RENTAL/EASTSIDE	3.10	
9935270255	4849	V03025	01	04/14/2016	001-7230-522.32-03	CYLINDER RENTAL	72.85	
9935253383	4850	V03026	01	04/14/2016	001-7230-522.32-03	LEASE RENEWAL	50.00	
9935271908	4851	V03027	01	04/14/2016	050-6971-573.29-57	CYLINDER RENTAL	3.10	
						VENDOR TOTAL *	197.25	
0005913	00	AMELIA SUTTON						
C180301#13	000329		01	04/13/2016	048-0000-630.29-01	ALISHA THRASH RESTITUTION	50.00	
						VENDOR TOTAL *	50.00	
0005040	00	AMY SCHMIDT						
1397SCHMIDT	4688	V02952	01	04/13/2016	048-0000-630.29-00	RICE 040916/A SCHMIDT	50.00	
						VENDOR TOTAL *	50.00	
0005913	00	ANIMAL SHELTER						
C194431#1	000330		01	04/13/2016	048-0000-630.29-01	CAROL RODRIGU/RESTITUTION	40.00	
						VENDOR TOTAL *	40.00	
0000249	00	APPLE LANE ANIMAL HOSPITAL PA						
11130MAR16	4182	V02725	01	04/08/2016	001-6945-562.21-70	VET SERVICES	173.95	
						VENDOR TOTAL *	173.95	
0000525	00	APPLE TIME, INC						
20981	4529	V02886	01	04/12/2016	036-0000-640.29-00	STICKERS/COLOR BOOKS	799.38	
						VENDOR TOTAL *	799.38	
0002141	00	ARNOLD GROUP,THE						
2191109	4689	V02953	01	04/13/2016	001-4120-462.29-57	RRIP TEMP 03/27/16	573.33	
						VENDOR TOTAL *	573.33	
0005006	00	AUTOMOTIVE EQUIPMENT, INC						
160240	4183	V02726	01	04/08/2016	001-6320-555.43-16	SHOP EQUIPMENT	1,328.75	
						VENDOR TOTAL *	1,328.75	
0003240	00	AUTOZONE #1626						
1626533028	4530	V02887	01	04/12/2016	001-6310-554.32-16	BRUSH #41 PARTS	37.04	
						VENDOR TOTAL *	37.04	
0000227	00	B & B HYDRAULICS, INC						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0000227	00	B & B HYDRAULICS, INC						
3010838	4184	V02727	01	04/08/2016	001-6310-554.32-16	UNIT #168 PARTS	EFT:	50.04
3010792	4185	V02728	01	04/08/2016	001-6310-554.32-16	BRUSH #42 PARTS	EFT:	114.36
3010824	4186	V02729	01	04/08/2016	001-6310-554.32-16	UNIT #168 PARTS	EFT:	79.86
3010093	4323	V02821	01	04/11/2016	052-6520-495.32-16	UNIT #115 PARTS	EFT:	137.55
VENDOR TOTAL *							.00	381.81
0000244	00	BAKER EQUIPMENT CO						
316-36	4187	V02730	01	04/08/2016	052-6520-495.32-14	SEWER CLEANING HEAD/PO #1	3,300.00	
VENDOR TOTAL *							3,300.00	
0007242	00	BANK SNB						
7272900APR16	4531	V02888	01	04/12/2016	036-0000-640.29-00	FIRE TRUCK LOAN	8,454.75	
VENDOR TOTAL *							8,454.75	
0000300	00	BEACON ATHLETICS						
0454553	4690	V02954	01	04/13/2016	031-6991-567.32-19	RECREATIONAL SUPPLIES	2,586.80	
VENDOR TOTAL *							2,586.80	
0000965	00	BILL HAEN WELDING						
0014225	4188	V02731	01	04/08/2016	001-6310-554.32-16	UNIT #542 REPAIRS	45.00	
VENDOR TOTAL *							45.00	
0001310	00	BILLY DURBIN						
REFUNDDURBIN	4324		01	04/11/2016	001-0000-325.32-65	RRIP REFUND 1608 MARLAND	25.00	
VENDOR TOTAL *							25.00	
0000377	00	BRADLEY RICK D						
000094765	UT		04	04/13/2016	051-0000-110.01-00	REF CREDIT/2103 N VANBURE	12.94	
VENDOR TOTAL *							12.94	
0007383	00	BRANT, TIMOTHY J						
2016-1	4325	V02823	01	04/11/2016	036-0000-640.29-00	FTO TRAINING	1,500.00	
VENDOR TOTAL *							1,500.00	
0000274	00	BRIDGMAN OIL COMPANY						
53900	4326	V02824	01	04/11/2016	001-7230-522.32-28	FUEL	103.48	
53900	4327	V02824	01	04/11/2016	001-7230-522.32-30	FUEL	153.13	
53900	4328	V02824	01	04/11/2016	001-7230-522.32-30	SERVICE CALL	62.00	
VENDOR TOTAL *							318.61	
0006475	00	CALIPER						
1463197	4329	V02825	01	04/11/2016	001-2300-430.24-60	CANDIDATE ASSESSMENT	590.00	
VENDOR TOTAL *							590.00	
0004811	00	CARQUEST OF HUTCHINSON						
6869-202332	4189	V02732	01	04/08/2016	001-6310-554.32-16	STOCK DOORSEAL	85.47	
6869-202028	4691	V02955	01	04/13/2016	001-6310-554.32-16	UNIT #36 PARTS	101.74	
6869-202789	4692	V02956	01	04/13/2016	001-6310-554.32-16	RETURN	46.25-	
VENDOR TOTAL *							140.96	
0006641	00	CBS MANHATTAN, LLC						

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0006641 616356	00 4852	CBS MANHATTAN, LLC V03028	01 04/14/2016	089-9900-650.29-00	PW GATE CONTROLLER/PO #16	EFT:	3,877.68
					VENDOR TOTAL *	.00	3,877.68
0000349 4477	00 4190	CENTRAL WELDING & MACHINE, LLC V02733	01 04/08/2016	003-6420-559.29-57	WELDING	680.00	
					VENDOR TOTAL *	680.00	
0005913 MC1400813FINAL	00 000331	CHELSEY FOX	01 04/13/2016	048-0000-630.29-01	C. MAYBERRY/RESTITUTION	50.00	
					VENDOR TOTAL *	50.00	
0002740 493330 065575	00 4532 4533	CHIEF-LAW ENFORCEMENT SUPPLY V02889 V02890	01 04/12/2016 01 04/12/2016	036-0000-640.29-00 036-0000-640.29-00	AIRBAG SWITCH RETURN	2,926.35 2,340.58-	
					VENDOR TOTAL *	585.77	
0000459 6034302	00 4330	COLLADAY HARDWARE CO	01 04/11/2016	046-0000-112.00-00	PAINT/HARDWARE	126.36	
					VENDOR TOTAL *	126.36	
0000481 90036254 90036256 90036255	00 4331 4191 4192	CONCRETE ENTERPRISES INC V02827 V02734 V02735	01 04/11/2016 01 04/08/2016 01 04/08/2016	001-6940-561.32-14 089-9900-650.29-00 089-9900-650.29-00	DIAMOND BLADE CONCRETE CONCRETE	528.00 320.00 324.00	
					VENDOR TOTAL *	1,172.00	
0002868 504307	00 4332	CONRAD FIRE EQUIPMENT, INC V02828	01 04/11/2016	001-7230-522.43-03	COUPLINGS	1,033.60	
					VENDOR TOTAL *	1,033.60	
0000487 1218692 1218690 1GS218707 1GS218660 1218668 1218493 1217270 1218773 1218762	00 4193 4194 4195 4196 4197 4198 4199 4534 4535	COOPER TIRE SERVICE INC V02736 V02737 V02738 V02739 V02740 V02741 V02742 V02891 V02892	01 04/08/2016 01 04/08/2016 01 04/08/2016 01 04/08/2016 01 04/08/2016 01 04/08/2016 01 04/08/2016 01 04/12/2016 01 04/12/2016	001-6310-554.32-16 001-6310-554.32-16 001-6310-554.32-16 001-6310-554.32-16 001-6310-554.32-16 001-6310-554.32-16 001-6310-554.32-16 001-6310-554.32-16 001-6310-554.32-16	UNIT #320 NEW TIRES AIRPORT GOLF CART TIRE RE BRUSH #41 NEW TIRE RESCUE #1 NEW TIRES UNIT #31 TIRE REPAIR UNIT #302 TIRE REPAIR UNIT #532 TIRE REPAIR UNIT #79 NEW TIRES UNIT #23 NEW TIRE	424.16 15.97 141.96 1,508.60 41.20 15.45 97.87 357.72 73.34	
					VENDOR TOTAL *	2,676.27	
0005036 15704#8	00 4333	CORNEJO & SONS, LLC V02829	01 04/11/2016	088-9900-650.29-00	MAIN ST RECONSTRUCTION	EFT:	459,104.75
					VENDOR TOTAL *	.00	459,104.75
0000493 0011381 0011383	00 4536 4537	COUNTRY JUNCTION CLINIC V02893 V02894	01 04/12/2016 01 04/12/2016	044-7420-700.29-57 044-7420-700.29-57	VET SERVICES VET SERVICES	16.00 16.00	

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005913	00	DIRK KUKULA		01 04/13/2016	048-0000-630.29-01	T. ROBERTS/RESTITUTION	40.00	
MC090260	FINAL	000337						
VENDOR TOTAL *							40.00	
0002697	00	DOONAN TRUCK & EQ OF WICHITA. INC.						
WP329955	4201	V02744	01	04/08/2016	001-6310-554.32-16	UNIT #576 PARTS	50.78	
WP330115	4202	V02745	01	04/08/2016	001-6310-554.32-16	UNIT #576 PARTS	2,472.43	
WP330314	4203	V02746	01	04/08/2016	001-6310-554.32-16	RETURN	787.50	
WP330116	4204	V02747	01	04/08/2016	001-6310-554.32-16	UNIT #576 PARTS	787.50	
WP330444	4540	V02897	01	04/12/2016	001-6310-554.32-16	UNIT #51 PARTS	164.88	
VENDOR TOTAL *							2,688.09	
0005639	00	DOUBLE CHECK COMPANY, INC.						
SMI-27190	4695	V02958	01	04/13/2016	001-6320-555.27-30	REPAIRS TO FUEL ISLAND	242.76	
VENDOR TOTAL *							242.76	
0005040	00	DUSTIN LOEPP						
1386LOEPP	4696	V02959	01	04/13/2016	048-0000-630.29-00	RICE 041016/D LOEPP	50.00	
VENDOR TOTAL *							50.00	
0002838	00	EMPOWER A FAMILY HEALTH AMERICA LC						
APR16	4855	V03031	01	04/14/2016	032-9210-432.21-70	APR 16 EMPOWER FEE	EFT:	1,577.25
VENDOR TOTAL *							.00	1,577.25
0000675	00	FAIRVIEW SERVICE						
21368	4541	V02898	01	04/12/2016	001-6310-554.32-16	STOCK PARTS	185.20	
18767	4205	V02748	01	04/08/2016	001-6950-563.32-14	MOWER EQUIPMENT	163.18	
19983	4206	V02749	01	04/08/2016	001-6950-563.43-17	MOWER EQUIPMENT	799.99	
VENDOR TOTAL *							1,148.37	
0000686	00	FASTENAL CO						
KSHUT189651	4207	V02750	01	04/08/2016	001-6310-554.32-16	STOCK FASTENERS	7.86	
KSHUT189780	4208	V02751	01	04/08/2016	001-6310-554.32-16	STOCK FASTENERS	34.03	
VENDOR TOTAL *							41.89	
0000694	00	FEE INSURANCE GROUP INC						
NOTARY/MORRIS	4856	V03032	01	04/14/2016	001-5400-473.29-53	NOTARY FEE/AMANDA MORRIS	50.00	
VENDOR TOTAL *							50.00	
0007385	00	FLINT, JESSE						
041816TOPEKAKS	4542	V02899	01	04/12/2016	001-7130-502.22-40	PER DIEM/TRAFFIC SAFETY C	92.00	
VENDOR TOTAL *							92.00	
0000742	00	FOLEY EQUIPMENT CO.						
1046244	4209	V02752	01	04/08/2016	001-6310-554.32-16	UNIT #92 REPAIRS	EFT:	938.34
VENDOR TOTAL *							.00	938.34
0004900	00	FORKER SUTER LLC						
155674	4210	V02753	01	04/08/2016	001-5400-473.21-31	MAR 16 MUNIC COURT PROSEC	3,442.00	
VENDOR TOTAL *							3,442.00	
0002828	00	G.W. VAN KEPPEL CO.						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0002828	00	G.W. VAN KEPPEL CO.						
PS0046796-1	4264	V02806	01	04/08/2016	001-6310-554.32-16	UNIT #186 PARTS	EFT:	305.05
PS0046208-1	4265	V02807	01	04/08/2016	001-6310-554.32-16	UNIT #186 PARTS	EFT:	145.33
PS0045600-1	4266	V02808	01	04/08/2016	001-6310-554.32-16	UNIT #186 PARTS	EFT:	355.02
VENDOR TOTAL *							.00	805.40
0007068	00	GALLAGHER BENEFIT SERVICES, INC						
89057	4684	V02948	01	04/12/2016	001-2300-430.29-57	PAY STUDY/PO #160272	14,787.50	
VENDOR TOTAL *							14,787.50	
0005913	00	GERALDINE GARCIA						
C194579#4	000338		01	04/13/2016	048-0000-630.29-01	J. JACKSON/RESTITUTION	20.00	
VENDOR TOTAL *							20.00	
0005984	00	GOLDSTAG SECURITY						
9106	4697	V02960	01	04/13/2016	001-6945-562.29-57	MAR 16 SECURITY	EFT:	600.00
VENDOR TOTAL *							.00	600.00
0002580	00	GRAPHIC IMPRESSIONS INC						
5770-1	4543	V02900	01	04/12/2016	036-0000-640.29-00	GRAPHICS FOR TAHOES/PO #1	3,927.48	
VENDOR TOTAL *							3,927.48	
0001687	00	GROWTH INC						
11-156	4858	V03034	01	04/14/2016	001-7600-610.29-00	2016 SUBSIDY	EFT:	3,358.85
VENDOR TOTAL *							.00	3,358.85
0000964	00	HACH COMPANY						
9829812	4698	V02961	01	04/13/2016	052-6510-494.32-13	LAB SUPPLIES	387.70	
9829812	4699	V02961	01	04/13/2016	052-6510-494.22-20	FREIGHT	41.67	
9831706	4700	V02962	01	04/13/2016	052-6510-494.32-13	LAB SUPPLIES	157.35	
VENDOR TOTAL *							586.72	
0005913	00	HAMPTON INN						
MC091357FINAL	000339		01	04/13/2016	048-0000-630.29-01	SHARON CLIFT/RESTITUTION	32.00	
VENDOR TOTAL *							32.00	
0005795	00	HD SUPPLY WATERWORKS LTD						
F299778	4212	V02755	01	04/08/2016	001-3050-455.43-11	METER REPAIR	320.00	
F181739	4211	V02754	01	04/08/2016	051-6624-492.32-18	PLUMBING SUPPLIES/PO #160	20,130.04	
VENDOR TOTAL *							20,450.04	
0006160	00	HIGHWAY 50 STORAGE						
APR16	4701	V02963	01	04/13/2016	001-6945-562.29-57	APR 16 STORAGE RENT	65.00	
VENDOR TOTAL *							65.00	
0005913	00	HOBBY LOBBY						
C193862FINAL	000340		01	04/13/2016	048-0000-630.29-01	JENNIFER LEE/RESTITUTION	264.88	
VENDOR TOTAL *							264.88	
0006319	00	HOMETOWN FOOD STORES						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0006319	00	HOMETOWN FOOD STORES						
31989	4859		01	04/14/2016	046-0000-112.00-00	JANITORIAL SUPPLIES		EFT: 92.90
						VENDOR TOTAL *	.00	92.90
0001439	00	HOSKINSON SAND & GRAVEL						
040116STMT	4213	V02756	01	04/08/2016	089-9900-650.29-00	SAND	385.00	
						VENDOR TOTAL *	385.00	
0006814	00	HUMMERT INTERNATIONAL						
15746	4702	V02964	01	04/13/2016	031-6991-567.32-01	CHALK & TURFACE	1,915.26	
						VENDOR TOTAL *	1,915.26	
0001013	00	HUTCHINSON PUBLISHING CO						
598069/15523	4337	V02833	01	04/11/2016	001-1100-410.24-30	REZONING PUBLICATION		EFT: 97.04
15519/252263	4703	V02965	01	04/13/2016	001-4100-460.24-30	LEGAL PUBLICATIONS		EFT: 328.87
						VENDOR TOTAL *	.00	425.91
0005913	00	HUTCHINSON REGIONAL MEDICAL	CTR					
MC1400744#1	000341		01	04/13/2016	048-0000-630.29-01	JASON COX/RESTITUTION	300.00	
MC1500912#1	000342		01	04/13/2016	048-0000-630.29-01	J. BUCKLEY/RESTITUTION	100.00	
						VENDOR TOTAL *	400.00	
0000539	00	HUTCHINSON TOWN CLUB						
1071JAN-MAR	4860	V03036	01	04/14/2016	001-2100-420.29-53	DUES	180.00	
1071JAN-MAR	4861	V03036	01	04/14/2016	001-2100-420.29-57	MEALS	63.47	
						VENDOR TOTAL *	243.47	
0000547	00	IBT INC						
6759062	4214	V02757	01	04/08/2016	001-6310-554.32-16	STOCK FILTERS	1,084.25	
6762487	4704	V02966	01	04/13/2016	050-6971-573.32-13	FIRST AID SUPPLIES	326.36	
						VENDOR TOTAL *	1,410.61	
0007263	00	IMAGE MASTER, LLC						
41133	4862	V03037	01	04/14/2016	088-9900-650.29-00	2016A GOB COSTS	800.00	
						VENDOR TOTAL *	800.00	
0007077	00	INNOVATIVE FLUID POWER						
1260276	4705	V02967	01	04/13/2016	052-6510-494.32-14	OIL FILTERS	478.00	
1260276	4706	V02967	01	04/13/2016	052-6510-494.22-20	FREIGHT	14.42	
						VENDOR TOTAL *	492.42	
0005040	00	JENIFER HENDERSON						
1825HENDERSON	4215	V02758	01	04/08/2016	048-0000-630.29-00	HBS 031016/J HENDERSON	50.00	
						VENDOR TOTAL *	50.00	
0005919	00	JOSHUA GRONNIGER						
0101129BDRET	000343		01	04/13/2016	048-0000-630.29-02	J GRONNIGER BD RETURN	26.00	
						VENDOR TOTAL *	26.00	
0006266	00	JOY'S PACKING & SHIPPING						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO	NO	NO						AMOUNT
0006266	00	JOY'S PACKING & SHIPPING						
309364	4930	V03055	01	04/14/2016	051-6621-491.22-20	SHIP WATER SAMPLES	31.77	
						VENDOR TOTAL *	31.77	
0001310	00	JUAN PINEDA						
REFUNDPINEDA	4863		01	04/14/2016	001-0000-325.32-65	RRIP REFUND 18 WHEATLAND	25.00	
						VENDOR TOTAL *	25.00	
0001673	00	KANSAS DEPT OF REVENUE						
JAN-MAR16	4707		01	04/13/2016	051-0000-241.00-00	WATER PROTECTION FEE	9,451.26	
JAN-MAR16	4708	V02968	01	04/13/2016	051-6625-493.29-55	CLEAN DRINKING WATER FEE	8,860.56	
						VENDOR TOTAL *	18,311.82	
0003517	00	KANSAS GAS SERVICE						
510036265MAR16	4338	V02834	01	04/11/2016	001-3100-452.26-20	MAR 16 SERVICE	78.00	
510036265MAR16	4339	V02834	01	04/11/2016	001-6215-552.26-20	MAR 16 SERVICE	57.71	
510036265MAR16	4340	V02834	01	04/11/2016	001-6910-560.26-20	MAR 16 SERVICE	41.43	
510036265MAR16	4342	V02834	01	04/11/2016	001-6940-561.26-20	MAR 16 SERVICE	856.20	
510036265MAR16	4344	V02834	01	04/11/2016	001-6945-562.26-20	MAR 16 SERVICE	210.38	
510036265ZAPR16	4351	V02835	01	04/11/2016	001-6945-562.26-20	APR 16 SERVICE/ZOO	156.77	
510298307APR16	4710	V02970	01	04/13/2016	001-6970-564.26-20	APR 16 SERV/MEM HALL	438.03	
510130667APR16	4711	V02971	01	04/13/2016	001-6980-565.26-20	APR 16 SERV/SPORTS ARENA	925.45	
510036265MAR16	4343	V02834	01	04/11/2016	001-6990-566.26-20	MAR 16 SERVICE	315.21	
510036265MAR16	4345	V02834	01	04/11/2016	001-7250-523.26-20	MAR 16 SERVICE	1,559.53	
510551027APR16	4712	V02972	01	04/13/2016	003-6420-559.26-20	APR 16 SERV	319.94	
510036265MAR16	4346	V02834	01	04/11/2016	008-6920-570.26-20	MAR 16 SERVICE	170.75	
510036265MAR16	4341	V02834	01	04/11/2016	009-6930-571.26-20	MAR 16 SERVICE	31.26	
510036265MAR16	4347	V02834	01	04/11/2016	050-6971-573.26-20	MAR 16 SERVICE	175.93	
510036265MAR16	4348	V02834	01	04/11/2016	051-6621-491.26-20	MAR 16 SERVICE	384.89	
510036265MAR16	4349	V02834	01	04/11/2016	051-6624-492.26-20	MAR 16 SERVICE	31.26	
510551027APR16	4713	V02972	01	04/13/2016	051-6624-492.26-20	APR 16 SERV	319.94	
510036265MAR16	4350	V02834	01	04/11/2016	052-6510-494.26-20	MAR 16 SERVICE	31.26	
510115506APR16	4709	V02969	01	04/13/2016	052-6510-494.26-20	APR 16 SERV/WWTP	535.35	
510551027APR16	4714	V02972	01	04/13/2016	052-6520-495.26-20	APR 16SERV	319.95	
						VENDOR TOTAL *	6,959.24	
0000810	00	KANSAS GLASS INC						
61278	4216	V02759	01	04/08/2016	001-6310-554.32-16	UNIT #18 REPLACE GLASS	123.39	
61291	4217	V02760	01	04/08/2016	001-6990-566.29-57	WINDOW TINT/CITY HALL	80.00	
						VENDOR TOTAL *	203.39	
0000803	00	KANSAS SUPREME CT LAW LIBRARY						
1147/2016	4352	V02836	01	04/11/2016	001-5000-471.43-05	KANSAS REPORTS VOLUME 303	65.00	
						VENDOR TOTAL *	65.00	
0000831	00	KANSASLAND TIRE OF HUTCHINSON						
187939	4218	V02761	01	04/08/2016	001-6310-554.32-16	BRUSH #72 TIRE REPAIR	519.75	
						VENDOR TOTAL *	519.75	
0005913	00	KBI Lab Fee						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005913	00	KBI Lab Fee						
C192414#1	000348		01	04/13/2016	048-0000-630.29-01	MICHAEL WYER/RESTITUTION	75.00	
						VENDOR TOTAL *	75.00	
0005913	00	KELLY BRUCE						
MC081223#11	000349		01	04/13/2016	048-0000-630.29-01	TITO ENRIQUEZ/RESTITUTION	20.00	
						VENDOR TOTAL *	20.00	
0000843	00	KEY EQUIPMENT AND SUPPLY CO						
245963	4219	V02762	01	04/08/2016	001-6310-554.32-16	UNIT #188 PARTS	656.81	
245938	4220	V02763	01	04/08/2016	001-6310-554.32-16	UNIT #188 PARTS	215.56	
246115	4716	V02974	01	04/13/2016	001-6310-554.32-16	UNIT #188 REPAIRS	300.00	
246127	4715	V02973	01	04/13/2016	052-6520-495.32-16	VACTOR HOSE	2,400.00	
						VENDOR TOTAL *	3,572.37	
0004085	00	KONE INC						
949261437	4718	V02975	01	04/13/2016	001-6970-564.29-57	ELEVATOR MAINTENANCE	155.00	
949261437	4717	V02975	01	04/13/2016	001-6980-565.29-57	ELEVATOR MAINTENANCE	155.00	
949261437	4719	V02975	01	04/13/2016	031-6991-567.29-57	ELEVATOR MAINTENANCE	155.00	
						VENDOR TOTAL *	465.00	
0000371	00	KONICA MINOLTA BUSINESS SOLUTIONS						
9002317634	4720		01	04/13/2016	046-0000-112.00-00	COPIER MAINTENANCE	1,797.74	
						VENDOR TOTAL *	1,797.74	
0005040	00	KRIS REGIER						
1832REGIER	4721	V02977	01	04/13/2016	048-0000-630.29-00	RICE 040716/K REGIER	50.00	
						VENDOR TOTAL *	50.00	
0000859	00	LAIRD NOLLER OF HUTCHINSON INC						
5018266	4221	V02764	01	04/08/2016	001-6310-554.32-16	UNIT #162 PARTS	122.94	
5018257	4222	V02765	01	04/08/2016	001-6310-554.32-16	UNIT #162 PARTS	348.75	
						VENDOR TOTAL *	471.69	
0007366	00	LAMBERT VET SUPPLY						
LVSI01582522	4546	V02902	01	04/12/2016	044-7420-700.32-13	MED SUPPLIES	157.05	
LVSI01589871	4547	V02903	01	04/12/2016	044-7420-700.32-13	MED SUPPLIES	660.43	
						VENDOR TOTAL *	817.48	
0000221	00	LANGUAGE LINE SERVICES						
9020533012	4548	V02904	01	04/12/2016	001-5400-473.26-40	MAR 16 LANGUAGE LINE	25.91	
9020533012	4549	V02904	01	04/12/2016	001-7190-509.26-40	MAR 16 LANGUAGE LINE	25.91	
						VENDOR TOTAL *	51.82	
0005040	00	LENORA SPILLMAN						
1780SPILLMAN	4722	V02978	01	04/13/2016	048-0000-630.29-00	HBS 040816/L SPILLMAN	50.00	
						VENDOR TOTAL *	50.00	
0006231	00	LOCHNER						
9709-10	4723	V02979	01	04/13/2016	088-9900-650.29-00	R/W 17-35 RECONST	EFT:	17,275.50

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO	NO	NO						AMOUNT
0005040	00	PATSY WHITEHEAD						
1390WHITEHEAD	4726	V02982	01	04/13/2016	048-0000-630.29-00	HBS 041016/P WHITEHEAD	50.00	
						VENDOR TOTAL *	50.00	
0000442	00	PETERSON, JEFF						
041216MANHATTAN	4865	V03040	01	04/14/2016	001-6210-551.22-40	PER DIEM ENG CONF/MANHATT	46.00	
						VENDOR TOTAL *	46.00	
0001366	00	PETTY CASH FUND						
CK#1561	4354	V02838	01	04/11/2016	001-6910-560.21-70	FILING FEE TAX EXEMPTION	400.00	
CK#1560	4233	V02775	01	04/08/2016	088-9900-650.29-00	FILING FEE TAX EXEPMT APP	400.00	
						VENDOR TOTAL *	800.00	
0005913	00	PIZZA HUT						
C191659#2	000350		01	04/13/2016	048-0000-630.29-01	HEATH ZIEGLER/RESTITUTION	155.00	
						VENDOR TOTAL *	155.00	
0006473	00	PRAIRIE FIRE COFFEE						
834038	4234	V02776	01	04/08/2016	008-6920-570.32-41	CONCESSION PRODUCT	EFT:	42.90
						VENDOR TOTAL *	.00	42.90
0001126	00	PRAIRIE VISTA VETERINARY HOSPITAL						
3940MAR16	4551	V02906	01	04/12/2016	044-7420-700.29-52	SURGERIES	3,635.00	
3940MAR16	4552	V02906	01	04/12/2016	044-7420-700.29-57	SPAY/NEUTER	187.25	
						VENDOR TOTAL *	3,822.25	
0000095	00	PRAIRIELAND PARTNERS						
1253537	4235	V02777	01	04/08/2016	001-6310-554.32-16	UNIT #514 REPAIRS	EFT:	330.53
1258407	4236	V02778	01	04/08/2016	001-6310-554.32-16	RETURN	EFT:	50.00-
1258112	4237	V02779	01	04/08/2016	001-6310-554.32-16	UNIT #14 PARTS	EFT:	278.27
						VENDOR TOTAL *	.00	558.80
0006139	00	PRO ACTIVE SPORTS/CLICGEAR USA						
784804-00	4238	V02780	01	04/08/2016	008-6920-570.39-67	PRO SHOP MERCHANDISE	515.68	
						VENDOR TOTAL *	515.68	
0007386	00	PROFESSIONAL SERVICE INDUSTRIES INC						
00431613	4727	V02983	01	04/13/2016	088-9900-650.29-00	SPORTS ARENA	2,786.00	
						VENDOR TOTAL *	2,786.00	
0002249	00	PROPANE CENTRAL LLC						
U1451279	4355	V02839	01	04/11/2016	001-6995-693.32-29	PROPANE	293.99	
						VENDOR TOTAL *	293.99	
0006516	00	RED MUNICIPAL & INDUSTRIAL EQ CO						
9278	4356	V02840	01	04/11/2016	052-6520-495.22-20	FREIGHT	20.33	
9278	4357	V02840	01	04/11/2016	052-6520-495.32-16	REPAIR INSPECTION	145.97	
9278	4358	V02840	01	04/11/2016	052-6520-495.27-40	REPAIR INSPECTION	330.00	
9281	4359	V02841	01	04/11/2016	052-6520-495.32-16	CAMERA REPAIR	1,112.78	
9281	4360	V02841	01	04/11/2016	052-6520-495.22-20	FREIGHT	27.46	

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0006516	00	RED MUNICIPAL & INDUSTRIAL EQ CO						
9273	4361	V02842	01	04/11/2016	052-6520-495.22-20	FREIGHT FOR LOANER	57.40	
9272	4728	V02984	01	04/13/2016	052-6520-495.32-16	INSPECTION CAMERA PARTS	1,633.62	
9272	4729	V02984	01	04/13/2016	052-6520-495.22-20	FREIGHT	14.00	
VENDOR TOTAL *							3,341.56	
0001310	00	ROCK RENTALS						
REFUNDROCKRENTA4866			01	04/14/2016	001-0000-325.32-65	RRIP REFUND 114 W 17TH	25.00	
REFUNDROCKRENTA4867			01	04/14/2016	001-0000-325.32-65	RRIP REFUND 2206 N TYLER	25.00	
REFUNDROCKRENTA4868			01	04/14/2016	001-0000-325.32-65	RRIP REFUND 2305 N WASHIN	25.00	
VENDOR TOTAL *							75.00	
0005040	00	RON ENGSTROM						
1478ENGSTROM	4730	V02985	01	04/13/2016	048-0000-630.29-00	HBS 040916/R ENGSTROM	50.00	
VENDOR TOTAL *							50.00	
0005913	00	ROSE HARRIS						
MC1400968FINAL	000351		01	04/13/2016	048-0000-630.29-01	C. KRAMER/RESTITUTION	1,595.00	
VENDOR TOTAL *							1,595.00	
0001196	00	ROSE MOTOR SUPPLY CO INC						
214913B	4240	V02782	01	04/08/2016	001-6310-554.32-16	ENG #3 PARTS	EFT:	80.01
216399B	4242	V02784	01	04/08/2016	001-6310-554.32-16	TRUCK #3 PARTS	EFT:	210.36
218176B	4243	V02785	01	04/08/2016	001-6310-554.32-16	STOCK PARTS	EFT:	47.22
219449B	4244	V02786	01	04/08/2016	001-6310-554.32-16	BRUSH #31 PARTS	EFT:	72.14
219519B	4245	V02787	01	04/08/2016	001-6310-554.32-16	UNIT #584 PARTS	EFT:	62.00
219609B	4246	V02788	01	04/08/2016	001-6310-554.32-16	BRUSH #53 PARTS	EFT:	85.25
219790B	4248	V02790	01	04/08/2016	001-6310-554.32-16	UNIT #576 PARTS	EFT:	10.35
219794B	4249	V02791	01	04/08/2016	001-6310-554.32-16	UNIT #162 PARTS	EFT:	27.30
219842B	4250	V02792	01	04/08/2016	001-6310-554.32-16	BRUSH #53 PARTS	EFT:	31.65
218402B	4251	V02793	01	04/08/2016	001-6310-554.32-16	STOCK BATTERIES	EFT:	65.94
219922B	4252	V02794	01	04/08/2016	001-6310-554.32-16	UNIT #168 PARTS	EFT:	57.26
219952B	4253	V02795	01	04/08/2016	001-6310-554.32-16	UNIT #168 PARTS	EFT:	39.06
219978B	4254	V02796	01	04/08/2016	001-6310-554.32-16	UNIT #921 PARTS	EFT:	11.39
220218B	4257	V02799	01	04/08/2016	001-6310-554.32-16	RETURN	EFT:	39.06-
220044B	4553	V02907	01	04/12/2016	001-6310-554.32-16	UNIT #98 PARTS	EFT:	24.97
220142B	4554	V02908	01	04/12/2016	001-6310-554.32-16	UNIT #98 PARTS	EFT:	4.40
220268B	4555	V02909	01	04/12/2016	001-6310-554.32-16	UNIT #98 PARTS	EFT:	21.80
220351B	4556	V02910	01	04/12/2016	001-6310-554.32-16	UNIT #51 PARTS	EFT:	16.40
220400B	4557	V02911	01	04/12/2016	001-6310-554.32-16	UNIT #98 PARTS	EFT:	9.02
219938B	4558	V02912	01	04/12/2016	001-6310-554.32-16	STOCK PARTS	EFT:	85.03
220676B	4559	V02913	01	04/12/2016	001-6310-554.32-16	RETURN	EFT:	16.40-
220368B	4731	V02986	01	04/13/2016	001-6310-554.32-16	BRUSH #41 PARTS	EFT:	91.98
220544B	4732	V02987	01	04/13/2016	001-6310-554.32-16	BRUSH #53 PARTS	EFT:	15.87
220876B	4733	V02988	01	04/13/2016	001-6310-554.32-16	BRUSH #53 PARTS	EFT:	4.72
220932B	4734	V02989	01	04/13/2016	001-6310-554.32-16	UNIT #51 PARTS	EFT:	1.20
220956B	4735	V02990	01	04/13/2016	001-6310-554.32-16	RETURN	EFT:	25.00-
221028B	4736	V02991	01	04/13/2016	001-6310-554.32-16	BRUSH #41 PARTS	EFT:	4.80
221048B	4737	V02992	01	04/13/2016	001-6310-554.32-16	BRUSH #41 PARTS	EFT:	4.80
221120B	4738	V02993	01	04/13/2016	001-6310-554.32-16	BRUSH #41 PARTS	EFT:	4.80

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0001196	00	ROSE MOTOR SUPPLY CO INC						
221142B	4739	V02994	01	04/13/2016	001-6310-554.32-16	BRUSH #41 PARTS	EFT:	6.38
221269B	4740	V02995	01	04/13/2016	001-6310-554.32-16	STOCK FLUIDS	EFT:	176.34
219730B	4247	V02789	01	04/08/2016	001-6320-555.32-04	HAND CLEANER	EFT:	3.95
220081B	4255	V02797	01	04/08/2016	001-6320-555.32-14	SHOP EQUIPMENT	EFT:	7.25
220194B	4256	V02798	01	04/08/2016	001-6320-555.32-14	SHOP EQUIPMENT	EFT:	40.47
214707B	4239	V02781	01	04/08/2016	036-0000-640.29-00	BRUSH TRUCK PARTS	EFT:	5.46
215583B	4241	V02783	01	04/08/2016	036-0000-640.29-00	BRUSH #22 PARTS	EFT:	37.37
						VENDOR TOTAL *	.00	1,286.48
0007181	00	S & Y ENTERPRISES						
814006	4258	V02800	01	04/08/2016	008-6920-570.32-07	CONCESSION PRODUCT	115.00	
						VENDOR TOTAL *	115.00	
0001478	00	SAFETY-KLEEN CORP						
69930532	4259	V02801	01	04/08/2016	008-6920-570.32-14	SOLVENT	119.00	
						VENDOR TOTAL *	119.00	
0007100	00	SCHENDEL PEST SERVICES						
60309538	4741	V02996	01	04/13/2016	001-6910-560.29-57	APR 16 PEST CTRL/PARK OFF	29.00	
60309549	4742	V02997	01	04/13/2016	001-6970-564.29-57	APR 16 PEST CTRL/MEM HALL	24.00	
60309536	4560	V02914	01	04/12/2016	001-6990-566.29-57	APR 16 PEST CTRL/CITY HAL	29.00	
60309541	4869	V03042	01	04/14/2016	001-7250-523.29-57	PEST CTRL/ST #1/3	19.00	
60309537	4743	V02998	01	04/13/2016	003-6420-559.29-57	APR 16 PEST CTRL/PUBLIC W	14.34	
60309537	4745	V02998	01	04/13/2016	051-6624-492.29-57	APR 16 PEST CTRL/PUBLIC W	14.33	
60309537	4744	V02998	01	04/13/2016	052-6520-495.29-57	APR 16 PEST CTRL/PUBLIC W	14.33	
						VENDOR TOTAL *	144.00	
0001829	00	SCKEDD						
041416CDBG14	4870	V03043	01	04/14/2016	002-0000-400.27-01	INSPECTION 1217 E AVE A	600.00	
041416CDBG14	4871	V03043	01	04/14/2016	002-0000-400.27-01	MORTGAGE FEE 1217 E AVE A	58.55	
						VENDOR TOTAL *	658.55	
0001224	00	SECRETARY OF STATE OF KANSAS						
NOTARY-MORRIS	4857	V03033	01	04/14/2016	001-5400-473.29-53	NOTARY AMANDARY MORRIS	25.00	
						VENDOR TOTAL *	25.00	
0005040	00	SHAUNDA BARRETT						
1829BARRETT	4746	V02999	01	04/13/2016	048-0000-630.29-00	RICE 040916/S BARRETT	50.00	
						VENDOR TOTAL *	50.00	
0004340	00	SIGN LANGUAGE INTERPRETING SER						
11903	4362	V02843	01	04/11/2016	001-1100-410.29-57	SIGN LANGUAGE SERV MAR16	EFT:	336.00
						VENDOR TOTAL *	.00	336.00
0002943	00	SNAP-ON TOOLS						
04041637260	4260	V02802	01	04/08/2016	001-6320-555.32-14	SHOP TOOL	25.75	
						VENDOR TOTAL *	25.75	
0001036	00	SOUTHEAST SAND						

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001036	00	SOUTHEAST SAND	78662	4561	V02915	01 04/12/2016	001-6995-693.32-01	FILL SAND	136.50	
									VENDOR TOTAL *	136.50
0006581	00	SPENCER FANE BRITT & BROWNE LLP	547770	4363	V02844	01 04/11/2016	001-2300-430.21-70	LEGAL FEES	339.50	
									VENDOR TOTAL *	339.50
0004017	00	STATE OF KANSAS TREASURER (MUN CT)	MAR16STATEFEES	000344		01 04/13/2016	048-0000-630.29-07	JUDGE FEES	65.96	
			MAR16STATEFEES	000345		01 04/13/2016	048-0000-630.29-06	TRAINING FEES	4,888.50	
			MAR16STATEFEES	000346		01 04/13/2016	048-0000-630.29-05	REINSTATEMENT FEES	234.00	
			MAR16STATEFEES	000347		01 04/13/2016	048-0000-333.33-37	CC SUPERVISION FEES	2,660.00	
									VENDOR TOTAL *	7,848.46
0005913	00	STEVE MCNAUGHTON	C172660#4	000352		01 04/13/2016	048-0000-630.29-01	AMANDA WHITE/RESTITUTION	140.00	
									VENDOR TOTAL *	140.00
0000377	00	STRAWN CONTRACTING	000025617	UT		04 04/14/2016	051-0000-110.01-00	REF CREDIT/2221 N LORRAIN	150.00	
									VENDOR TOTAL *	150.00
0001238	00	STURGEON GLASS AND MIRROR	75559	4562	V02916	01 04/12/2016	001-6310-554.32-16	UNIT #78 MIRROR	15.00	
									VENDOR TOTAL *	15.00
0001237	00	STUTZMAN REFUSE DISPOSAL INC	11059021	4563	V02917	01 04/12/2016	001-6995-693.26-60	REFUSE SERV/EASTSIDE	73.32	
									VENDOR TOTAL *	73.32
0006859	00	TAYLOR MADE GOLF COMPANY, INC	31550328	4261	V02803	01 04/08/2016	008-6920-570.39-55	PRO SHOP MERCHANDISE	594.11	
									VENDOR TOTAL *	594.11
0005544	00	THINK! TONER AND INK	10049265	4262	V02804	01 04/08/2016	001-3100-452.31-05	TONER	379.97	
			10049310	4364	V02845	01 04/11/2016	001-3100-452.31-05	TONER	299.98	
									VENDOR TOTAL *	679.95
0005818	00	TYLER TECHNOLOGIES, INC	048900	4263	V02805	01 04/08/2016	001-7230-522.29-60	CONFERENCE/TRAINING	2,065.00	
									VENDOR TOTAL *	2,065.00
0001277	00	UNDERGROUND VAULTS AND	136591	4367	V02846	01 04/11/2016	001-2100-420.29-57	MAR 16 SHREDDING	5.00	
			136591	4366	V02846	01 04/11/2016	001-3000-451.29-57	MAR 16 SHREDDING	5.00	
			136591	4365	V02846	01 04/11/2016	001-5000-471.29-57	MAR 16 SHREDDING	5.00	
			136591	4368	V02846	01 04/11/2016	001-5400-473.29-57	MAR 16 SHREDDING	45.00	
			137436	4564	V02918	01 04/12/2016	001-7130-502.29-57	MAR 16 SHRED SERVICE	30.00	

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0001277	00	UNDERGROUND VAULTS AND						
384503	4565	V02919	01	04/12/2016	001-7150-504.29-57	RETRIEVAL	120.53	
						VENDOR TOTAL *	210.53	
0004614	00	UNIVERSAL LUBRICANTS, INC.						
10990389	4566	V02920	01	04/12/2016	001-6310-554.32-16	BULK OIL	1,794.00	
						VENDOR TOTAL *	1,794.00	
0003721	00	UNRUH, JEREMY L						
041916INDIANA	4872	V03044	01	04/14/2016	001-7210-520.22-40	PER DIEM FIRE CONF/INDIAN	240.00	
						VENDOR TOTAL *	240.00	
0000377	00	VAN DYKE, KELLY J						
000063839	UT		04	04/14/2016	051-0000-110.01-00	REF CREDIT/803 OLD FARM E	36.72	
						VENDOR TOTAL *	36.72	
0006583	00	VERITIV OPERATING COMPANY						
9019281090	4267		01	04/08/2016	046-0000-112.00-00	JANITORIAL SUPPLIES	29.20	
9019285822	4268		01	04/08/2016	046-0000-112.00-00	JANITORIAL SUPPLIES	80.52	
						VENDOR TOTAL *	109.72	
0002384	00	VERIZON WIRELESS						
587087258APR16	4567	V02921	01	04/12/2016	001-7110-500.26-40	APR 16 SERVICE/POLICE	EFT:	3,176.64
						VENDOR TOTAL *	.00	3,176.64
0003623	00	VISA - HEARTLAND CREDIT UNION						
2087MAR16	4751	V03004	01	04/13/2016	001-1100-410.29-57	ALLIES/SPORTS ARENA COMMI	221.00	
7774MAR16	4289	V02818	01	04/08/2016	001-2100-420.22-40	SHELL OIL/FUEL	29.67	
7774MAR16	4290	V02818	01	04/08/2016	001-2100-420.22-40	CAPITOL PLAZA/MEAL EXPENS	77.00	
7774MAR16	4291	V02818	01	04/08/2016	001-2100-420.22-40	UNITED AIRLINES/FLIGHT	628.20	
7774MAR16	4292	V02818	01	04/08/2016	001-2100-420.22-40	BREWED AWAKENING/LUNCH/KM	21.86	
0404MAR16	4389	V02855	01	04/11/2016	001-2300-430.24-60	I/O SOLUTIONS/TESTING	190.00	
7489MAR16	4928	V03053	01	04/14/2016	001-3000-451.29-60	KS DEPT OF ADMIN/REGISTRA	60.00	
0932MAR16	4293	V02819	01	04/08/2016	001-3100-452.31-01	TARGET/STORAGE UNITS	29.92	
0932MAR16	4294	V02819	01	04/08/2016	001-3100-452.26-40	AMAZON/BATTERY	28.97	
0932MAR16	4295	V02819	01	04/08/2016	001-3100-452.31-01	OFFICEMAX/STORAGE CART	26.93	
0932MAR16	4296	V02819	01	04/08/2016	001-3100-452.27-50	AMAZON/USB DRIVES	89.35	
0577MAR16	4921	V03052	01	04/14/2016	001-4100-460.29-57	PANCHITOS/APPLICANT LUNCH	20.68	
0577MAR16	4922	V03052	01	04/14/2016	001-4100-460.29-57	PIZZA HUT/STAFF LUNCH	37.02	
0577MAR16	4923	V03052	01	04/14/2016	001-4100-460.22-10	USPS/POSTAGE	1.64	
0577MAR16	4924	V03052	01	04/14/2016	001-4100-460.29-57	RIB CRIB/APPLICANT LUNCH	83.56	
0577MAR16	4925	V03052	01	04/14/2016	001-4100-460.22-40	SUPER SHUTTLE/PHOENIX TRI	33.04	
0577MAR16	4926	V03052	01	04/14/2016	001-4100-460.24-60	APA/JOB POSTING	295.00	
0577MAR16	4927	V03052	01	04/14/2016	001-4100-460.24-60	PLANETIZER/JOB POSTING	199.95	
6310MAR16	4414	V02858	01	04/11/2016	001-6100-550.31-01	DILLONS/CARDS	4.96	
6310MAR16	4415	V02858	01	04/11/2016	001-6100-550.32-14	HUMBOLDT/PENETROMETER	121.00	
7607MAR16	4416	V02859	01	04/11/2016	001-6150-574.32-14	WESTLAKE/FASTENERS	12.99	
8952MAR16	4417	V02860	01	04/11/2016	001-6150-574.32-16	ROSE MTR/UNIT #160 REPAIR	12.03	
8952MAR16	4418	V02860	01	04/11/2016	001-6150-574.32-16	TRACTOR SUPP/UNIT #160 RE	41.98	
4019MAR16	4419	V02861	01	04/11/2016	001-6150-574.32-16	TRACTOR SUPP/TOOLBOX	699.99	

VEND NO	SEQ#	VENDOR NAME	INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
NO	NO	NO	NO	NO	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO	NO	NO	NO	NO	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION									
9085MAR16	4413	V02857	01	04/11/2016	001-6210-551.29-60				KS RURAL WTR/REGIST FEES	340.00	
1293MAR16	4272	V02812	01	04/08/2016	001-6310-554.32-16				OREILLYS/OIL	55.14	
1293MAR16	4273	V02812	01	04/08/2016	001-6310-554.32-16				OREILLYS/BRU #71 PARTS	18.79	
9421MAR16	4274	V02813	01	04/08/2016	001-6310-554.32-16				OREILLYS/BRU #72 PARTS	18.99	
9421MAR16	4275	V02813	01	04/08/2016	001-6310-554.32-16				WESTLAKE/BRU #42 PARTS	10.34	
6416MAR16	4276	V02814	01	04/08/2016	001-6310-554.32-16				WESTLAKE/UNIT #4 PART	.89	
0701MAR16	4277	V02815	01	04/08/2016	001-6310-554.32-16				MID KS MARINE/BRU #41 PAR	49.96	
0701MAR16	4278	V02815	01	04/08/2016	001-6310-554.32-16				OREILLYS/BRU #62 PARTS	336.52	
0701MAR16	4279	V02815	01	04/08/2016	001-6310-554.32-16				SUNFLOWER ELECT/BULB	21.30	
0610MAR16	4281	V02816	01	04/08/2016	001-6310-554.32-16				OREILLYS/STOCK BATTERIES	673.04	
0610MAR16	4282	V02816	01	04/08/2016	001-6310-554.32-16				OREILLYS/UNIT #10 PARTS	68.64	
0610MAR16	4283	V02816	01	04/08/2016	001-6310-554.32-16				WESTLAKE/KEY RINGS	9.95	
0610MAR16	4280	V02816	01	04/08/2016	001-6320-555.32-14				LOWES/KEY RINGS	7.40	
4554MAR16	4392	V02856	01	04/11/2016	001-6940-561.32-17				COLOR BY DESIGN/PAINT	133.60	
4554MAR16	4393	V02856	01	04/11/2016	001-6940-561.32-14				CONCRETE ENT/NAIL STAKES	63.00	
4554MAR16	4394	V02856	01	04/11/2016	001-6940-561.32-14				LAMPTON/WELDING MATERIAL	113.39	
4554MAR16	4396	V02856	01	04/11/2016	001-6940-561.32-14				LOWES/DRILL BITS	8.84	
4554MAR16	4397	V02856	01	04/11/2016	001-6940-561.32-14				LOWES/DRILL	94.05	
4554MAR16	4398	V02856	01	04/11/2016	001-6940-561.32-12				LOWES/LUMBER	49.40	
4554MAR16	4399	V02856	01	04/11/2016	001-6940-561.32-14				LOWES/STAKES/BITS	70.82	
4554MAR16	4400	V02856	01	04/11/2016	001-6940-561.32-05				LOWES/QUICKCRETE	45.00	
4554MAR16	4402	V02856	01	04/11/2016	001-6940-561.32-15				STANION ELECT/ELECTRICAL	12.08	
4554MAR16	4404	V02856	01	04/11/2016	001-6940-561.32-14				WESTLAKE/SCREWS	14.99	
1677MAR16	4420	V02862	01	04/11/2016	001-6940-561.32-14				LOWES/BOLTS/WASHERS/TOOLS	406.81	
1677MAR16	4422	V02862	01	04/11/2016	001-6940-561.32-14				WESTLAKE/NAILS/FASTENERS	13.31	
7159MAR16	4433	V02866	01	04/11/2016	001-6940-561.32-14				BLDG CONTROLS/PARTS	341.00	
7159MAR16	4436	V02866	01	04/11/2016	001-6940-561.32-15				STANION/BALLASTS/CONDUIT	519.85	
7159MAR16	4437	V02866	01	04/11/2016	001-6940-561.32-15				SUNFLOWER ELECT/CONDUIT	10.70	
7159MAR16	4439	V02866	01	04/11/2016	001-6940-561.32-14				WESTLAKE//BULBS	21.97	
6122MAR16	4440	V02867	01	04/11/2016	001-6940-561.32-15				AMERICAN ELECT/CONNECTORS	114.00	
6122MAR16	4441	V02867	01	04/11/2016	001-6940-561.22-40				HOLIDAY INN/LODGING	183.12	
6122MAR16	4443	V02867	01	04/11/2016	001-6940-561.32-15				SUNFLOWER ELECT/ELECT MAT	811.58	
8977MAR16	4449	V02869	01	04/11/2016	001-6940-561.32-14				HOME DEPOT/TOOLS	170.82	
8977MAR16	4451	V02869	01	04/11/2016	001-6940-561.32-14				LOWES/SCREWS/HARDWARE/TOO	76.99	
8977MAR16	4452	V02869	01	04/11/2016	001-6940-561.32-17				LOWES/PAINT/ROLLERS	80.46	
7313MAR16	4486	V02876	01	04/11/2016	001-6940-561.32-14				HOME DEPOT/CABINETS/CHALK	239.35	
7313MAR16	4487	V02876	01	04/11/2016	001-6940-561.32-14				LOWES/MATERIALS	353.85	
7313MAR16	4488	V02876	01	04/11/2016	001-6940-561.32-12				LOWES/LUMBER	158.37	
8076MAR16	4490	V02877	01	04/11/2016	001-6940-561.32-14				HOBBY LOBBY/HOME ACCENTS	39.99	
8076MAR16	4491	V02877	01	04/11/2016	001-6940-561.32-14				ROSE MTR/BOLT CUTTER	47.65	
3939MAR16	4492	V02878	01	04/11/2016	001-6940-561.32-08				AIRGAS/CARBON DIOXIDE	13.72	
3939MAR16	4493	V02878	01	04/11/2016	001-6940-561.32-14				JOHNSTONE/SENSOR	54.82	
3939MAR16	4494	V02878	01	04/11/2016	001-6940-561.32-14				LOWES/TOOLS	28.63	
3939MAR16	4495	V02878	01	04/11/2016	001-6940-561.32-14				ROSE MTR/CABLE/COPPER LUG	12.07	
3939MAR16	4496	V02878	01	04/11/2016	001-6940-561.32-14				TRACTOR SUPP/TRAILER ADAP	14.99	
1118MAR16	4509	V02881	01	04/11/2016	001-6940-561.32-14				B&B HYD/COLLAR	7.01	
1118MAR16	4510	V02881	01	04/11/2016	001-6940-561.32-18				FERGUSON/ADAPTERS/TAPE	32.66	
1118MAR16	4513	V02881	01	04/11/2016	001-6940-561.32-18				FERGUSON/BLACK SPRAY HD	8.56	
1118MAR16	4514	V02881	01	04/11/2016	001-6940-561.32-18				ORSCHELN/COUPLING.ADAPTER	27.45	

VEND NO	SEQ#	VENDOR NAME	INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
NO	NO	NO	NO	NO	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO	NO	NO	NO	NO	DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION									
1118MAR16	4515	V02881 01	04/11/2016	001-6940-561.32-18	SWSPLBG/COUPLING/PVC					31.00	
1118MAR16	4516	V02881 01	04/11/2016	001-6940-561.32-18	WESTERN SUPP/PLBG PARTS					121.57	
1118MAR16	4517	V02881 01	04/11/2016	001-6940-561.32-14	WESTLAKE/FASTENERS					2.58	
0189MAR16	4627	V02935 01	04/12/2016	001-6940-561.32-14	HOME DEPOT/REFRIGERATOR					149.00	
6978MAR16	4643	V02937 01	04/12/2016	001-6940-561.32-14	WALMART/NAPKINS/CUPS/ETC					114.93	
6816MAR16	4830	V03020 01	04/13/2016	001-6940-561.22-20	HYDROPRO/FREIGHT					26.66	
6816MAR16	4831	V03020 01	04/13/2016	001-6940-561.32-14	HYDROPRO/FLOWMETERS					1,188.54	
8704MAR16	4846	V03024 01	04/13/2016	001-6940-561.32-14	LOWES/TRASH CANS					37.96	
8704MAR16	4847	V03024 01	04/13/2016	001-6940-561.32-14	WESTLAKE/SAFETY HASP					5.79	
8704MAR16	4848	V03024 01	04/13/2016	001-6940-561.32-17	WESTLAKE/SHOE GUARDS					4.99	
6122MAR16	4444	V02867 01	04/11/2016	001-6945-562.32-15	SUNFLOWER ELECT/J BOX					135.78	
6450MAR16	4502	V02880 01	04/11/2016	001-6945-562.32-06	HOME DEPOT/BOOT TRAY					1.32	
6450MAR16	4503	V02880 01	04/11/2016	001-6945-562.32-14	HUTCH INDUST/SWIVEL BRAKE					16.00	
6450MAR16	4505	V02880 01	04/11/2016	001-6945-562.31-01	OFFICEMAX/LAMINATE					7.96	
6450MAR16	4506	V02880 01	04/11/2016	001-6945-562.32-06	PETCO/PHEREMONES					99.97	
6450MAR16	4508	V02880 01	04/11/2016	001-6945-562.32-06	WALMART/PRODUCE					595.08	
1118MAR16	4512	V02881 01	04/11/2016	001-6945-562.32-18	FERGUSON/SEAL KIT					6.09	
8922MAR16	4760	V03007 01	04/13/2016	001-6945-562.22-40	CASEYS/FUEL					26.08	
8922MAR16	4761	V03007 01	04/13/2016	001-6945-562.22-40	EMBASSY SUITES/LODGING					676.85	
8922MAR16	4762	V03007 01	04/13/2016	001-6945-562.32-06	FOX VALLEY/ANIMAL FOOD					284.55	
8922MAR16	4763	V03007 01	04/13/2016	001-6945-562.32-14	HOBBY LOBBY/MISC SUPPLIES					23.76	
8922MAR16	4764	V03007 01	04/13/2016	001-6945-562.32-14	HOME DEPOT/TOP SOIL/PAINT					165.33	
8922MAR16	4766	V03007 01	04/13/2016	001-6945-562.22-20	JOYS/SHIPPING					8.92	
8922MAR16	4767	V03007 01	04/13/2016	001-6945-562.32-14	LOWES/MISC MATERIALS					123.09	
8922MAR16	4768	V03007 01	04/13/2016	001-6945-562.32-17	LOWES/PAINT					6.10	
8922MAR16	4769	V03007 01	04/13/2016	001-6945-562.22-40	MIDWEST TOYOTA/RENTAL CAR					248.40	
8922MAR16	4770	V03007 01	04/13/2016	001-6945-562.32-06	MILLBROOK/CRICKETS					943.56	
8922MAR16	4771	V03007 01	04/13/2016	001-6945-562.21-70	MOYLE MINK/TANNING					68.00	
8922MAR16	4772	V03007 01	04/13/2016	001-6945-562.32-14	SHERWIN WILLIAMS/PAINT					24.00	
8922MAR16	4773	V03007 01	04/13/2016	001-6945-562.32-06	TRACTOR SUPP/HORSE BEDDIN					21.28	
8922MAR16	4774	V03007 01	04/13/2016	001-6945-562.32-06	WALMART/PRODUCE					717.68	
3416MAR16	4423	V02863 01	04/11/2016	001-6950-563.32-14	LOWES/SHEATING/BULBS					122.64	
3416MAR16	4424	V02863 01	04/11/2016	001-6950-563.27-40	ROSE MTR/MIRROR					11.79	
3660MAR16	4447	V02868 01	04/11/2016	001-6950-563.32-14	STUTZMANS/STICKS					2.00	
3660MAR16	4448	V02868 01	04/11/2016	001-6950-563.32-14	WESTLAKE/RAKE/TARP					76.33	
0446MAR16	4460	V02871 01	04/11/2016	001-6950-563.27-40	MIDWEST IRON/ANGLE IRON					28.06	
0446MAR16	4463	V02871 01	04/11/2016	001-6950-563.32-14	SUNFLOWER ELECT/FISH TAPE					77.63	
0446MAR16	4465	V02871 01	04/11/2016	001-6950-563.32-18	SWS PLBG/IRRIGATION PARTS					33.00	
0446MAR16	4466	V02871 01	04/11/2016	001-6950-563.32-14	TRACTOR SUPP/TAILGATE LIF					179.99	
0446MAR16	4467	V02871 01	04/11/2016	001-6950-563.32-18	WESTERN SUPP/PIPE/BUSHING					2,183.84	
0446MAR16	4468	V02871 01	04/11/2016	001-6950-563.32-18	WESTERN SUPP/CONTRLLERS					603.81	
0446MAR16	4470	V02871 01	04/11/2016	001-6950-563.32-18	WESTERN SUPP/NOZZELS					287.14	
0446MAR16	4471	V02871 01	04/11/2016	001-6950-563.32-14	WESTLAKE/FASTENERS					9.94	
3598MAR16	4472	V02872 01	04/11/2016	001-6950-563.32-18	SWS PLBG/IRRIGATION PARTS					592.46	
3598MAR16	4474	V02872 01	04/11/2016	001-6950-563.32-18	WESTERN SUPP/PIPE CLAMP/P					36.46	
0551MAR16	4482	V02875 01	04/11/2016	001-6950-563.32-14	ROSE MTR/TRAILER HITCH					56.74	
0551MAR16	4483	V02875 01	04/11/2016	001-6950-563.32-14	TRACTOR SUPP/RATCHET BIND					218.94	
0551MAR16	4484	V02875 01	04/11/2016	001-6950-563.31-01	WESTLAKE/FASTENERS					7.30	
0551MAR16	4485	V02875 01	04/11/2016	001-6950-563.32-14	WESTLAKE/EDGER					30.98	

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
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0189MAR16	4625	V02935	01	04/12/2016	001-6950-563.32-01		BENTONS/PLANTS			224.08	
0189MAR16	4626	V02935	01	04/12/2016	001-6950-563.32-14		GEMPLERS/TOOLS			179.95	
0189MAR16	4628	V02935	01	04/12/2016	001-6950-563.32-01		HOME DEPOT/FLOWER POTS			32.88	
0189MAR16	4629	V02935	01	04/12/2016	001-6950-563.32-21		LONGS/POLO SHIRTS			199.56	
0189MAR16	4630	V02935	01	04/12/2016	001-6950-563.32-01		LOWES/PLANTERS			286.79	
0189MAR16	4631	V02935	01	04/12/2016	001-6950-563.31-01		LOWES/COFFEE POT			37.99	
0189MAR16	4632	V02935	01	04/12/2016	001-6950-563.32-01		STUTZMAN/FOLAGE			71.99	
0189MAR16	4633	V02935	01	04/12/2016	001-6950-563.32-14		WESTLAKE/CHAIN/BOLTS			3.98	
2703MAR16	4634	V02936	01	04/12/2016	001-6950-563.32-14		LOWES/BITS/LUMBER/TOOLS			54.42	
2703MAR16	4635	V02936	01	04/12/2016	001-6950-563.32-14		ROSE MTR/BAR WRENCH			22.38	
2703MAR16	4636	V02936	01	04/12/2016	001-6950-563.32-14		TRACTOR SUPP/JACK/CHAIN			136.97	
6978MAR16	4637	V02937	01	04/12/2016	001-6950-563.32-01		ABSOLUTELY FLOWERS/PLANT			28.95	
6978MAR16	4639	V02937	01	04/12/2016	001-6950-563.29-60		DRAFIX/REFUND REGIST FEES			990.00-	
6978MAR16	4640	V02937	01	04/12/2016	001-6950-563.32-14		HOME DEPOT/LOPPERS			22.97	
6978MAR16	4641	V02937	01	04/12/2016	001-6950-563.32-03		HUMBERT/CHEMICALS			1,551.80	
6978MAR16	4642	V02937	01	04/12/2016	001-6950-563.32-01		HUMBERT/SOIL MOIST			878.00	
3234MAR16	4888	V03048	01	04/14/2016	001-6950-563.32-14		LOWES/TAPE/SHOVEL/RAKE			89.20	
3234MAR16	4889	V03048	01	04/14/2016	001-6950-563.32-14		WESTLAKE/PLIERS/FASTENERS			52.81	
9604MAR16	4884	V03047	01	04/14/2016	001-6995-693.32-16		OREILLY/OIL/SEALANT			51.35	
9604MAR16	4885	V03047	01	04/14/2016	001-6995-693.32-16		PRAIRIELAND/TANK CAP			5.89	
9604MAR16	4886	V03047	01	04/14/2016	001-6995-693.32-14		WESTLAKE/RAKE/PIPES/SCREW			194.08	
9604MAR16	4887	V03047	01	04/14/2016	001-6995-693.32-14		WESTLAKE/FUSE			8.99	
7063MAR16	4586	V02930	01	04/12/2016	001-7110-500.32-21		BROWNS/SHOES			135.00	
8028MAR16	4590	V02931	01	04/12/2016	001-7110-500.22-10		USPS/POSTAGE			84.85	
8028MAR16	4606	V02931	01	04/12/2016	001-7110-500.32-26		DILLONS/COMMAND SCHOOL SU			39.00	
8028MAR16	4607	V02931	01	04/12/2016	001-7110-500.32-26		KWIK SHOP/COMMAND SCHOOL			10.89	
8028MAR16	4608	V02931	01	04/12/2016	001-7110-500.32-26		RIB CRIB/COMMAND SCHOOL D			411.70	
8028MAR16	4610	V02931	01	04/12/2016	001-7110-500.32-26		DOLLAR GENERAL/COMMAN SCH			17.29	
1214MAR16	4652	V02941	01	04/12/2016	001-7110-500.22-10		USPS/POSTAGE			39.14	
5389MAR16	4653	V02942	01	04/12/2016	001-7110-500.22-10		USPS/POSTAGE			33.10	
0447MAR16	4654	V02943	01	04/12/2016	001-7110-500.22-40		TRAVEL STORE/FUEL			22.95	
1163MAR16	4660	V02945	01	04/12/2016	001-7110-500.22-10		USPS/POSTAGE			6.45	
3622MAR16	4573	V02925	01	04/12/2016	001-7130-502.32-14		WESTLAKE/PADLOCK			12.99	
3622MAR16	4574	V02925	01	04/12/2016	001-7130-502.32-14		BURGER KING/STAND OFF MEA			29.88	
3622MAR16	4575	V02925	01	04/12/2016	001-7130-502.32-14		DILLONS/STAND OFF DRINKS/			12.55	
2053MAR16	4576	V02926	01	04/12/2016	001-7130-502.32-28		KWIK SHOP/FUEL			26.05	
2053MAR16	4577	V02926	01	04/12/2016	001-7130-502.29-60		KS NARCOTICS/REGISTRATION			300.00	
2053MAR16	4578	V02926	01	04/12/2016	001-7130-502.22-40		PILOT/FUEL			26.00	
2053MAR16	4579	V02926	01	04/12/2016	001-7130-502.22-40		RAMADA/LODGING			321.00	
2053MAR16	4580	V02926	01	04/12/2016	001-7130-502.29-57		UPS/SHIPPING			22.29	
8381MAR16	4582	V02927	01	04/12/2016	001-7130-502.32-14		CHILIS/TRAINING MEAL			24.47	
2054MAR16	4584	V02929	01	04/12/2016	001-7130-502.32-14		WALMART/PARTS			47.76	
7063MAR16	4585	V02930	01	04/12/2016	001-7130-502.29-57		THE BUFF/CARWASH			8.00	
7063MAR16	4587	V02930	01	04/12/2016	001-7130-502.29-57		KWIK SHOP/CARWASH			8.00	
7063MAR16	4588	V02930	01	04/12/2016	001-7130-502.29-57		KWIK SHOP/CARWASH			7.00	
8028MAR16	4593	V02931	01	04/12/2016	001-7130-502.32-21		AMAZON/BOOTS-OFFICERS			139.91	
8028MAR16	4595	V02931	01	04/12/2016	001-7130-502.32-21		AMAZON/MAGAZINE POUCH			134.64	
8028MAR16	4596	V02931	01	04/12/2016	001-7130-502.29-57		THE BUFF/CARWASH			9.00	
8028MAR16	4597	V02931	01	04/12/2016	001-7130-502.32-10		KAN PAY/TAGS			60.48	

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION									
8028MAR16	4598	V02931 01 04/12/2016					001-7130-502.32-21		AMAZON/BOOTS-OFFICERS	87.77	
8028MAR16	4599	V02931 01 04/12/2016					001-7130-502.29-57		KWIK SHOP/CARWASH	8.00	
8028MAR16	4600	V02931 01 04/12/2016					001-7130-502.32-21		AMAZON/BOOTS-OFFICERS	139.99	
8028MAR16	4602	V02931 01 04/12/2016					001-7130-502.32-21		AMAZON/MAGAZINE POUCH	36.36	
8028MAR16	4603	V02931 01 04/12/2016					001-7130-502.32-21		AMAZON/BOOTS-OFFICERS	129.49	
8028MAR16	4604	V02931 01 04/12/2016					001-7130-502.32-14		ANTENNA FARM/ANTENNAS	61.84	
8028MAR16	4605	V02931 01 04/12/2016					001-7130-502.32-14		AMAZON/BATTERY PACK	6.20	
8028MAR16	4609	V02931 01 04/12/2016					001-7130-502.32-21		DAVIS & STANTON/UNIFORM B	249.00	
8028MAR16	4611	V02931 01 04/12/2016					001-7130-502.32-14		AMAZON/FLOOR LINERS/FLASH	359.67	
2047MAR16	4655	V02944 01 04/12/2016					001-7130-502.29-60		NATL CHILD SAFETY/RECERTI	50.00	
1163MAR16	4657	V02945 01 04/12/2016					001-7130-502.32-14		AMAZON/PRINTER/STAND/WHIT	374.53	
1163MAR16	4658	V02945 01 04/12/2016					001-7130-502.32-10		KANPAY/TAGS	499.69	
1163MAR16	4659	V02945 01 04/12/2016					001-7130-502.32-14		FASTENAL/PARTS	43.34	
1163MAR16	4661	V02945 01 04/12/2016					001-7130-502.32-23		GANDER MTN/AMMO	1,954.76	
1163MAR16	4664	V02945 01 04/12/2016					001-7130-502.32-14		WESTLAKE/FASTENERS/WASHER	31.05	
1163MAR16	4665	V02945 01 04/12/2016					001-7130-502.32-21		AMAZON/SHOES	74.14	
9572MAR16	4667	V02947 01 04/12/2016					001-7130-502.32-14		TESSCO/CRIMP TOOL	73.43	
9572MAR16	4668	V02947 01 04/12/2016					001-7130-502.32-14		LOWES/ADHESIVE/BOLTS/SILI	144.99	
9572MAR16	4669	V02947 01 04/12/2016					001-7130-502.32-14		DEL CITY/CLAMPS/CABLE TIE	121.79	
9572MAR16	4670	V02947 01 04/12/2016					001-7130-502.32-14		NEWEGG/MOUNT/KEYBOARD/ANT	471.51	
9572MAR16	4671	V02947 01 04/12/2016					001-7130-502.32-14		HOME DEPOT/SCREWS/BITS/LO	382.63	
9572MAR16	4672	V02947 01 04/12/2016					001-7130-502.29-57		GOOGLE/MONTHLY SERVICE	40.00	
9572MAR16	4673	V02947 01 04/12/2016					001-7130-502.32-14		PROVANTAGE/PATROL OFFICE	137.39	
9572MAR16	4674	V02947 01 04/12/2016					001-7130-502.29-57		KWIK SHOP/CARWASH	10.00	
9572MAR16	4675	V02947 01 04/12/2016					001-7130-502.32-14		FASTENAL/BOLT	7.72	
9572MAR16	4676	V02947 01 04/12/2016					001-7130-502.32-14		WALMART/LOCK/TV MOUNT/SCR	109.38	
9572MAR16	4677	V02947 01 04/12/2016					001-7130-502.32-14		FASTENAL/DRILL BITS	114.02	
9572MAR16	4678	V02947 01 04/12/2016					001-7130-502.29-57		JOYS/SHIPPING	46.58	
9572MAR16	4679	V02947 01 04/12/2016					001-7130-502.32-14		WESTLAKE/FASTENERS	22.95	
9572MAR16	4680	V02947 01 04/12/2016					001-7130-502.32-14		KS GLASS/BRACKET/GLUE	73.81	
9572MAR16	4681	V02947 01 04/12/2016					001-7130-502.32-14		WESTLAKE/PAINT	15.98	
9572MAR16	4682	V02947 01 04/12/2016					001-7130-502.32-14		ETSY/PLAQUE	67.00	
9572MAR16	4683	V02947 01 04/12/2016					001-7130-502.32-14		HARBOR FREIGHT/METAL FILE	18.91	
9388MAR16	4285	V02817 01 04/08/2016					001-7210-520.22-10		JOYS/POSTAGE	18.86	
9388MAR16	4284	V02817 01 04/08/2016					001-7220-521.31-01		OFFICEMAX/KEYBOARD	79.99	
9388MAR16	4288	V02817 01 04/08/2016					001-7220-521.31-01		WALMART/STORAGE BAGS	5.91	
9388MAR16	4287	V02817 01 04/08/2016					001-7230-522.29-60		SUBWAY/HFD INTERVIEW DAY	51.00	
6356MAR16	4375	V02852 01 04/11/2016					001-7230-522.32-14		AMAZON/INVERTOR	980.78	
6356MAR16	4376	V02852 01 04/11/2016					001-7230-522.29-60		EXPEDIA/AIRFARE	213.20	
6356MAR16	4378	V02852 01 04/11/2016					001-7230-522.29-60		PANDA EXP/LUNCH INTERVIEW	67.91	
6356MAR16	4379	V02852 01 04/11/2016					001-7230-522.29-60		WALMART/REHAB ITEMS	14.62	
6356MAR16	4380	V02852 01 04/11/2016					001-7230-522.32-28		CASEYS/FUEL	94.24	
6356MAR16	4381	V02852 01 04/11/2016					001-7230-522.29-60		CAROLYNS/LUNCH DEPLOYMENT	49.12	
3275MAR16	4387	V02854 01 04/11/2016					001-7230-522.29-60		WALMART/HYDRATION FOR GRA	121.02	
0438MAR16	4571	V02924 01 04/12/2016					001-7230-522.29-60		KSTAAI/FIRE INVEST. CLASS	280.00	
0438MAR16	4572	V02924 01 04/12/2016					001-7230-522.29-60		LOWES/TRAINING MATERIALS	1,156.10	
5788MAR16	4873	V03045 01 04/14/2016					001-7230-522.32-14		HOME DEPOT/PAINT/REFRIGER	438.76	
4098MAR16	4877	V03046 01 04/14/2016					001-7230-522.32-14		LOWES/ROPE	11.68	
4098MAR16	4878	V03046 01 04/14/2016					001-7230-522.29-60		WALMART/RECEIVER	399.00	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION							
4098MAR16	4879	V03046	01	04/14/2016	001-7230-522.29-60	CENAGE LEARNING/TEACHING	165.79		
4098MAR16	4880	V03046	01	04/14/2016	001-7230-522.32-14	LOWES/ROPE	11.68		
4098MAR16	4882	V03046	01	04/14/2016	001-7230-522.32-28	PIK QUIK/FUEL RAYL RD FIR	285.28		
4098MAR16	4883	V03046	01	04/14/2016	001-7230-522.31-02	RESCUE METHODS/SUNSCRIPTI	3.99		
9388MAR16	4286	V02817	01	04/08/2016	001-7250-523.32-17	LOWES/PAINT	164.75		
7797MAR16	4383	V02853	01	04/11/2016	001-7250-523.32-14	WESTLAKE/NUTS/BOLTS	3.75		
3275MAR16	4385	V02854	01	04/11/2016	001-7250-523.32-14	WALMART/FUNNELS/CALI DUST	37.65		
3275MAR16	4386	V02854	01	04/11/2016	001-7250-523.32-14	LOWES/EPOXY	15.97		
1118MAR16	4511	V02881	01	04/11/2016	001-7250-523.32-14	FERGUSON/PLBG PARTS	5.87		
0438MAR16	4570	V02924	01	04/12/2016	001-7250-523.32-09	GETTYSBURG FLAG/RED FLAG	198.00		
5788MAR16	4874	V03045	01	04/14/2016	001-7250-523.32-14	LOWES/NOZZELS	15.16		
5788MAR16	4875	V03045	01	04/14/2016	001-7250-523.32-18	WESTLAKE/HOSES	29.98		
4098MAR16	4881	V03046	01	04/14/2016	001-7250-523.32-14	LOWES/OFFICE SUPPLIES	95.65		
2004MAR16	4612	V02932	01	04/12/2016	001-7310-480.29-57	AJ'S/HBA MEETING	14.23		
2004MAR16	4613	V02932	01	04/12/2016	001-7310-480.22-40	TOWNE PLACE SUITES/LODGIN	366.24		
8973MAR16	4614	V02933	01	04/12/2016	001-7310-480.22-40	TOWNE PLACE SUITES/LODGIN	366.24		
7512MAR16	4644	V02938	01	04/12/2016	001-7310-480.22-40	GET A ROOM/LODGING	346.26		
9603MAR16	4752	V03005	01	04/13/2016	001-7310-480.32-14	WALMART/LATCH BOX	6.44		
9603MAR16	4753	V03005	01	04/13/2016	001-7310-480.32-14	LOWES/OSB	8.95		
9603MAR16	4754	V03005	01	04/13/2016	001-7310-480.22-40	WATERWAY/FUEL	30.00		
9603MAR16	4755	V03005	01	04/13/2016	001-7310-480.22-40	TOWNE PLACE SUITES/LODGIN	366.24		
4406MAR16	4270	V02811	01	04/08/2016	001-7410-481.31-01	HOME DEPOT/ACO SUPPLIES	17.56		
8028MAR16	4591	V02931	01	04/12/2016	001-7410-481.32-21	AMAZON/BOOTS-ANIMAL CTRL	90.52		
7922MAR16	4649	V02939	01	04/12/2016	001-7410-481.32-14	PBS HEALTH/SYRINGE POLE	62.96		
8452MAR16	4799	V03012	01	04/13/2016	003-6420-559.32-14	COLLADAY/SHOVELS	122.22		
3325MAR16	4800	V03013	01	04/13/2016	003-6420-559.32-14	TSC/BALLHITCH	55.97		
5650MAR16	4801	V03014	01	04/13/2016	003-6420-559.32-14	WESTLAKE/WIRE HANGERS	1.99		
9372MAR16	4425	V02864	01	04/11/2016	008-6920-570.32-07	DILLONS/CONCESSION PRODUC	43.60		
9372MAR16	4426	V02864	01	04/11/2016	008-6920-570.31-02	HUTCH NEWS/NEWSPAPER	145.90		
7159MAR16	4438	V02866	01	04/11/2016	008-6920-570.32-15	SUNFLOWER ELECT/CORD/PLUG	21.27		
3440MAR16	4454	V02870	01	04/11/2016	008-6920-570.32-24	PRAIRIELAND/MOWER PARTS	125.62		
3440MAR16	4455	V02870	01	04/11/2016	008-6920-570.32-14	ROSE MTR/SOCKETS/DRILL BI	140.96		
3440MAR16	4456	V02870	01	04/11/2016	008-6920-570.27-30	STANION/ELECT PARTS	229.00		
3440MAR16	4457	V02870	01	04/11/2016	008-6920-570.32-24	VANWALL/BEARINGS/SEAL	250.58		
3440MAR16	4459	V02870	01	04/11/2016	008-6920-570.32-19	VANWALL/T-MARKERS/BRACKET	825.67		
2013MAR16	4475	V02873	01	04/11/2016	008-6920-570.32-14	LOWES/VOLTAGE DETECTOR	58.00		
7436MAR16	4476	V02874	01	04/11/2016	008-6920-570.32-07	DILLONS/CONCESSION PRODUC	343.40		
7436MAR16	4477	V02874	01	04/11/2016	008-6920-570.32-14	DILLONS/DRANO	4.69		
7436MAR16	4478	V02874	01	04/11/2016	008-6920-570.29-53	KDA/LICENSE RENEWAL	225.00		
7436MAR16	4479	V02874	01	04/11/2016	008-6920-570.32-15	WALMART/LIGHTING	25.44		
7436MAR16	4480	V02874	01	04/11/2016	008-6920-570.32-07	WALMART/CANDY	42.16		
7436MAR16	4481	V02874	01	04/11/2016	008-6920-570.39-45	WALMART/TRAVEL COVERS/BAG	60.00		
3298MAR16	4498	V02879	01	04/11/2016	008-6920-570.32-24	JOYS/SHIPPING	20.34		
3298MAR16	4499	V02879	01	04/11/2016	008-6920-570.32-24	ROSE MTR/BATTERY	88.87		
3298MAR16	4500	V02879	01	04/11/2016	008-6920-570.32-19	WALMART/WASH	6.32		
3298MAR16	4501	V02879	01	04/11/2016	008-6920-570.32-17	WESTLAKE/PAINT	3.99		
4554MAR16	4391	V02856	01	04/11/2016	009-6930-571.32-17	COLOR BY DESIGN/PAINT	78.80		
4554MAR16	4395	V02856	01	04/11/2016	009-6930-571.32-12	LOWES/LUMBER	73.29		
0446MAR16	4461	V02871	01	04/11/2016	009-6930-571.32-14	ORSCHELN/CHAIN	47.94		

VEND NO	SEQ#	VENDOR NAME						EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND-ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION						
4554MAR16	4401	V02856	01	04/11/2016	031-6991-567.32-14	LOWES/SHELF	9.83	
1677MAR16	4421	V02862	01	04/11/2016	031-6991-567.32-12	LOWES/WHITEWOOD BOARDS	14.22	
4190MAR16	4427	V02865	01	04/11/2016	031-6991-567.32-14	HOME DEPOT/MISC SUPPLIES	71.49	
4190MAR16	4428	V02865	01	04/11/2016	031-6991-567.32-14	OREILLYS/FLOOR JACK	139.99	
4190MAR16	4429	V02865	01	04/11/2016	031-6991-567.32-14	ROSE MTR/FUEL HOSE	35.50	
4190MAR16	4430	V02865	01	04/11/2016	031-6991-567.32-14	WATER PUMPS/PUMP	273.00	
4190MAR16	4431	V02865	01	04/11/2016	031-6991-567.32-18	WESTERN SUPP/PVC/COUPLING	169.05	
4190MAR16	4432	V02865	01	04/11/2016	031-6991-567.32-18	WESTLAKE/PVC CAPS	8.26	
6122MAR16	4445	V02867	01	04/11/2016	031-6991-567.32-15	SUNFLOWER ELECT/CONTACTOR	267.30	
6122MAR16	4446	V02867	01	04/11/2016	031-6991-567.32-15	SUNFLOWER ELECT/RECEPTICA	47.77	
8977MAR16	4450	V02869	01	04/11/2016	031-6991-567.32-14	HOME DEPOT/CARRIAGE BOLT	63.72	
8977MAR16	4453	V02869	01	04/11/2016	031-6991-567.32-14	LOWES/MATERIALS	96.00	
7313MAR16	4489	V02876	01	04/11/2016	031-6991-567.32-12	LOWES/WHITEBOARDS/NAIIS	229.97	
6356MAR16	4374	V02852	01	04/11/2016	036-0000-640.29-00	TRACTOR SUPP/TOOLBOXES	1,519.96	
6356MAR16	4377	V02852	01	04/11/2016	036-0000-640.29-00	LOWES/PAIN FOR TOOLBOXES	14.76	
6356MAR16	4382	V02852	01	04/11/2016	036-0000-640.29-00	SIZTO TECH/SPRAYER VALVES	179.74	
7797MAR16	4384	V02853	01	04/11/2016	036-0000-640.29-00	BISHOP LIFTING/SHACKLES	253.24	
3275MAR16	4388	V02854	01	04/11/2016	036-0000-640.29-00	INNOVATION GRAPHICS/STICK	25.00	
0404MAR16	4390	V02855	01	04/11/2016	036-0000-640.29-00	FAST SIGNS/TABLECLOTHS	360.00	
2053MAR16	4581	V02926	01	04/12/2016	036-0000-640.29-00	NASRO/REGISTRATION	345.00	
8829MAR16	4583	V02928	01	04/12/2016	036-0000-640.29-00	BROWNELLS/GUN PARTS	512.82	
7063MAR16	4589	V02930	01	04/12/2016	036-0000-640.29-00	SIGNWORLD/BANNERS	386.59	
8028MAR16	4592	V02931	01	04/12/2016	036-0000-640.29-00	AMAZON/HUSKY LINERS	237.44	
8028MAR16	4594	V02931	01	04/12/2016	036-0000-640.29-00	AMAZON/FLOOR LINERS/FLASH	1,305.92	
8028MAR16	4601	V02931	01	04/12/2016	036-0000-640.29-00	BROWNELLS/9MM MAG	234.92	
2047MAR16	4656	V02944	01	04/12/2016	036-0000-640.29-00	REMINGTON ARMS/REGISTRATI	900.00	
1163MAR16	4662	V02945	01	04/12/2016	036-0000-640.29-00	REMINDERBAND/WRISTBANDS	451.39	
1163MAR16	4663	V02945	01	04/12/2016	036-0000-640.29-00	VISTAPRINT/POSTCARDS/PENS	361.33	
3737MAR16	4666	V02946	01	04/12/2016	036-0000-640.29-00	BROWNELLS/RIFLE PARTS	422.31	
5788MAR16	4876	V03045	01	04/14/2016	036-0000-640.29-00	HOME DEPOT/PAINT/STAIN	45.98	
7922MAR16	4650		01	04/12/2016	044-0000-358.35-80	KS STATE/FOSTER LICENSE	51.25	
4406MAR16	4269	V02811	01	04/08/2016	044-7420-700.31-01	PETCO/SHELTER SUPPLIES	11.99	
4406MAR16	4271	V02811	01	04/08/2016	044-7420-700.31-01	WALMART/SHELTER SUPPLIES	8.57	
7159MAR16	4435	V02866	01	04/11/2016	044-7420-700.27-10	STANION/LIGHTS	15.10	
7922MAR16	4645	V02939	01	04/12/2016	044-7420-700.32-13	PATTERSON/SHELTER SUPPLIE	48.46	
7922MAR16	4646	V02939	01	04/12/2016	044-7420-700.32-14	ZERO WASTE/WASTE BAGS	82.00	
7922MAR16	4647	V02939	01	04/12/2016	044-7420-700.32-13	PATTERSON/MICROSCOPE	682.90	
7922MAR16	4648	V02939	01	04/12/2016	044-7420-700.32-13	PATTERSON/SHELTER SUPPLIE	20.70	
1360MAR16	4615		01	04/12/2016	046-0000-112.00-00	ROBERTS/OFFICE SUPPLIES	3,333.31	
1360MAR16	4616		01	04/12/2016	046-0000-112.00-00	LOWES/LUMBER	8,683.20	
1360MAR16	4617		01	04/12/2016	046-0000-112.00-00	JANITORIAL SUPP/SUPPLIES	168.45	
1360MAR16	4618		01	04/12/2016	046-0000-112.00-00	WESTLAKE/JANITORIAL SUPPL	179.86	
1360MAR16	4619		01	04/12/2016	046-0000-112.00-00	JANITORIAL SUPP/SUPPLIES	480.50	
1360MAR16	4620		01	04/12/2016	046-0000-112.00-00	SAFETY ZONE/MARKING FLAGS	817.60	
1360MAR16	4621		01	04/12/2016	046-0000-112.00-00	JANITORIAL SUPP/SUPPLIES	38.85	
1360MAR16	4622		01	04/12/2016	046-0000-112.00-00	TRANSACT/RIBBONS	97.44	
1360MAR16	4623		01	04/12/2016	046-0000-112.00-00	SAFETY ZONE/MARKING FLAGS	104.70	
1360MAR16	4624		01	04/12/2016	046-0000-112.00-00	STANION ELECT/ELECTRICAL	142.30	
4554MAR16	4403	V02856	01	04/11/2016	048-0000-630.32-41	WALMART/COFFEE	34.06	

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION									
6978MAR16	4638	V02937 01 04/12/2016					048-0000-630.32-41		ABSOLUTELY FLOWERS/FUNERA	33.95	
1197MAR16	4651	V02940 01 04/12/2016					048-0000-630.29-00		BUDGET HOST INN/HOTEL FOR	104.50	
3939MAR16	4497	V02878 01 04/11/2016					050-6971-573.32-18		WESTERN SUPP/FURNANCE PIP	9.94	
7292MAR16	4518	V02882 01 04/11/2016					050-6971-573.32-14		HOME DEPOT/SEALANT/TOOLS	120.87	
7292MAR16	4519	V02882 01 04/11/2016					050-6971-573.32-14		LOWES/TOOLS	201.53	
7292MAR16	4520	V02882 01 04/11/2016					050-6971-573.32-16		OREILLYS/FLOOR MATS	39.99	
7292MAR16	4521	V02882 01 04/11/2016					050-6971-573.32-24		PRAIRIELAND/BLADES	70.77	
7292MAR16	4522	V02882 01 04/11/2016					050-6971-573.32-24		TRACTOR SUPP/SPRAYER HOSE	36.99	
7292MAR16	4523	V02882 01 04/11/2016					050-6971-573.32-14		TRACTOR SUPP/CHAIN/COUPLE	126.53	
7292MAR16	4524	V02882 01 04/11/2016					050-6971-573.32-16		TRACTOR SUPP/TRUCK BOX/MA	419.98	
7292MAR16	4525	V02882 01 04/11/2016					050-6971-573.32-14		WESTLAKE/TAPE/CLAMP/WALL	32.66	
1000MAR16	4787	V03009 01 04/13/2016					050-6971-573.32-17		GRAINGER/PAINTING COVERAL	58.68	
1000MAR16	4788	V03009 01 04/13/2016					050-6971-573.32-14		HOME DEPOT/PEG BOARD PINS	7.29	
1000MAR16	4789	V03009 01 04/13/2016					050-6971-573.32-17		HOME DEPOT/ACETONE/ETC	135.84	
1000MAR16	4790	V03009 01 04/13/2016					050-6971-573.32-14		LOWES/FLASHLIGHT/SAW/PLIE	223.59	
1000MAR16	4791	V03009 01 04/13/2016					050-6971-573.32-17		LOWES/FLEX CONNECT	29.44	
1000MAR16	4792	V03009 01 04/13/2016					050-6971-573.32-15		SUNFLOWER ELECT/SOCKETS/C	361.22	
1000MAR16	4793	V03009 01 04/13/2016					050-6971-573.32-14		WESTLAKE/CABLE TIES	21.98	
9085MAR16	4405	V02857 01 04/11/2016					051-6621-491.29-57		INVENSYS/METER REPAIR	150.00	
9085MAR16	4406	V02857 01 04/11/2016					051-6621-491.32-15		MIDWEST ELECT/BATTERIES	450.00	
9085MAR16	4409	V02857 01 04/11/2016					051-6621-491.22-20		MIDWEST ELECT/FREIGHT	54.00	
9085MAR16	4410	V02857 01 04/11/2016					051-6621-491.32-15		MIDWEST ELECT/BATTERIES	103.60	
6122MAR16	4442	V02867 01 04/11/2016					051-6621-491.32-15		SUNFLOWER ELECT/WIRING	151.96	
3704MAR16	4775	V03008 01 04/13/2016					051-6621-491.32-14		FASTENAL/HARDWARE/DRILL B	186.61	
3704MAR16	4776	V03008 01 04/13/2016					051-6621-491.32-14		GRAINGER/EYEBOLT	22.16	
3704MAR16	4777	V03008 01 04/13/2016					051-6621-491.32-18		HYSPECO/PSI POLY	111.30	
3704MAR16	4778	V03008 01 04/13/2016					051-6621-491.32-14		LOWES/REMOTE	56.23	
3704MAR16	4779	V03008 01 04/13/2016					051-6621-491.32-15		LOWES/OUTLET	15.18	
3704MAR16	4780	V03008 01 04/13/2016					051-6621-491.32-05		LOWES/CONCRETE	10.72	
3704MAR16	4781	V03008 01 04/13/2016					051-6621-491.32-14		MCMaster/ALUMINUM ROD	42.89	
3704MAR16	4782	V03008 01 04/13/2016					051-6621-491.22-20		MCMaster/FREIGHT	15.97	
3704MAR16	4783	V03008 01 04/13/2016					051-6621-491.32-17		SHERWIN WILLIMAS/PAINT	45.10	
3704MAR16	4784	V03008 01 04/13/2016					051-6621-491.32-14		STANION/CONE NUT	18.84	
3704MAR16	4785	V03008 01 04/13/2016					051-6621-491.32-14		TRACTOR SUPP/STRAPS/PARTS	551.53	
3704MAR16	4786	V03008 01 04/13/2016					051-6621-491.32-14		WESTLAKE/CURTAIN RINGS	2.59	
6363MAR16	4802	V03015 01 04/13/2016					051-6621-491.27-30		DECKER & MATTISON/HVAC PA	69.78	
6363MAR16	4803	V03015 01 04/13/2016					051-6621-491.32-14		FASTENAL/HARDWARE	34.94	
6363MAR16	4804	V03015 01 04/13/2016					051-6621-491.32-18		LOWES/PLUMBING PARTS	69.87	
6363MAR16	4805	V03015 01 04/13/2016					051-6621-491.32-14		LOWES/BIT HOLDER	11.36	
6363MAR16	4806	V03015 01 04/13/2016					051-6621-491.32-15		LOWES/EXTENSION CORD	4.74	
6363MAR16	4807	V03015 01 04/13/2016					051-6621-491.32-14		TSC/POST HOLE DIGGER	31.99	
6363MAR16	4808	V03015 01 04/13/2016					051-6621-491.32-17		WESTLAKE/PAINT	18.97	
6363MAR16	4809	V03015 01 04/13/2016					051-6621-491.32-14		WESTLAKE/NAILS	2.49	
3531MAR16	4810	V03016 01 04/13/2016					051-6621-491.32-18		GRAINGER/VALVE PARTS	374.40	
3531MAR16	4811	V03016 01 04/13/2016					051-6621-491.29-60		KRWA/CONFERENCE FEES	510.00	
1727MAR16	4812	V03017 01 04/13/2016					051-6621-491.32-13		CULLIGAN/WATER	5.90	
1727MAR16	4813	V03017 01 04/13/2016					051-6621-491.32-14		DECKER&MATTISON/EXHAUST D	52.50	
1727MAR16	4814	V03017 01 04/13/2016					051-6621-491.32-14		GRAINGER/PRESSURE GAUGES	110.16	
1727MAR16	4815	V03017 01 04/13/2016					051-6621-491.32-14		HOME DEPOT/BRACKET	10.57	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION							
1727MAR16	4816	V03017	01	04/13/2016	051-6621-491.32-14	LOWES/T-POSTS	7.50		
1727MAR16	4817	V03017	01	04/13/2016	051-6621-491.32-01	TSC/YARD SEED	49.99		
1727MAR16	4818	V03017	01	04/13/2016	051-6621-491.32-17	WESTLAKE/PAINT	13.98		
1924MAR16	4819	V03018	01	04/13/2016	051-6621-491.22-20	JOYS/SHIPPING	52.72		
1924MAR16	4820	V03018	01	04/13/2016	051-6621-491.32-04	LOWES/MURIATIC ACID	55.16		
4315MAR16	4821	V03019	01	04/13/2016	051-6621-491.32-13	CULLIGAN/WATER	5.90		
4315MAR16	4822	V03019	01	04/13/2016	051-6621-491.32-14	LOWES/HOSE/FAN/SELF TAPPE	100.50		
4315MAR16	4823	V03019	01	04/13/2016	051-6621-491.32-01	LOWES/WEED KILLER	24.97		
4315MAR16	4824	V03019	01	04/13/2016	051-6621-491.32-14	MURDOCK/BELTS	63.68		
4315MAR16	4825	V03019	01	04/13/2016	051-6621-491.32-17	WESTLAKE/PAINT	11.96		
4315MAR16	4826	V03019	01	04/13/2016	051-6621-491.32-14	WESTLAKE/WIRE BRUSHES	11.97		
4315MAR16	4827	V03019	01	04/13/2016	051-6621-491.32-14	ROSE MTR/ANTI-SEIZE	12.97		
6816MAR16	4828	V03020	01	04/13/2016	051-6621-491.32-14	FOTRONIC/CALIBRATORS	2,540.99		
6816MAR16	4829	V03020	01	04/13/2016	051-6621-491.22-20	FOTRONIC/FREIGHT	12.00		
3143MAR16	4756	V03006	01	04/13/2016	051-6624-492.32-16	COLLADAY/UNIT #572 PARTS	38.38		
3143MAR16	4757	V03006	01	04/13/2016	051-6624-492.32-14	LOWES/TOOLS	171.25		
3143MAR16	4758	V03006	01	04/13/2016	051-6624-492.32-14	ROSE MTR/HYDR REPAIR PART	9.90		
3143MAR16	4759	V03006	01	04/13/2016	051-6624-492.32-18	WESTLAKE/SPRINKLER PARTS	58.12		
0595MAR16	4834	V03021	01	04/13/2016	051-6624-492.29-60	KRWA/TRAINING	510.00		
0595MAR16	4835	V03021	01	04/13/2016	051-6624-492.32-21	TSC/RUBBER BOOTS/ADAM BAR	42.49		
4281MAR16	4836	V03022	01	04/13/2016	051-6624-492.32-03	AIRGAS/OXYGEN	21.89		
4281MAR16	4837	V03022	01	04/13/2016	051-6624-492.32-14	COLLADAY/SHOVEL/DRAIN SPA	105.53		
4281MAR16	4838	V03022	01	04/13/2016	051-6624-492.32-14	ROSE MTR/PARTS	115.69		
4281MAR16	4839	V03022	01	04/13/2016	051-6624-492.32-14	SUNFLOWER ELECT/CONDUIT/T	140.03		
5643MAR16	4840	V03023	01	04/13/2016	051-6624-492.32-14	LOWES/PUTTY KNIFE/BATTERY	199.43		
5643MAR16	4841	V03023	01	04/13/2016	051-6624-492.32-20	MIDWEST IRON/TUBING	45.00		
5643MAR16	4842	V03023	01	04/13/2016	051-6624-492.32-14	ROSE MTR/TOOLS	67.81		
5643MAR16	4843	V03023	01	04/13/2016	051-6624-492.32-21	SAYLOR CLEANERS/CLEANING	10.00		
5643MAR16	4844	V03023	01	04/13/2016	051-6624-492.32-14	SUNFLOWER ELECT/CONDUIT	85.70		
5643MAR16	4845	V03023	01	04/13/2016	051-6624-492.32-14	WESTERN SUPP/PVC PIPE	91.49		
9085MAR16	4407	V02857	01	04/11/2016	052-6510-494.22-20	MIDWEST ELECT/FREIGHT	54.00		
9085MAR16	4408	V02857	01	04/11/2016	052-6510-494.32-15	MIDWEST ELECT/BATTERIES	450.00		
9085MAR16	4411	V02857	01	04/11/2016	052-6510-494.22-20	STANION/FREIGHT	24.06		
9085MAR16	4412	V02857	01	04/11/2016	052-6510-494.32-15	STANION/AUX CONTACTS	65.66		
6816MAR16	4832	V03020	01	04/13/2016	052-6510-494.22-20	NSI LAB/FREIGHT	78.50		
6816MAR16	4833	V03020	01	04/13/2016	052-6510-494.32-13	NSI LAB/LAB TEST STANDARD	183.00		
3322MAR16	4890	V03049	01	04/14/2016	052-6510-494.32-13	FISHER/ACID	81.21		
3322MAR16	4891	V03049	01	04/14/2016	052-6510-494.22-20	FISHER/FREIGHT	6.14		
3322MAR16	4892	V03049	01	04/14/2016	052-6510-494.32-13	HACH/SILVER NITRATE	105.02		
3322MAR16	4893	V03049	01	04/14/2016	052-6510-494.22-20	HACH/FREIGHT	17.79		
3322MAR16	4894	V03049	01	04/14/2016	052-6510-494.32-13	HACH/TITRAVER EDTA	59.07		
3322MAR16	4895	V03049	01	04/14/2016	052-6510-494.32-13	MIDLAND/LAB SUPPLIES	332.57		
3322MAR16	4896	V03049	01	04/14/2016	052-6510-494.22-20	FREIGHT	26.62		
1215MAR16	4897	V03050	01	04/14/2016	052-6510-494.32-15	CENTRAL ELECT/REBUILD MOT	193.00		
1215MAR16	4898	V03050	01	04/14/2016	052-6510-494.32-17	COLOR BY DESGN/PAINT	47.50		
1215MAR16	4899	V03050	01	04/14/2016	052-6510-494.32-14	DECKER & MATTISON/FILTER	35.52		
1215MAR16	4900	V03050	01	04/14/2016	052-6510-494.32-14	LOWES/CEMENT/CORDS/WRENCH	89.07		
1215MAR16	4901	V03050	01	04/14/2016	052-6510-494.32-17	LOWES/PAINT/LATEX	98.63		
1215MAR16	4902	V03050	01	04/14/2016	052-6510-494.32-15	MIDWEST ELECT/SWITCHES	51.66		

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK CHECK/DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003623	00	VISA - HEARTLAND CREDIT UNION								
1215MAR16	4903	V03050 01 04/14/2016				052-6510-494.32-18		WESTERN SUPP/PLBG FITTING	1.43	
1215MAR16	4904	V03050 01 04/14/2016				052-6510-494.32-14		WESTLAKE/CLAMPS	22.12	
5517MAR16	4905	V03051 01 04/14/2016				052-6510-494.32-01		BAKER BROS/WASTE REPORTS	112.69	
5517MAR16	4906	V03051 01 04/14/2016				052-6510-494.24-10		BAKER BROS/LOAD TICKETS	184.78	
5517MAR16	4907	V03051 01 04/14/2016				052-6510-494.32-20		CENTRAL WELDING/VALVE STE	15.00	
5517MAR16	4908	V03051 01 04/14/2016				052-6510-494.32-14		COLLADAY/TOOLS	244.01	
5517MAR16	4909	V03051 01 04/14/2016				052-6510-494.29-60		KRWA/REGISTRATION	340.00	
5517MAR16	4910	V03051 01 04/14/2016				052-6510-494.32-14		MURDOCK/BELTS	57.08	
5517MAR16	4911	V03051 01 04/14/2016				052-6510-494.32-14		OREILLYS/FILTERS/OIL	48.39	
5517MAR16	4912	V03051 01 04/14/2016				052-6510-494.32-11		OREILLYS/OIL	47.88	
5517MAR16	4913	V03051 01 04/14/2016				052-6510-494.32-13		PAYPAL/SLUDGE JUDGE	294.38	
5517MAR16	4914	V03051 01 04/14/2016				052-6510-494.32-14		PAYPAL/CARB REBUILD KIT	90.00	
5517MAR16	4915	V03051 01 04/14/2016				052-6510-494.22-20		PAYPAL/FREIGHT	10.00	
5517MAR16	4916	V03051 01 04/14/2016				052-6510-494.32-08		RAMSEY PROPANE/FUEL	15.84	
5517MAR16	4917	V03051 01 04/14/2016				052-6510-494.29-54		SAYLOR CLEANERS/CLEANING	10.00	
5517MAR16	4918	V03051 01 04/14/2016				052-6510-494.32-14		SEAL DISTR/POLYMER MIXER	101.56	
5517MAR16	4919	V03051 01 04/14/2016				052-6510-494.22-20		SEAL DISTR/FREIGHT	11.80	
5517MAR16	4920	V03051 01 04/14/2016				052-6510-494.32-15		STANION/FUSES	45.40	
0866MAR16	4794	V03010 01 04/13/2016				052-6520-495.29-60		KRWA/2016 CONFERENCE	510.00	
0866MAR16	4795	V03010 01 04/13/2016				052-6520-495.32-14		WESTLAKE/CHAIN HOOKS/STRA	19.16	
7250MAR16	4796	V03011 01 04/13/2016				052-6520-495.22-20		JOYS/SHIPPING	19.75	
7250MAR16	4797	V03011 01 04/13/2016				052-6520-495.32-14		MURDOCK/BEARINGS	33.84	
7250MAR16	4798	V03011 01 04/13/2016				052-6520-495.32-14		WESTLAKE/FASTENERS/TOOLS	44.03	
7159MAR16	4434	V02866 01 04/11/2016				088-9900-650.29-00		STANION/CONDUIT	304.04	
0446MAR16	4462	V02871 01 04/11/2016				088-9900-650.29-00		SUNFLOWER ELECT/CONDUIT/P	113.00	
0446MAR16	4464	V02871 01 04/11/2016				088-9900-650.29-00		SWS PLBG/IRRIGATION PARTS	430.08	
0446MAR16	4469	V02871 01 04/11/2016				088-9900-650.29-00		WESTERN SUPP/VAC BREAKER	364.15	
3598MAR16	4473	V02872 01 04/11/2016				088-9900-650.29-00		WESTERN SUPP/PVC TEE/CAP	8.98	
3440MAR16	4458	V02870 01 04/11/2016				089-9900-650.29-00		VANWALL/BALL WASHER/MARKI	1,580.25	
6450MAR16	4504	V02880 01 04/11/2016				089-9900-650.29-00		LOWES/LUMBER/PAINT	511.98	
6450MAR16	4507	V02880 01 04/11/2016				089-9900-650.29-00		WALMART/DUSTBUSTER/CUSHIO	73.82	
8922MAR16	4765	V03007 01 04/13/2016				089-9900-650.29-00		LOWES/BLDG REPAIR MATERIA	105.29	
								VENDOR TOTAL *	82,008.77	
0000975	00	VOSS LIGHTING								
17193901-00	4568				01 04/12/2016	046-0000-112.00-00		ELECTRICAL SUPPLIES	52.20	
								VENDOR TOTAL *	52.20	
0004484	00	WESTAR ENERGY								
4674335501MAR164297		V02820 01 04/08/2016				001-3100-452.26-10		MAR 16 SERVICE	413.44	
4674335501MAR164313		V02820 01 04/08/2016				001-4110-461.26-10		MAR 16 SERVICE	23.63	
4674335501MAR164316		V02820 01 04/08/2016				001-4110-461.26-10		MAR 16 SERVICE	842.36	
4674335501MAR164299		V02820 01 04/08/2016				001-6150-574.26-10		MAR 16 SERVICE	36.73	
4674335501MAR164298		V02820 01 04/08/2016				001-6215-552.26-10		MAR 16 SERVICE	7,502.15	
8279607286APR164747		V03000 01 04/13/2016				001-6215-552.26-10		APR 16 SERV/A&MAIN TRAFFI	130.15	
4674335501MAR164300		V02820 01 04/08/2016				001-6810-453.26-10		MAR 16 SERVICE	2,225.81	
9241402343APR164369		V02847 01 04/11/2016				001-6810-453.26-10		APR 16 SERV/WELCOME TO HU	38.47	
8831865106APR164372		V02850 01 04/11/2016				001-6810-453.26-10		APR 16 SERV/STREET LIGHTS	60,334.82	
8804893185APR164748		V03001 01 04/13/2016				001-6810-453.26-10		STREET LIGHTS 240 S MAIN	23.63	

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0004484	00	WESTAR ENERGY						
4674335501MAR164301		V02820	01	04/08/2016	001-6910-560.26-10	MAR 16 SERVICE	446.61	
4674335501MAR164303		V02820	01	04/08/2016	001-6940-561.26-10	MAR 16 SERVICE	5,085.16	
7453156885APR164929		V03054	01	04/14/2016	001-6940-561.26-10	APR 16 SERV/GEO PYLE PARK	25.78	
4674335501MAR164307		V02820	01	04/08/2016	001-6945-562.26-10	MAR 16 SERVICE	2,179.35	
4674335501MAR164304		V02820	01	04/08/2016	001-6970-564.26-10	MAR 16 SERVICE	1,157.39	
4674335501MAR164305		V02820	01	04/08/2016	001-6980-565.26-10	MAR 16 SERVICE	5,700.22	
4674335501MAR164306		V02820	01	04/08/2016	001-6990-566.26-10	MAR 16 SERVICE	1,649.50	
4674335501MAR164309		V02820	01	04/08/2016	001-6995-693.26-10	MAR 16 SERVICE	166.42	
4674335501MAR164310		V02820	01	04/08/2016	001-7160-507.26-10	MAR 16 SERVICE	24.17	
4674335501MAR164311		V02820	01	04/08/2016	001-7250-523.26-10	MAR 16 SERVICE	4,351.01	
4674335501MAR164312		V02820	01	04/08/2016	003-6420-559.26-10	MAR 16 SERVICE	4,138.23	
4674335501MAR164314		V02820	01	04/08/2016	008-6920-570.26-10	MAR 16 SERVICE	1,293.84	
4674335501MAR164302		V02820	01	04/08/2016	009-6930-571.26-10	MAR 16 SERVICE	375.95	
4674335501MAR164308		V02820	01	04/08/2016	031-6991-567.26-10	MAR 16 SERVICE	523.58	
5223430229/03164371		V02849	01	04/11/2016	031-6991-567.26-10	MAR 16 SERV/HOBART DETTER	48.81	
8043381842APR164370		V02848	01	04/11/2016	035-9840-474.29-40	APR 16 SERV/IMPOUND LOT	161.45	
4674335501MAR164315		V02820	01	04/08/2016	044-7420-700.26-10	MAR 16 SERVICE	1,166.94	
4674335501MAR164317		V02820	01	04/08/2016	050-6971-573.26-10	MAR 16 SERVICE	1,692.83	
4674335501MAR164318		V02820	01	04/08/2016	051-6621-491.26-10	MAR 16 SERVICE	46,765.78	
4674335501MAR164319		V02820	01	04/08/2016	051-6624-492.26-10	MAR 16 SERVICE	344.91	
4674335501MAR164320		V02820	01	04/08/2016	052-6510-494.26-10	MAR 16 SERVICE	2,938.33	
4674335501MAR164321		V02820	01	04/08/2016	052-6520-495.26-10	MAR 16 SERVICE	23.63	
4674335501MAR164322		V02820	01	04/08/2016	055-0000-670.26-10	MAR 16 SERVICE	7,017.51	
						VENDOR TOTAL *	158,848.59	
0005913	00	WHISPERS VIDEO						
MC1400767#1	000353		01	04/13/2016	048-0000-630.29-01	JOHN DILORENZO/RESTITUTIO	20.00	
						VENDOR TOTAL *	20.00	
0001332	00	WHITE STAR MACHINERY						
05141460	4569	V02923	01	04/12/2016	001-6310-554.32-16	UNIT #303 PARTS	114.69	
						VENDOR TOTAL *	114.69	
0005755	00	WICHITA STATE UNIVERSITY						
16KACM-1	4749	V03002	01	04/13/2016	001-2100-420.29-60	2016 KACM SEMINAR		EFT: 162.50
						VENDOR TOTAL *	.00	162.50
0005913	00	WILLIAM BAGGETT JR						
MC1400055#3	000354		01	04/13/2016	048-0000-630.29-01	MATHEW GULICK/RESTITUTION	30.00	
						VENDOR TOTAL *	30.00	
0005913	00	WILLIAM NARRON						
C186072#33	000355		01	04/13/2016	048-0000-630.29-01	STEVEN OATHOUT/RESTITUTIO	20.00	
						VENDOR TOTAL *	20.00	
0000377	00	WILLIAMS RON C						
000068333	UT		04	04/13/2016	051-0000-110.01-00	REF CREDIT/610 W 20TH	67.08	
						VENDOR TOTAL *	67.08	
0006398	00	WOODARD MERCANTILE						

PREPARED 04/14/2016, 14:10:17
 PROGRAM: GM339L
 City of Hutchinson

EXPENDITURE APPROVAL LIST
 AS OF: 04/15/2016 CHECK DATE: 04/15/2016

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0006398	00	WOODARD MERCANTILE						
131604070026	4750	V03003 01	04/13/2016	001-6945-562.32-06	ANIMAL FOOD		848.44	
						VENDOR TOTAL *	848.44	
0007384	00	WRIGHTSON, JOHNSON, HADDON & WILLIA						
1601001	4373	V02851 01	04/11/2016	088-9900-650.29-00	A/V CONSULTING SERV/SPORT		50,835.11	
						VENDOR TOTAL *	50,835.11	
						EFT/EPAY TOTAL ***		511,439.23
						TOTAL EXPENDITURES ****	464,096.66	511,439.23
						GRAND TOTAL *****		975,535.89

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0000940	00	HUTCHINSON GOVERNMENT EMPLOYEE						
041516	000358		01	04/15/2016	015-0000-228.00-00	PAYROLL DATED 04 15 16	CHECK #: 2016104	16,993.77
						VENDOR TOTAL *	.00	16,993.77
0000557	00	ICMA RETIREMENT TRUST-457						
041516	000356		01	04/15/2016	015-0000-232.00-00	PAYROLL DATED 04 15 16	CHECK #: 2016102	4,484.39
						VENDOR TOTAL *	.00	4,484.39
0000948	00	SERVICE EMPLOYEES UNION LOCAL						
041516	000357		01	04/15/2016	015-0000-229.00-00	PAYROLL DATED 04 15 16	CHECK #: 2016103	931.91
						VENDOR TOTAL *	.00	931.91
0000949	00	UNITED WAY OF RENO COUNTY						
041516	000359		01	04/15/2016	015-0000-227.00-00	PAYROLL DATED 04 15 16	364.80	
						VENDOR TOTAL *	364.80	
						HAND ISSUED TOTAL ***		22,410.07
						TOTAL EXPENDITURES ****	364.80	22,410.07
						GRAND TOTAL *****		22,774.87

BUILDING INSPECTION DEPARTMENT

620-694-2631

DATE: April 27, 2016
TO: John Deardoff, City Manager
FROM: Trent Maxwell, Building Official
RE: Structures Determined to be Unsafe and Dangerous

COUNCIL COMMUNICATION	
FOR MEETING OF	5.03-16
AGENDA ITEM	8a
FOR ACTION	✓
INFORMATION ONLY	

Background

The Building Official inspected the properties listed below and determined the structures on these properties are unsafe and dangerous as defined in Chapter 21, Article VII, Unsafe and Dangerous Buildings of the Code of Ordinances of the City of Hutchinson. The structures inspected contain structural hazards as defined in Section 21-701.

c. "Substandard Building" means any building or portion thereof which is determined to be unsafe due to any condition listed below or any building or portion thereof, including any dwelling unit, guest room or suite of rooms, or the premises on which the same is located, in which there exists any of the conditions referenced in this section to an extent that endangers the life, limb, health, property, safety or welfare of the public of the occupants thereof.

2. Structural Hazards. Buildings or portions thereof shall be deemed substandard when they are or contain structural hazards.

- a. Deteriorated or inadequate foundation.
- b. Defective or deteriorated flooring or floor supports.
- c. Flooring or floor supports of insufficient size to carry imposed loads safely.
- d. Members of walls, partitions or other vertical supports that are of insufficient size to carry imposed loads with safety.
- e. Members of ceilings, roofs, ceilings and roof supports, or other horizontal members which sag, split or buckle due to defective material or deterioration.
- f. Members or ceilings, roofs, ceiling and roof supports, or other horizontal members that are of insufficient size to carry imposed loads with safety.
- g. Those open to unauthorized persons.

Issue

The Building Official is requesting approval by the City Council of a Resolution which fixes a date and time to conduct a public hearing for the condemnation of the unsafe and dangerous buildings as described by address: 722 West Avenue A, 00000 East Avenue C, 417 East Avenue C, 514 East Avenue C, 1015 East Avenue C, 527 Carey St, 605 Carey St, 615 Carey St, 317 East Avenue D, 628 East Avenue F, 1117 Milcon St, 218 South Reformatory St, 724 West Sherman Ave, 510 North Walnut St, 909 East 1st, 1026 East 2nd Ave, 1501 East 4th Ave, 723 East 7th Ave, 300 West 9th Ave, 1001 West 13th Ave, 1413 East 35th Ave. The owner, property tax status and structural integrity are described in the attachment.

Reno County Abstract and Title researched the records at the Register of Deeds to locate any owners, lien holders, mortgagors, or heirs. The owners of record and interested parties were notified of this scheduled proceeding.

According to the Unsafe and Dangerous Building code, the City Council must be given the description and location of such structure that is unsafe or dangerous and the Council shall, by resolution, fix a time and place for a public hearing. This resolution shall be published once each week for two consecutive weeks on the same day of each week and at least 30 days shall elapse between the last publication and the date set for the hearing.

Recommendation

The Building Official recommends the Resolution be approved that setting the date and time for a public hearing to condemn the structures as described in the Resolution. The recommendation is to set the public hearing date as **June 21, 2016** at 9:00 a.m. in the City Council Chambers.

Motion

To (approve/not approve) the Resolution that sets the date of June 21, 2016 and the time of 9:00 a.m. for a public hearing for the purpose of the condemnation of unsafe and dangerous structures within the City of Hutchinson and authorize the Mayor to sign the resolution.

Attachments

Description of Properties
Resolution

DESCRIPTION OF PROPERTIES:

Address	Property Owner
722 West Avenue A	Raymond Denton
<p>Structural Integrity:</p> <ul style="list-style-type: none">• The interior of the house has been gutted and trash and debris left inside.• The electrical service is missing.• The house has been exposed to the elements.• This house is a blight to the neighborhood.	
O000 East Avenue C	Larry or Shirley Cain
<p>Structural Integrity:</p> <ul style="list-style-type: none">• The siding and roofing is in poor condition open to the elements.• This property is not livable.• This property is a blight to the neighborhood.	
417 East Avenue C	Amparo Garcia or Luis Rosas
<p>Structural Integrity:</p> <ul style="list-style-type: none">• Front porch is deteriorated.• East side addition has collapsed.• The siding is in poor condition and the property is overgrown with weeds and trees.• This property is a blight to the neighborhood.	
514 East Avenue C	Grace R Nance
<p>Structural Integrity:</p> <ul style="list-style-type: none">• The property is not livable.• The property is open to rodents and people.• The roofing and siding is in poor condition.• The front and back porch has collapsed.• The house has trash and debris throughout.• The property is overgrown with trees and weeds.• The property is a blight to the neighborhood.	
1015 East Avenue C	Herschel Magby, Leslie Angel or Viola Angel
<p>Structural Integrity:</p> <ul style="list-style-type: none">• There is no siding on the main structure.• The siding on the other structures are in poor condition 1 completely open to the outside elements.• The property is not livable and remains a blight to the neighborhood.	

Address	Property Owner
527 Carey St	Phyllis or Richard Lamunyon
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • Roof has deteriorated allowing rain to enter the house. • The yard is overgrown with limbs and trees. • This house is a blight to the neighborhood. 	

605 Carey St	Francis C Crow
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • This house has been damaged by a house fire on May 6th, 2014. • No repairs have been made. • The roof is not structurally sound. • The structure is not sealed from the elements or rodents. • The property is a blight to the neighborhood. 	

615 Carey St	Rick Chaney or Andrea Wood
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • The front porch is structurally unsound. • Siding and roofing in poor condition. • Back porch roof has collapsed and full of trash. • This property is a blight to the neighborhood. 	

317 East Avenue D	Taryn O'Neal
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • Roof is partially missing and opened up to the elements. • The front porch has deteriorated from the weather. • Fascia soffit and siding missing and opened up to the elements. • Back porch on both east and west side of the house are falling down and are not structurally sound. • Detached structure is not structurally sound. • This property is a blight to the neighborhood. 	

628 East Avenue F	Charles Mendenhall III
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • The siding is in poor condition. • The front porch floor is structurally unsound. • The attached garage is not structurally sound. • This property is a blight to the neighborhood. 	

Address	Property Owner
1117 Milcon St	Preston Pelkey or Chad Pelkey
Structural Integrity: <ul style="list-style-type: none"> • The property has been boarded up since July 31st, 2013. • This property is a blight to the neighborhood. 	

218 S Reformatory St	Donald or Willamae O'Neal
Structural Integrity: <ul style="list-style-type: none"> • House fire on March 27th, 2008. • Boarded-up. • City has mowed since 2014. • This house is a blight to the neighborhood. 	

724 W Sherman Ave	Julio Cantu Jr or Sylvia Lopez
Structural Integrity: <ul style="list-style-type: none"> • The property is overgrown with trees and grass. • The property is a blight to the neighborhood. 	

510 N Walnut St	Terry or Penny Barker
Structural Integrity: <ul style="list-style-type: none"> • Windows are missing and allowing outside elements to enter. • Siding and roofing is in poor condition. • Siding that has been removed has allowed water to damage the structure. • The interior has been gutted. • The property is unsafe and a blight to the neighborhood. 	

909 East 1 st Ave	Francis C Crow
Structural Integrity: <ul style="list-style-type: none"> • The roof and siding is in poor condition. • The property has been board up. • The property is a blight to the neighborhood. 	

1026 East 2 nd	Melinda or Mark Crane
Structural Integrity: <ul style="list-style-type: none"> • The siding is in poor condition. • Windows have been broken and the house boarded up. • The home is not livable and remains to be a blight to the neighborhood. 	

Address	Property Owner
1501 East 4 th	Van or Susan Gates
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • Roof and siding in poor condition. • Carport roof structure is not structurally sound. • Tire storage and other items being stored in the year yard. • The front of the structure is overgrown with vines. • Detached structure in very poor condition. • The property is a blight to the neighborhood. 	

723 East 7 th Ave	Donald or Verona Lenz
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • This house is full of trash and open to rodents and people. • The detached structure has trash throughout and open to rodents and people. • The siding is in poor condition. • This property is a blight to the neighborhood. 	

300 West 9 th Ave	Sean or Barbara Harper
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • Front porch is not structurally sound. • The siding and roofing is in poor condition. • The fascia and soffit has been damaged and is open to the elements. • The outside 2nd story access has been removed and the deck is not structurally sound. • The property is a blight to the neighborhood. 	

1001 West 13 th Ave	Richard Goertzen
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • The structure has vines growing on it on 2 sides. • The exterior of the house and property have not been maintained. • This property is a blight to the neighborhood. 	

1413 East 35 th Ave	Ava Manche
<p>Structural Integrity:</p> <ul style="list-style-type: none"> • Interior is full of trash and has holes in the floor from rot. • The detached garage siding is in poor condition. • The year yard is overgrown and has trash. • The property is not livable and is a blight to the neighborhood. 	

INTRODUCED: May 3, 2016
PUBLISHED: May 6, 2016
PUBLISHED: May 13, 2016

RESOLUTION NO. _____

A RESOLUTION FIXING THE TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF HUTCHINSON, KANSAS, AT WHICH TIME THE OWNERS, THEIR AGENTS, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURES LOCATED IN SAID CITY HEREINAFTER DESCRIBED MAY APPEAR AND SHOW JUST CAUSE WHY SUCH STRUCTURES SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS DANGEROUS OR UNSAFE STRUCTURES.

WHEREAS, the Building Official of the City of Hutchinson has found that the structure(s) on the properties as described are in disrepair and are unsafe or dangerous; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HUTCHINSON, KANSAS, THAT:

SECTION 1. A hearing will be held on the **21st day of June, 2016** at 9:00 am in the City Council Chambers of City Hall, 125 East Avenue B, Hutchinson, Kansas, at which time the owners, the agents, lienholders of record, and occupants of the structures located on the following described properties may appear and show cause why the structures should not be condemned and ordered repaired or demolished.

<u>Street Address</u>	<u>Legal Description</u>
722 West Avenue A	Lot 224 & the East 1/2 of Lot 226, Avenue A West, P. Riley's First Addition to the City of Hutchinson.
0000 East Avenue C	Lots 17, 19, 21, 23 & 25, Block 5, Hutchinson Investment Company's Second Addition to the City of Hutchinson.
417 East Avenue C	The North 135 ft of Lot 115, Avenue C East, Original Town to the City of Hutchinson.
514 East Avenue C	Tracts, S18, T23, R05W, commencing at the intersection of the center line of C Ave and the W line of Sec 18-23-5, the N 40 ft, the E 185 1/3 ft for POB, the N 185 ft, E 64 1/4 ft, the S 185 ft, the W 64 1/4 ft to POB.
1015 East Avenue C	Lots 1, 3, 5, 7 & 9, Block 4, Hutchinson Investment Company's Second Addition to the City of Hutchinson.
527 Carey St	Lots 49, 50 & 51, Block 2, Montrose Addition to the City of Hutchinson.
605 Carey St	Lot 1-4, Block 5, Montrose Addition to the City of Hutchinson.
615 Carey St	Lots 5-8, Block 5, Montrose Addition to the City of Hutchinson.
317 East Avenue D	Lots 87 & 89, Avenue D East, Original Town, Hutchinson.
628 East Avenue F	The South 109 ft of Lots 4 & 6, Block 4, Wilcox's Addition to the City of Hutchinson.
1117 Milcon St	Lots 54 & 55, Block 12, Orchard Park Fourth Addition to the City of Hutchinson.

218 South Reformatory St	Lots 24 & 26, Block 5, Hutchinson Investment Company, Second Addition to the City of Hutchinson.
724 West Sherman Ave 510 North Walnut St	Lot 6 & 7, Butler's First Addition to the City of Hutchinson. The North 40 ft of Lot 12 and the North 40 ft of the West 1/2 of Lot 13, Block 12, Miller & Smith's Subdivision to the City of Hutchinson.
909 East 1st Ave 1026 East 2nd Ave 1501 East 4th Ave	Lot 20, Block 2, Nelson's Addition of the City of Hutchinson. Lots 32 & 34, Block 2 Hardy's Addition. Lots 1 & 2, Block 3, Ellsworth and Lawton's Third Addition to the City of Hutchinson.
723 East 7th Ave 300 West 9th Ave	Lots 53 & 55, Van Eman's Addition to the City of Hutchinson. Lot 28 & the East half of Lot 27, Block 5, Orchard Addition to the City of Hutchinson.
1001 West 13th Ave	Lots 34 & 35 and the West 66 ft of the North 1 1/3 ft of Lot 33, Block 12, Orchard Park Fourth Addition to the City of Hutchinson.
1413 East 35th Ave	Lot 8, Block 2, Maple Manor #2 a Subdivision of a portion of the North 1/2 of the Southwest 1/4 of Section 32, Township 22 south, Range 5 West of the 6th P.M.

Section 2. The City Clerk shall cause this Resolution to be published once each week for two consecutive weeks on the same day of each week, and shall otherwise give notice for such hearing in the manner provided by K.S.A 12-1750. et seq.

Section 3. This Resolution shall take effect and be in force from and after its adoption.

ADOPTED BY THE GOVERNING BODY THIS 3rd DAY OF May, 2016.

Jon Daveline, Mayor

ATTEST:

SEAL

Karen Weltmer, City Clerk

APPROVED AS TO FORM:

Paul Brown, City Attorney



CITY COUNCIL AGENDA REPORT

COUNCIL COMMUNICATION	
FOR MEETING	May 3, 2016
AGENDA ITEM	8b
FOR ACTION	X
INFORMATION ONLY	

DATE: April 26, 2016

SUBMITTED BY: Amy Denker *ad*
Housing Program Coordinator

THROUGH: Jana McCarron, AICP
Director of Planning and Development

REQUEST: Case #16-RHID-02
A Resolution approving eligibility for establishment of a Rural Housing Incentive District (RHID) for Phase 2 of Ashton Estates

CITY COUNCIL ACTION REQUIRED:

Motion to (accept and approve / deny /return to Staff) the recommendation of the Housing Commission to pass a resolution authorizing establishment of a Rural Housing Incentive District for Phase 2 of Ashton Estates in the City of Hutchinson.

HOUSING COMMISSION RECOMMENDATION:

On April 27, 2016, the Housing Commission considered the RHID development application submitted by Jim Strawn for development of the second phase of the Ashton Estates subdivision. The Housing Commission recommended approval for establishing a RHID at this location. For additional information, the Housing Commission staff report has been included (**Exhibit 1**).

ANALYSIS:

The proposed development meets the goals of RHIDs by addressing needs that were found in the 2015 Housing Needs Analysis (**Exhibit 2**), most importantly by addressing the shortage of new, quality housing units. A resolution establishing current housing needs and identifying the potential RHID has been included for consideration (**Exhibit 3**).

FINANCIAL IMPACT:

Adoption of the initial RHID resolution does not commit the City to approval of any given RHID development proposal. Each development wishing to use RHID financing must be approved separately by the City via a public hearing process. City Council could approve or deny future proposals based upon their merits or the opinion of the City Council as to whether the development meets a perceived housing need. Future approval of the developments associated with RHID financing will have financial impacts to the City, as taxes are frozen at the pre-development level for a maximum of 15 years. During the course of that time, City services are provided to those residents. The process by which RHIDs are approved is outlined in **Exhibit 4**.

EXHIBITS:

- 1 – Staff Report to Housing Commission
- 2 – Housing Needs Analysis
- 3 – RHID Resolution
- 4 – Rural Housing Incentive Steps



HOUSING COMMISSION AGENDA REPORT

DATE: April 20, 2016

SUBMITTED BY: Amy Denker
Housing Program Coordinator

THROUGH: Jana McCarron, AICP
Director of Planning and Development

REQUEST: **Case #16-RHID-02**
Ashton Estates RHID Consideration – Recommendation for Resolution #1

HOUSING COMMISSION ACTION:

Recommend (approval/denial) to City Council for a resolution establishing the eligibility of Phase II of Ashton Estates for Rural Housing Incentive District infrastructure financing.

BACKGROUND:

In November 2015, City Council adopted a resolution allowing 5 properties in Hutchinson the ability to create Rural Housing Incentive Districts (RHID). Prior to the resolution, the City notified property owners of large tracts of land where residential developments could be established about participation in the RHID process. At that time, the owner of Ashton Estates Phase II did not request to be included in the original resolution. Therefore, a new resolution, Exhibit A, must be adopted by City Council before the applicant may proceed with RHID financing for Phase II of Ashton Estates.

On March 28, 2016, the Planning Department received an RHID development application from Jim Strawn for the second phase of the Ashton Estates subdivision (Exhibit B). The lots shown have not been developed and no special assessments have been attached to the properties. The applicant is proposing building single family and possibly duplex housing on the lots, both of which would be permitted in the current zoning district. No information on potential housing prices was included in the application.

NEXT STEPS:

1. City Council consideration of resolution on May 3, 2016
2. Pending City Council approval, the resolution will be published in the local newspaper.
3. Resolution, Housing Needs Analysis and copy of publication submitted to the State for consideration. The State will have 30-45 days to review and approve or deny the request.
4. Should the State approve the resolution and additional development information be provided, the applicant will be eligible to proceed with resolution #2, setting a date for a public meeting for consideration of the district.

STAFF'S RECOMMENDATION:

Staff recommends approval of the recommendation to City Council for consideration of Resolution #1 for an RHID at Ashton Estates, Phase II.

EXHIBITS:

- A – Draft Resolution #1 – Ashton Estates Phase II RHID
B – Proposed RHID Boundaries

HUTCHINSON HOUSING NEEDS ANALYSIS 2015

Prepared for the Department of Commerce in support of establishing a
Rural Housing Incentive District

Prepared By: City of Hutchinson Planning & Development Department

October 28, 2015

Adopted: November 17, 2015 Resolution Number: 2015 R 37



Introduction and Purpose

Housing and economic development go hand in hand and striking a balance between the two can be challenging. When economies are growing too quickly, housing can be scarce and prices at a premium. When economies don't grow or decline, housing can follow suit, as residents do not reinvest in their properties. Having a lack of quality housing can hamper efforts to attract new employers. Even slow growth economies need an influx of new housing to replace units that are torn down or in poor condition, but infrastructure costs can drive the price of units too high to be affordable. As a result, few units are built.

This Housing Needs Analysis has been developed pursuant to K.S.A. 12-5244(a) toward the goal of determining whether a shortage of quality housing exists in Hutchinson, Kansas and whether a Rural Housing Incentive District (RHID) would address, at least in part, this shortage.

The Secretary of Commerce (Secretary) has established four findings that must be made when conducting a Housing Needs Analysis for RHID. Within each of the four finding areas, the City must review specific data to determine if thresholds are met. Unless otherwise noted, the American Community Survey (2013) has been used as the dataset for this analysis. Please note that the geographic area used by the ACS survey is slightly larger than the City Limits of Hutchinson but the data should be highly representative.

This analysis is organized by each of the four finding areas required for review by the Secretary. Data, a narrative and analysis are included within each finding.



*Houses in Houston Whiteside
(Connie Johnson, 2015)*

=====

"I love living here however some clean up needs to be done in the lower income areas...(given) the condition of some houses."

~ Live/Work Study Respondent

Finding #1

“There is a shortage of quality housing of various price ranges in the city or county despite the best efforts of public and private housing developers.”

A. Quality Housing

Quality Housing is defined by the Secretary as units that pass inspection under the Section VIII Housing Quality Standards of the US Department of Housing and Urban Development or households that can be classified as not have housing problems. Since most housing units in Hutchinson are not subject to Section VIII inspections, this factor is measured using the housing problem criteria.

Housing problems include:

1. units with physical defects (lacking complete kitchens or bathrooms);
2. units with overcrowding (more than one person per room); and
3. units carrying a cost burden of greater than 30% (housing costs, including utilities, exceed 30% of gross income).

Each of these criteria is evaluated below.

1. *Units with Physical Defects*

The Secretary’s housing shortage indicator for physical defects is a minimum of 96% of the units are without defects. Defects are measured using a lack of complete plumbing and kitchen facilities. Communities with more than 4% (owner occupied) and 5% (rental) of the units having defects are considered to have a housing shortage. **Figure 1.1** shows the number of units in Hutchinson that lack complete plumbing and kitchen facilities. While, data is not available with rental and owner-

“There are so many ‘run down’ looking houses all throughout the town; even in ‘nice’ neighborhoods.”

~ Live/Work Study respondent

=====

Physical Characteristics (2013 ACS 5 Year Estimates)		
Total Housing Units (Occupied and Unoccupied)	18793	
Lacking complete kitchen facilities	918	4.9%
Lacking complete plumbing facilities	718	3.8%
TOTAL	1636	8.7%

Figure 1.1 Physical Characteristics (2013 ACS 5 Year Estimates)

occupied units separated, there are a total of 1636 units (8.7%) that lack either complete kitchen facilities or complete plumbing facilities.

Determination: The City has a shortage of units with complete kitchen and complete plumbing facilities, with 8.7% of units lacking either complete kitchen or complete plumbing facilities. This factor exceeds the Secretary’s threshold.

2. *Units with Overcrowding*

Another measure the Secretary uses is overcrowding. A shortage of housing for larger households is deemed to exist if large households (those with 6 or more persons) exceeds the number of large units (those with 4 or more bedrooms). **Figure 1.2** shows the number of occupied housing units by type, with 10,649 owner-occupied units and 6,560 renter-occupied units comprising the City’s occupied inventory. Based upon the City’s population statistics, the average household size for owner-occupied units is 2.36, while the average size for renter-occupied units is slightly lower at 2.16. While renter households are more impacted than owner-occupied ones, the number of large units available exceeds the number of large households for both household types and there is not a shortage of large units.

Determination: The City does not have a housing shortage of larger units. This factor does not meet the Secretary’s threshold.

3. *Units with a Cost Burden*

The final factor used to determine if a shortage of quality housing exist is the cost burden. If a housing shortage exists, the number of households in each income category exceeds the number of units in the corresponding price category, where the cost of the unit (monthly rental or mortgage payment) cannot exceed 30% of gross household income. **Figure 1.3** depicts rent as a percentage of household income. Based upon this chart, 33.2% of households pay more than 35% of household

Housing Occupancy (2013 ACS 5 Year Estimates)	
Occupied Housing Units	17,209
Owner occupied	10,649
Units with Bedrooms of 4 or more	2488
Large households (6 or more persons)	245
Average household size	2.36
Renter occupied	6,560
Units with Bedrooms of 4 or more	437
Large households (6 or more persons)	249
Average household size	2.16

Figure 1.2 Housing Occupancy (2013 ACS 5 Year Estimates)

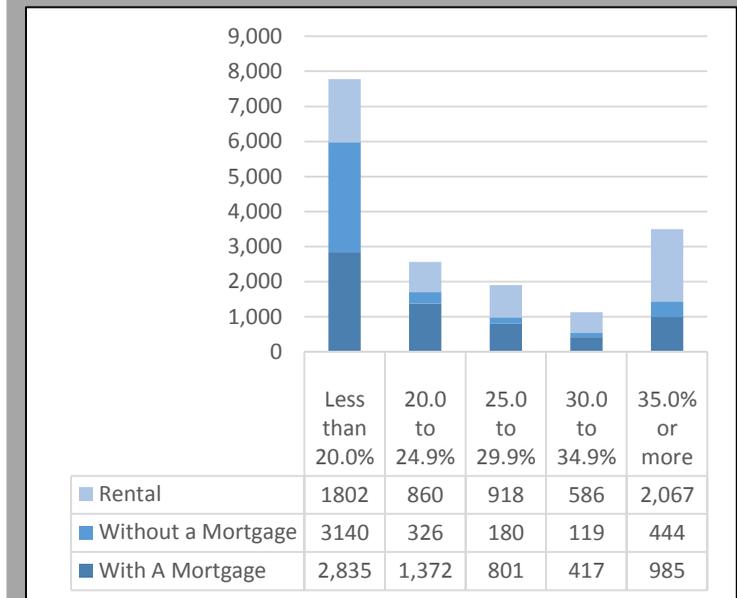


Figure 1.3 Housing Cost Burden (2013 ACS 5 Year Estimates)

income for rent. This equates to 2,067 rental households that are cost burdened. An additional estimated 9.4% of households pay between 30.0% and 34.9% of household income for rent, making the total percentage of cost-burdened rental units approximately 42.6%. Owner-occupied units are less cost burdened, with 18.5% of this household type paying more than 30% of gross household income toward housing.

Determination: A significant portion (42.6% - rental; 18.5% - owner-occupied) of the City’s households are cost-burdened. This exceeds the Secretary’s threshold and a shortage of affordable, quality housing exists.

B. Price Range Data

Price range data can be collected using US Census Bureau data or local data, based upon current selling prices of owner-occupied units and the categories of current contract rents for rental units. This analysis uses local market data for both owner-occupied units and rental units.

1. *Owner-Occupied Housing Market*

Figure 1.4 provides a graph showing the percentage of houses available for sale with the current sale price (August 19, 2015). A majority (60%) of the houses available for sale are valued less than \$100,000. Houses below \$50,000 comprise the largest category, with 34% of homes on the market in this range. Only 26% of total available houses fall in the \$100,000 to \$199,000 range. This is the housing range for professionals and move-up houses, but the inventory is lacking.

Figure 1.4 is also telling with respect to the number of units on the market, with 316 units presently for sale. This equates to 1.6% of the housing inventory available for sale, which is relatively low. There are a variety of reasons for low inventory, one of the being the lack of move-up housing. This seems to be borne out by the price range data and our regional market comparison; where Hutchinson has the lowest median home price at \$89,400. See **Figure 1.5**.

“When I first moved here and was looking for an apartment it was a huge problem finding an affordable place for someone with a moderate income. The best housing was for low income applicants or for someone who made way more money. There is nothing for the people who fall between that scale....When I was house hunting one of the big problems was finding a quality home among other quality homes. I would find a nice place but it would be sandwiched between rundown homes. I eventually found and bought a home in a nice, middle class neighborhood, but even so there are still issues.”

~ Live/Work Study respondent

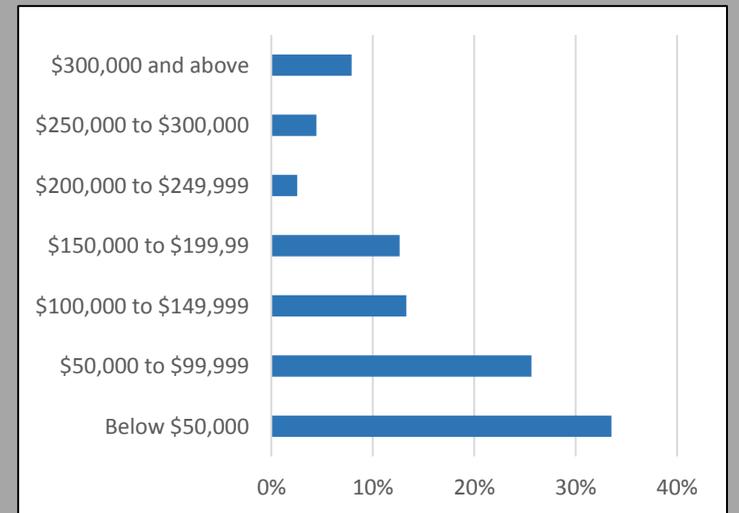


Figure 1.4 For Sale Homes (Realtor.com, September 2, 2015)

Determination: While there is housing available in the lower market ranges (below \$100,000), the market is much tighter above that range and a shortage of move-up housing exists.

2. *Rental Housing Market*

The current rental market mirrors the owner-occupied housing market, though this market is tighter. As of September 21, 2015, there were 52 rental units available on HutchRents.com. This equates to 0.27% of all housing in the City available for rent, which is very low. Of the units available, 40.4% are in the \$600 or less range. Another 34.6% fall in the \$600-\$799 range, making the total percentage of rentals available in the less than \$800 per month range 75% of all rentals. Most of the rentals above the \$800/month range were for single family homes. **Figure 1.6** shows the rental distribution for available units.

Determination: There is a shortage of rental housing across all ranges, but particularly below \$400 per month and above \$799 per month.

C. Other Shortage Indicators

1. *Age of Housing*

The City of Hutchinson has an aging housing stock. More than half (54.7%) of the City’s housing was constructed prior to 1960. **Figure 1.7** shows the percentage of housing built in each decade since 1940. Not only does the City’s housing stock exceed the Secretary’s threshold of 40% or more of housing units greater than 50 years old, it also is older than that of other communities in the surrounding region. **Figure 1.8** shows the median year structures were built for Hutchinson, McPherson, Maize, Newton and Wichita. Of these, Hutchinson is the oldest, with a median year built of 1957. Not surprisingly, Maize has the youngest housing stock at a median year built of 1986.

Housing Values in Region (2013 ACS 5 Year Estimates)	
Hutchinson	\$89,400
Maize	\$125,700
McPherson	\$124,400
Newton	\$98,900
Wichita	\$117,500

Figure 1.5 Region Housing Value Comparison (2013 ACS 5 Year Estimates)

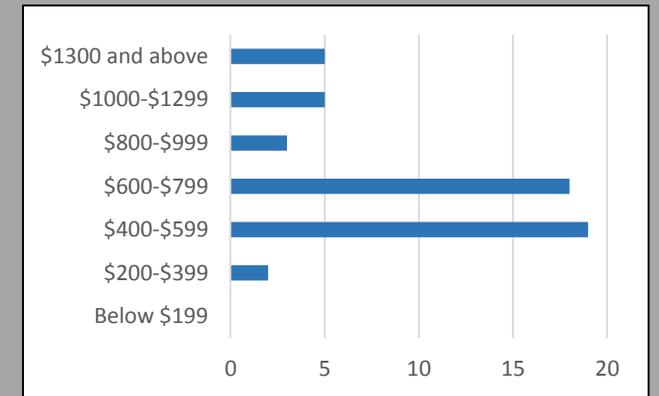


Figure 1.6 Rentals on the Market (HutchRent.com, September 19, 2015)

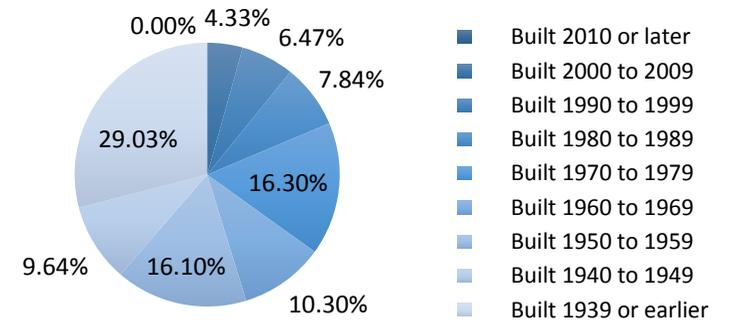


Figure 1.7 Age of Housing (2013 ACS 5 Year Estimates)

An older housing stock presents two primary concerns for the City: 1) older housing tends to be in poorer condition than newer housing, and 2) older housing does not always meet the market demands of modern consumers.

Determination: Hutchinson has a shortage of newer home stock, with a majority (54.7%) of housing more than 50 years old. This exceeds the Secretary’s threshold of 40%.

2. *New Units*

Another measure the Secretary uses when assessing a housing shortage is the number of new units. If the number of new units (those one year old or less) is less than 1.5% of the total housing stock, a housing shortage exists. **Figure 1.9** shows the number of housing units built each year since 2009, which totals 273 units. In 2011, 2014 and 2015, new apartments were added to the City’s housing inventory, however, single family and duplex home construction have remained low. It should be noted that 161 of the new rental units are income-restricted.

In 2014 and 2015, 153 new units, or 0.8% of the total housing stock was built. In order for the minimum threshold to be met, 281 units would be needed in 2014 alone. Since there have only been 273 new units built since 2009, a shortage exists.

Determination: New housing construction is slow, with less than one percent of all housing stock constructed in the past year. This is less than the Secretary’s minimum threshold of 1.5% and a housing shortage exists based upon this criteria.

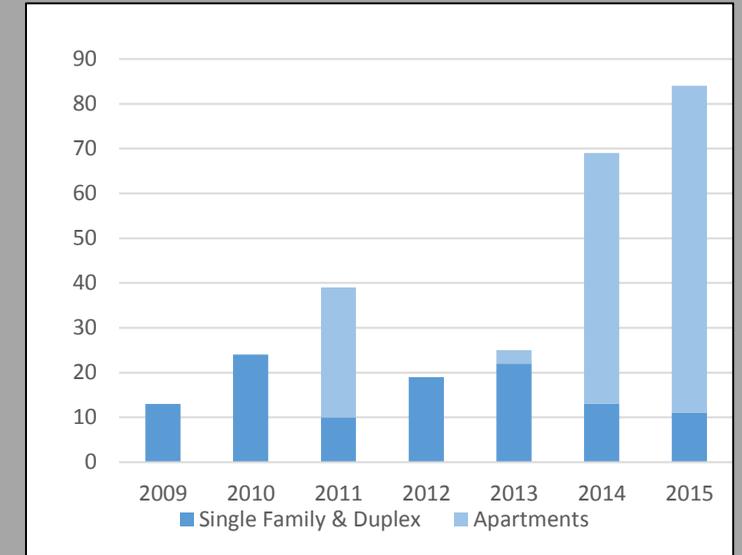


Figure 1.9 New Build Housing Units (City of Hutchinson Inspections Department)

Regional Age of Housing (2013 ACS 5 Year Estimates)	
City	Median Age of Housing
Hutchinson	1957
McPherson	1971
Maize	1986
Newton	1960
Wichita	1970

Figure 1.8 Regional Age of Housing Comparison (2013 ACS 5 Year Estimates)

3. Vacancy Rate

The Secretary’s threshold for household unit vacancies is below 1% (owner-occupied) and below 5% (rentals). The City’s housing market area contains 18,793 housing units. This number includes all residential unit types – single family houses, duplexes, townhomes, condominiums, triplexes and apartments. Current homeowner vacancy rates are relatively low, averaging 1.3%. Rental vacancy rates are higher at 5.5%. While neither of these rates meets the Secretary’s threshold, it should be noted that some of the vacant units are not suitable for occupancy. This is borne out by the number of units that are actually on the market for rentals, in particular. **Figure 1.10** shows the vacancy rate has been cut in half from 2007 to 2012. This trend is expected to continue as the market grows tighter and new construction remains low.

Determination: Vacancy rates are low, but are slightly above the Secretary’s minimum thresholds. If units that are not suitable for occupancy are factored in, there is a housing shortage based upon this criteria.

D. Public and Private Housing Developer Efforts

As illustrated by the median age of the City’s units, housing starts in Hutchinson have been low for a number of years. Since the late 1990s, the City has been concerned about the continued deterioration of existing housing and the lack of new construction. In 1999, the Housing Commission was created with a charge of : “identify(ing) housing problems and opportunities for the Hutchinson area and to develop, promote and support comprehensive solutions” (Ord. 7626). Since that time the City has undertaken two Housing Assessments, the first in 2001 and the second in 2009, to examine the status of housing and recommend programmatic changes to reverse the trend of decline. In 2012, City Council authorized a budgeted position dedicated solely to housing.

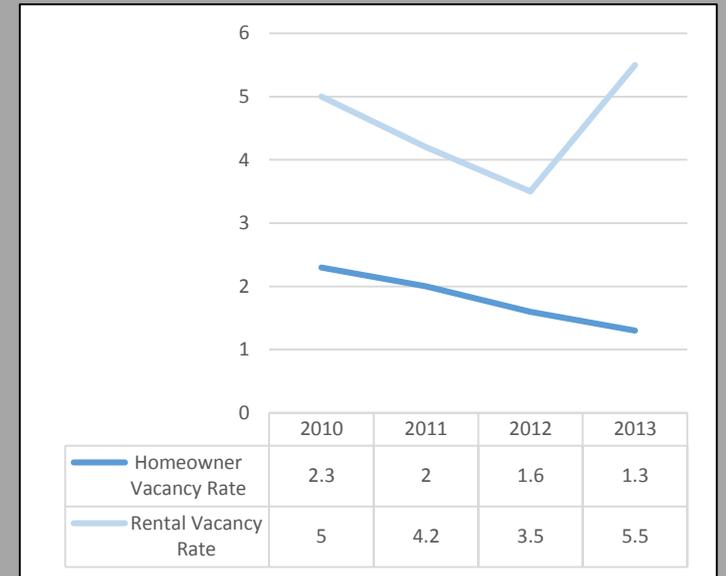


Figure 1.10 Housing Vacancy Rates (2013 ACS 5 Year Estimates)

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“Our current market is low on inventory of homes for sale. This leads to higher quality homes moving quickly and the general availability being lower quality. The rental market still has a long way to come in quality. There are lots of low cost options but they are poorly maintained. Middle class earners do not have a lot of rental options.”

~ Live/Work Study Respondent

1. *City Housing Efforts*

The following efforts have been made to increase housing starts and rehabilitate existing housing since the late 1990s.

a. *Neighborhood Revitalization Plan*

In June 1997, the City adopted a neighborhood revitalization plan and established a revitalization area consisting of all properties located south of 11th Avenue. Under the plan, residential building permits exceeding \$5,000 in value are considered for a tax rebate of the increase in property value associated with the project. The rebate is for a period of ten years and is on a sliding scale unless the property is deemed historic. A few, large residential projects have taken advantage of the NRP for new residential conversions, including the Wiley Building renovation (73 residential units) and Hutchinson Lofts (29 units). No single family or duplex units have been constructed within the NRP area since its inception. Some rehabs have occurred, but the City’s record system is not capable of extracting the data in a meaningful format. Staff estimates some 560 residential units have been repaired or renovated in some way over the course of the 18 years since the NRP was adopted.

b. *Developer Infill Incentive Program*

In 2007, the City adopted an infill development incentive which rebates the Building Permit fee for all, new residential dwelling units constructed south of 17th Avenue. While there are 400 vacant residential lots that are available and could accommodate new housing in the established neighborhoods of the City, only 6 new units have been built in infill areas since the program’s inception.

“We see the housing in our formerly safe and beautiful little neighborhood deteriorate more and more each year...The new maintenance codes are good but we don’t see them being enforced in our area..”

~ Live/Work Study Respondent



“I know they are trying, but I would like to see the City be even more diligent with property maintenance issues.”

~ Live/Work Study Respondent

c. New Construction Homebuyer Incentive Program (NCHIP)

Another incentive program the City adopted on a trial basis was the NCHIP program, which was designed to promote construction of new housing throughout the community. Under the program, the City’s portion of property taxes would be rebated for a period of 5 years. While there were new houses built during the time period the program lasted, the total number was not significantly more than the number built prior to the program’s inception and the program was allowed to expire in December 2014.

d. Rehabilitation Grants

The City has applied for and been awarded numerous grants for housing since the early 1990s, including the following:

Grants Awarded	Grants Not Awarded
CDBG – 1996, 2009, 2014	CDBG – 2007, 2012
HOME – 9 total grants (1993 – 2010)	HOME – 2011, 2012
MIH – 2014	MIH – 2012, 2013
NSP – 2013	

e. Council Policy 20 & Special Assessments

The City Council has adopted a policy whereby the City participates in a portion of the cost of infrastructure associated with new development. In addition, the City issues general obligation bonds to be repaid in the form of Special Assessments to assist with financing of subdivision infrastructure.

f. Other Efforts

Other housing and rehabilitation efforts on the part of the City include: 1) adoption of the International Property Maintenance Code (IPMC), which is largely enforced on a complaint basis;

2) the Brush Up Hutch Paint Program, which reimburses low to moderate income homeowners for up to \$300 in paint costs; and 3) BRAVO Awards, which publicly recognize well-kept and recently-renovated properties. Two new efforts that have recently been launched are a Rental Registration and Inspection Program and a Healthy Neighborhoods effort. The latter looks at building market capacity across an entire neighborhood. Finally, the City has established a Land Bank to assist with acquisition and re-use of properties.

2. *Private Developer Efforts*

Private developers have also worked on rehabilitating existing houses and constructing new ones. In some cases, like the Wiley Building Renovation, a public-private partnership was undertaken. The table below highlights recent efforts:

Development	Type of Project	# of Units	Year Completed
Wiley Building	Commercial to Residential Conversion (historic)	73	2015
Inverness	New Apartment Development	54	2014
Townhomes @ Santa Fe Place, Phase One	New Townhome and Single Family Development	2 (an additional 12 units are slated for the next phases)	2014
Catalyst Lofts	Commercial to Residential Conversion (historic)	3	2013
Hutchinson Lofts	Low Income Apartment Development	29	2011

In addition, Interfaith Housing, a local Community Development Housing Organization, has rehabilitated eight houses throughout the City since 2010, with another two in progress. In the same time period, Interfaith has constructed two new houses and is working on a test build using modular housing on two lots located in the NRP area.

.....

As a recent past Housing Commission Chairman and a banker in our community I think our continued emphasis to turn the deteriorating stock of housing around with all different kinds of incentive programs is critical to the continued success of our community. If you look at the small number of new construction housing in the last 5 to 10 years for the size of our community it is very apparent that existing builders do not want to take on the substantial risk of developing new spec subdivisions. The Rural Housing Incentive District is really an incentive that is a win-win for the builder, ultimately home owners and the community as the economic multiplier effect of construction labor, materials and taxes ultimately works its way through the local economy. I very much support this program.

~ Greg Binns
 Housing Commissioner / President & Chief Operating Officer, First National Bank

.....

Determination: The City and private developers have launched numerous efforts to construct new housing and improve the quality of existing housing. Despite these efforts, a shortage of housing continues to exist.

Conclusion, Finding 1: *The City of Hutchinson has a housing shortage when measured against a variety of indicators used by the Department of Commerce. Because of the lack of move-up and professional entry level housing, homebuyers and renters in these groups have influenced the market in lower price ranges, thereby effectively squeezing lower-income households into cost-burdened situations. The City has developed several programs and incentives to encourage new development and rehabilitation. Private developers have also participated in rehabilitation and development efforts, both with and without incentives. Despite the best efforts of the City and developers, a shortage of quality housing exists. RHID could be used to positively impact the market, offering new homes in a variety of price ranges that would make room for lower-income renters and home owners in the market without cost burdening them, while also expanding the number of units available in the above \$100,000 price range. It is projected that 1100 new or rehabilitated units are needed to meet the needs of the community during the next decade.*

II. Finding #2

“The shortage of quality housing can be expected to persist and that additional financial incentives are necessary in order to encourage the private sector to construct or renovate housing in such city or county.”

The second finding required by the Secretary is that there is a shortage of quality housing which is expected to persist. This can be demonstrated by examining housing development activity, rehabilitation efforts and available land.

A. New Construction / Demolition Ratio

A housing shortage exists if demolitions outpace new construction. **Figure 2.1** shows the number of single family homes demolished since 2009 compared with the number of new units (single family and duplex only) constructed. Over the course of the six-year period, 38 more units have been demolished than have been built. This represents a net loss in single family and duplex housing units. Part of the reason for the increase in demolitions is an increased funding level committed by the City in 2014. Absent other interventions, this trend is expected to continue.

Determination: Demolitions have outpaced new housing starts in the past several years, resulting in a net loss of 38 housing units (single family/duplex). This exceeds the Secretary’s threshold and a housing shortage exists.

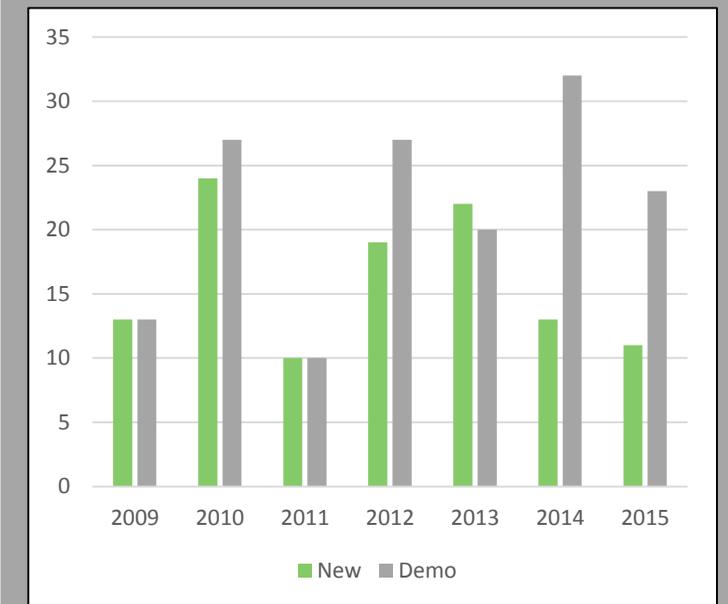


Figure 2.1 New Residential Construction vs. Residential Demolition (City of Hutchinson Inspections Department)*

**8 units are duplexes*

B. Rehabilitation Efforts

The Reno County Appraiser assigns a rating to residential units, with the following designations:

Excellent	Good	Average	Average Minus	Fair	Fair Minus	Poor	Poor Minus	Very Poor
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Ideally, most units in a community would be rated in the “Average” range, with a somewhat even distribution of units above and below that mark. **Figure 2.2** shows the housing condition distribution for Hutchinson. While the majority (65.2%) of housing is rated as Average, only 356 units (2.5%) rate above average. Another 32.3% of housing units are rated below the Average rate, with more than 1000 units rated Poor to Very Poor. The Neighborhood Revitalization Plan (NRP) is intended to encourage rehabilitation in the NRP area (south of 11th Avenue). While precise data is not readily available, staff estimates approximately 560 residential units have been fully or partially rehabilitated under the program.

Determination: Despite considerable efforts to encourage rehabilitation, rehabilitation efforts have not kept ahead of the maintenance needs of the housing stock and a housing shortage exists.

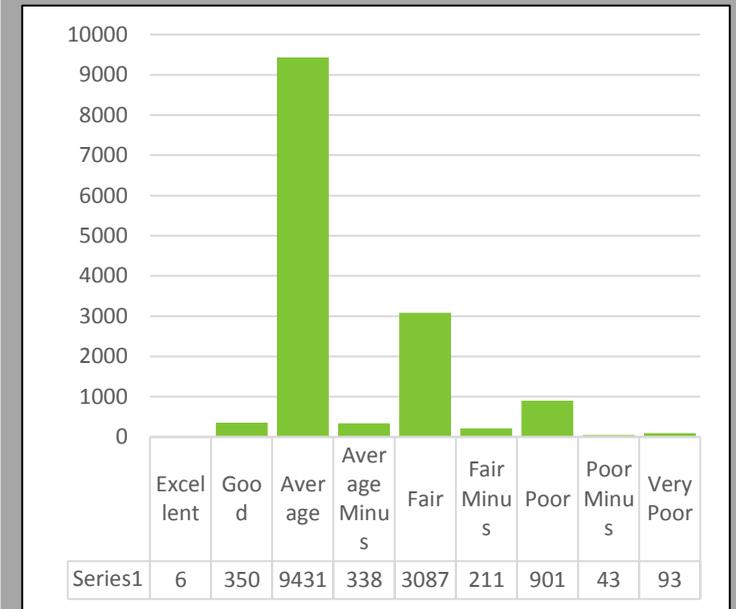


Figure 2.2 Condition of Housing (Reno County Appraiser)

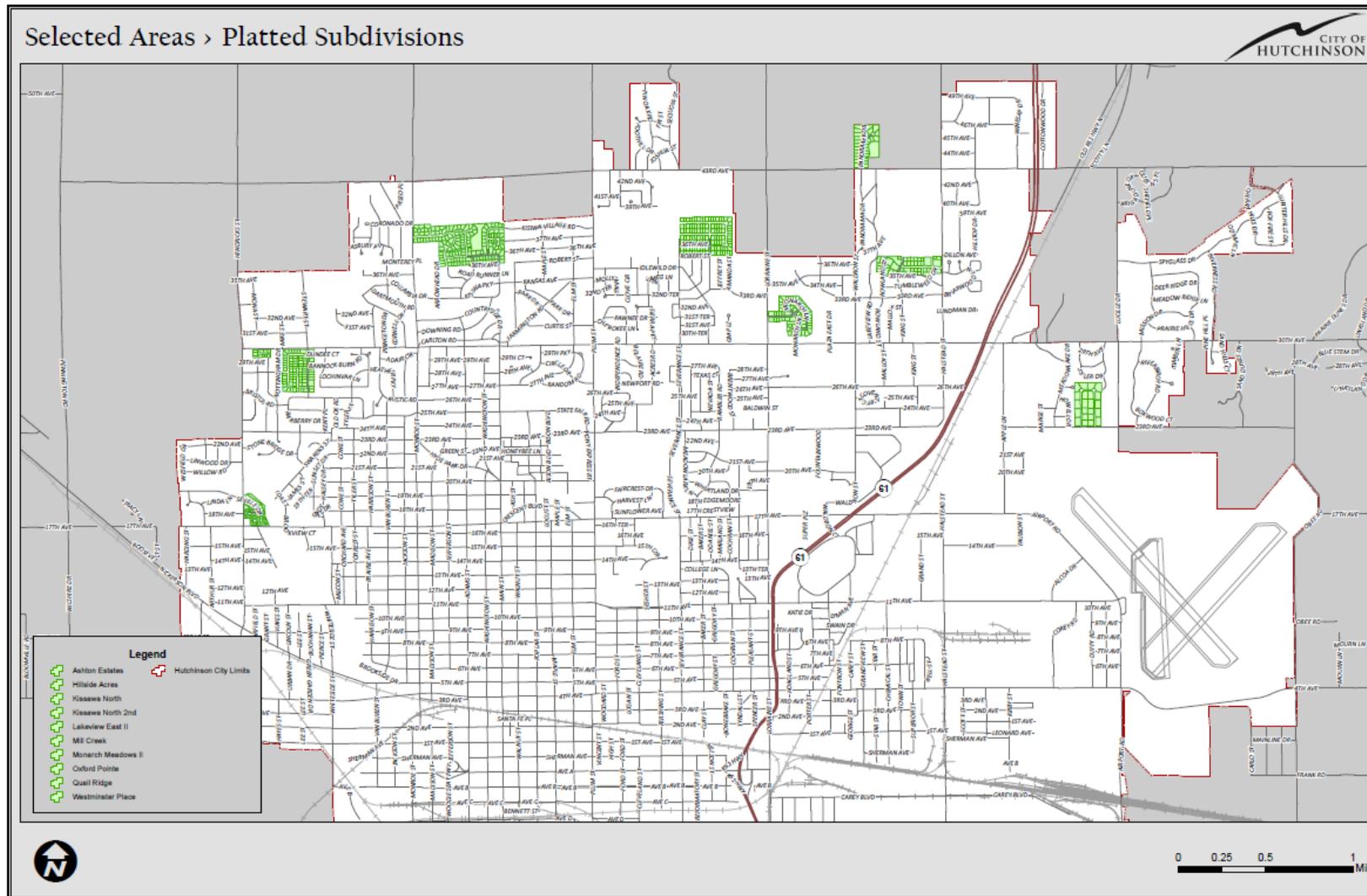


Figure 2.3 Platted Subdivisions Not Built Out (City of Hutchinson, GIS & Support Services Manager)

A. Land Inventory

Figure 2.3 shows the location of platted subdivisions that are not built out. Some of these have infrastructure installed for an initial phase, but have not had the infrastructure for other phases installed. Others have infrastructure installed, but build out has been slow. Approximately 422 residential lots have been platted that are vacant and do not presently have a building permit issued. Another 428 acres are available within the City Limits for residential development but have not yet been platted.

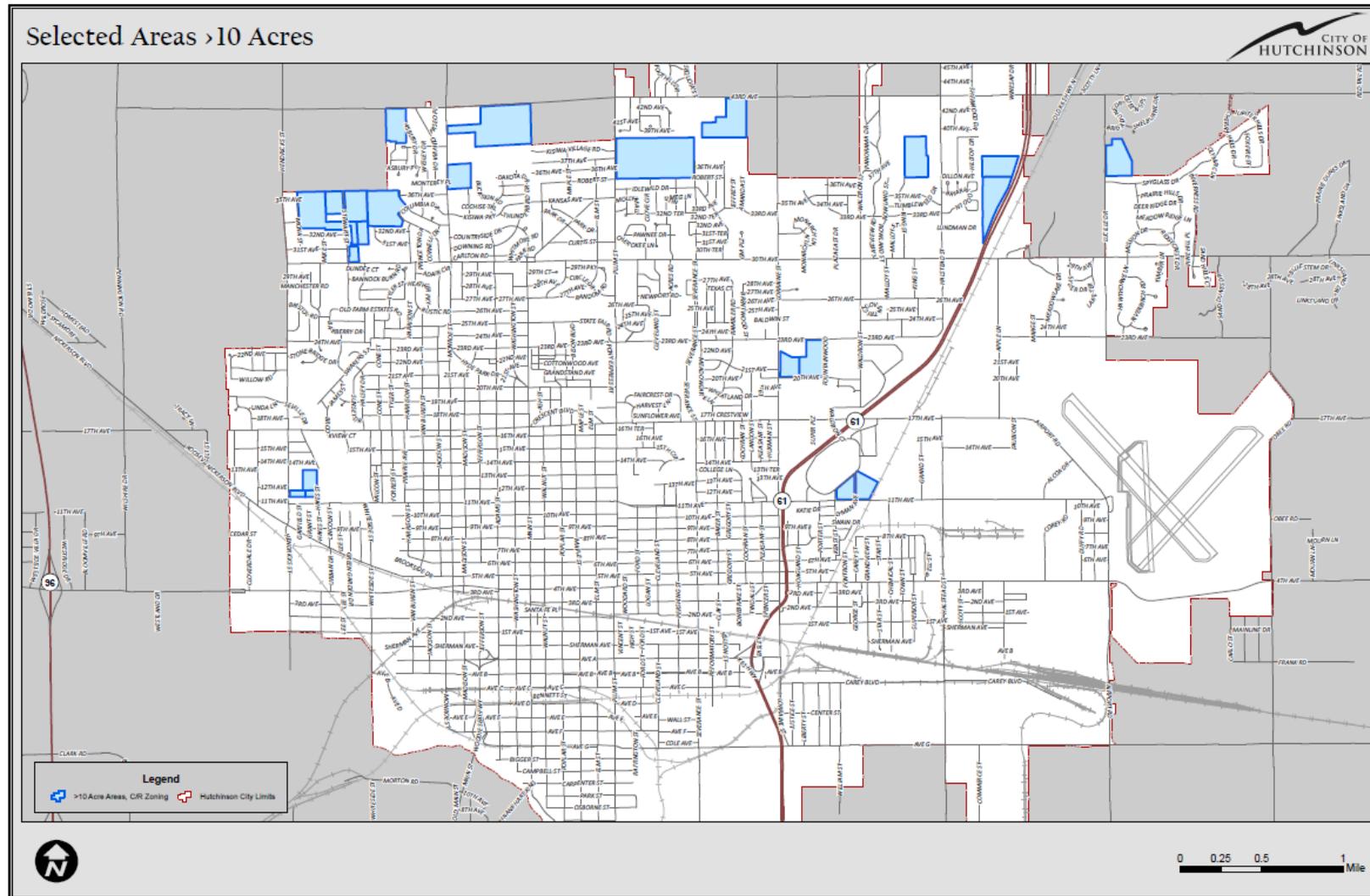
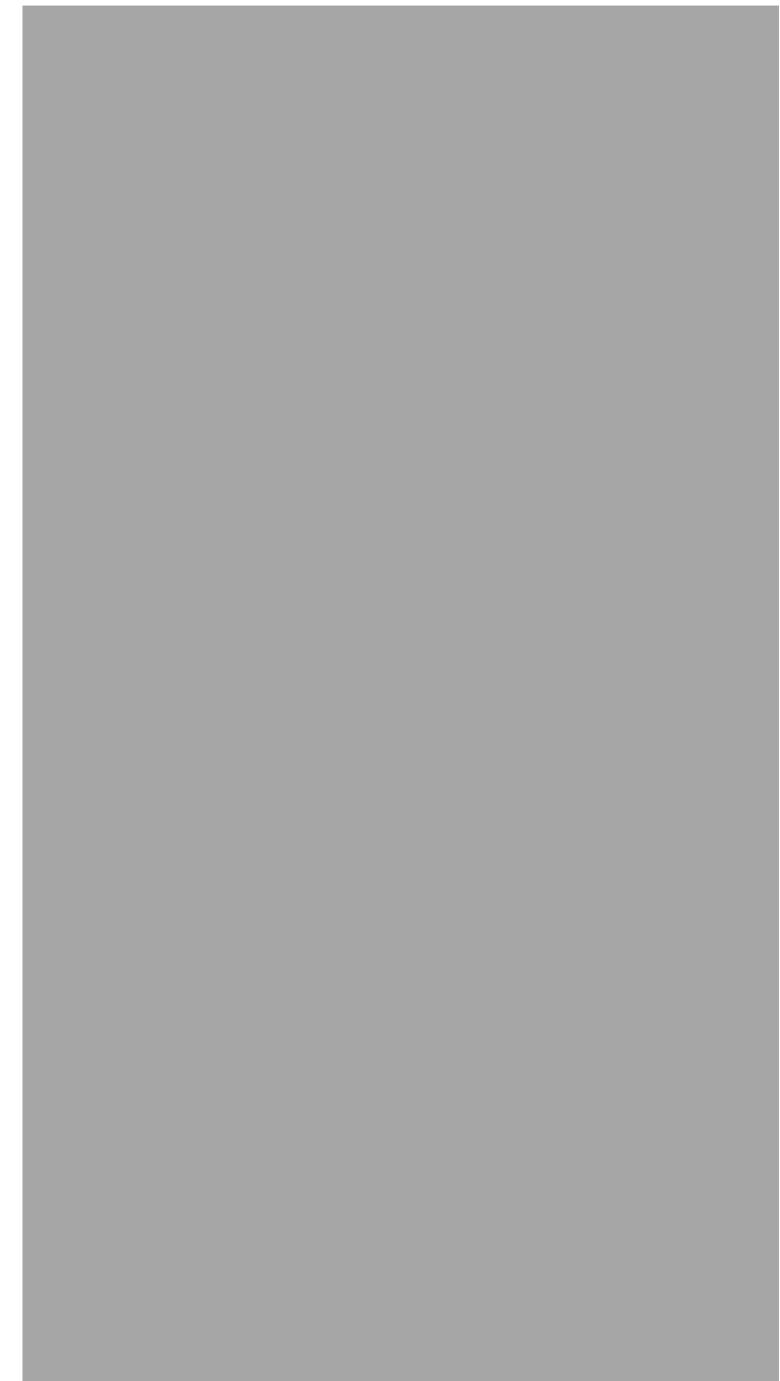


Figure 2.4 Un-Platted Buildable Parcels Larger than 10 Acres (City of Hutchinson, GIS & Support Services Manager)

Figure 2.4 shows potential development sites that are presently unplatted. Last year, 13 new single family/duplex housing units were built. This represents 3% of the total inventory of lots available. If development at current rates continues, it would take 30 years for all of the existing lots to be absorbed. The RHID tool could help to encourage development by removing special assessments and making housing more affordable.

Determination: There is residential land available for new construction, however, few units are built in any given year. A shortage of new housing units exists.

Conclusion, Finding 2: Based upon the number of demolitions, number of vacant lots and current construction rates, the shortage of quality housing can be expected to persist. Developers have frequently mentioned to the Housing Commission that construction costs push houses above \$150,000. When special assessments for infrastructure that average \$200 per lot per month are added to the total cost of housing, most residents are priced out of the market. In addition, residents are critical of the taxes in Hutchinson. Adding special assessments to existing taxes pushes prospective homebuyers into lower-priced homes and rentals, or into other markets where construction costs are lower. The RHID incentive would expand the lower limit of qualifying homebuyers. It would also increase the pool of rental units available.



III. Finding #3

“The shortage of quality housing is a substantial deterrent to the future economic growth and development of such city or county.”

Business	Address	Build Type	Business Type
TSW (Takako)	715 Corey Rd	Addition	Manufacturing
Fire Science Building (HCC)	3211 E 4 th Ave	New Construction	Education
Verizon Wireless	1811 E 17 th Ave	New Construction	Retail
Prairieland (John Deere)	1800 S Lorraine St	Addition	Retail
Dentfixers	2325 N Main St	Rebuild-Expansion	Service
Heartland Credit Union	2900 N Main St	New Construction	Service
Loudenback Dental Office	3130 N Plum St	New Construction	Medical
First Team	902 Corey Rd	Addition	Warehousing
Kelly's Electric	931 W 3 rd Ave	New Construction	Service
The Alley	E 23 rd Ave	New Construction	Recreation
Pro Pak	901 Corey Rd	Addition	Warehousing
Hutchinson Crossing - Mattress Firm - AT&T Wireless - Buffalo Wild Wings	17 th & Waldron St	New Construction	- Retail - Retail - Restaurant
Rib Crib	17 th & Waldron St	New Construction	Restaurant
Aldi	1711 N Waldron St	Addition	Retail
Family Entertainment Ctr - Five Guys and Fries - Rita's Italian Ice	N Lorraine St	New Construction	- Restaurant - Restaurant
Bothwell Chiropractic	2300 N Plum St	Addition	Medical
Plum Creek Elementary School	E 43 rd Ave	New Construction	Education
Reno County Jail	E Blanchard Rd	New Construction	Public
Helena Chemical	1406 Faubion St	Addition	Warehousing
Murphy Oil Fuel Station	1905 E 17 th Ave	New Construction	Retail
Hutch Retail - Panda Express - Retail - Pie Five Pizza	1528 E 17 th Ave	New Construction	- Restaurant - Retail - Restaurant

While the City of Hutchinson has had limited economic growth and development over the course of the past two decades, the pace of commercial construction has increased in recent years. With some notable exceptions, most of the new jobs created have been in the retail and restaurant sectors, which typically pay minimum wage or slightly more. **Figure 3.1** provides a summary of the commercial construction permits issued since 2013. Half of the new construction was in the retail/restaurant sector.

Figure 3.1 Commercial Construction

Totals:

Retail & Restaurant – 13; Warehousing & Manufacturing – 4, Service – 3, Education – 2, Medical – 2, Recreation – 1, Public - 1

In September 2015, the Hutchinson/Reno County Chamber of Commerce, in partnership with the Kansas Leadership Center and the Kansas Housing Resources Corporation published the findings of the “Hutchinson Live/Work Community Survey”. The information below uses that survey as well as other data to demonstrate the relationship between economic development and housing in the City of Hutchinson.

A. Wages

According to 2014 Kansas Wage Survey, there are 28,730 employed workers in Reno County. The median wage is \$26,766. The median wage for Sedgwick County (Maize/Newton/Wichita) is \$33,474 and the median wage for McPherson County (McPherson) is \$36,475. **Figure 3.2** shows the growth in median wage for Reno County and our comparison counties.

While Hutchinson’s median wage lower, it has also grown more than either Harvey or Sedgwick County since 2012, at 8.3%. Among the comments made in the Hutchinson Live/Work Community Survey regarding the City’s housing and economic situation were:

- Lower wage employers are adding jobs; need more higher wage jobs
- Lost major employers
- Top 5% of wages in Hutch is not high enough

Hutchinson’s limited housing market options have pushed lower wage employees into housing options that are of lower quality and 42.6% of households (rental) are cost burdened. Higher wage employees can afford to commute. An estimated 18.7% of workers commute to Hutchinson, with 16.3% of the workforce commuting more than 20 minutes to work (2013 ACS 5 Year Estimates).

Determination: Wages are lower than the surrounding region and a shortage of quality housing for lower-wage employees exists.

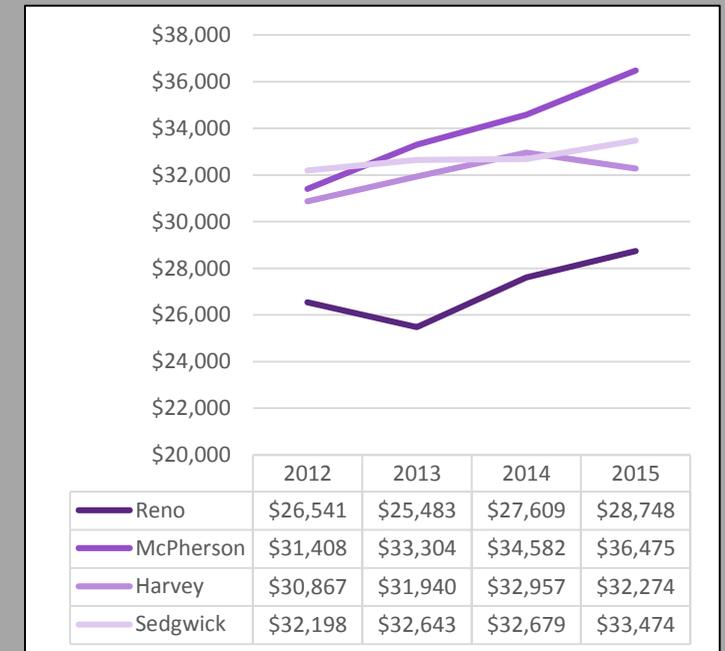


Figure 3.2 Peak Median Wage of Region (2012-2015 Kansas Wage Survey)

A. Employment/Unemployment Rates

Unemployment rates in Hutchinson tend to mirror those of Wichita, while being slightly less. **Figure 3.3** shows the unemployment rates for our region from January 2013 to August 2015. McPherson has the highest percentage of employed workers, with unemployment rates approximately 1.5% lower than Hutchinson. In July 2015, Hutchinson’s unemployment rate was 4.9%, which is slightly lower than Wichita’s rate of 5.1 and higher than the state’s rate of 4.6%.

Determination: Due to the City’s low vacancy rate and high employment rate, as new jobs are added to the economy, additional housing units will be needed to house those workers.

B. Retail Sales Levels

Traditionally, Hutchinson has served as a regional sales center, drawing shoppers from a large geographic area. Recently, with the growth in the western portion of Sedgwick County, including several shopping centers in Maize, the City has experienced some leakage to the Wichita market. **Figure 3.4** shows retail sales figures from the US Economic Census for 2007 and 2012. Sales, payroll, employees and the number of establishments all dropped during that time period. In 2015, City Council approved incentives for redevelopment of the Hutchinson Mall. As this property is improved, additional retail sales revenues are expected. Overall, the City has a positive retail outlook and the recent addition of several new retailers and restaurants reflects this trend. One concern is providing quality housing that is affordable for retail workers.

Determination: Retail sales dropped in 2012, but have begun to rebound. There is a shortage of quality housing at affordable prices for retail sector employees.

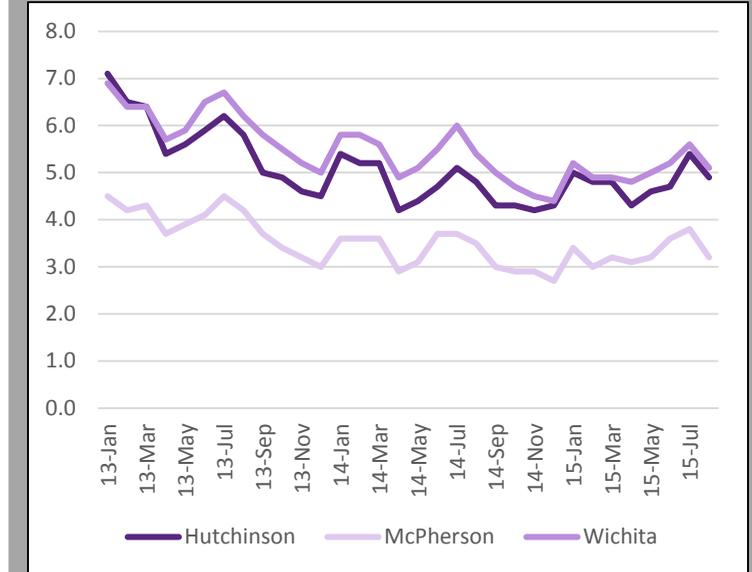


Figure 3.3 Unemployment Rates from January 2013 to August 2015 (US Department of Labor)

	2007	2012
Retail Sales	\$720,394,000	\$705,292,000
Retail Employees	3264	2967
Retail Establishments	241	202
Annual Retail Payroll	\$68,856,000	\$66,757,000

Figure 3.4 Retail Sales & Establishments (2007 & 2012 Economic Census)

C. Public Perception

The following quotes are comments made in the Live/Work Study and reflect general attitudes toward housing and the economy.



"I believe Hutchinson is shrinking due mostly to lack of job/careers for the middle to lower class social economic groups. I have noticed a larger group of homeless and larger number of people looking for affordable housing. The taxes are high also."

"I commute to Wichita to work because Hutch has very few good paying jobs available. Need more jobs with decent salaries not \$10 an hour or less."



"We are happily moving out of state. Hutchinson has very friendly people but not much else, particularly decent-paying jobs or things to do. It's frustrating to meet so many hardworking people who can't get ahead because \$10 an hour is considered a good job."

"There is inadequate housing for people making \$10 per hour with families. Getting the wages up might help them afford better housing. Too much of the affordable housing now is way below standard. It is probably a combination of getting wages up and improving low-income housing. I am not sure how you do that."



Summary, Finding 3: While Hutchinson's economy has been growing, the majority of new jobs have been in the retail and restaurant sector. The shortage of quality housing is a substantial deterrent to the City attracting employers with a higher paying wage base.



*Siemens Wind Turbine
(Siemens, www.siemens.com/press/photo/ERE201012022-06e)*



*Kuhn Krause Hutchinson Manufacturing Facility
(Kuhn Krause, 2015)*

IV. Finding #4

“The future economic well-being of the city or county depends on the governing body providing additional incentives for the construction or renovation of quality housing in such city or county.”

Economic Development – Housing Link

The City, in partnership with the Chamber of Commerce, has launched efforts to support economic development. This led to the 2010 construction of Siemens in the Salt City Business Park. There are 10 other, shovel-ready lots available in the Park, but, despite the best efforts of the City and the Chamber, attraction of higher-paying jobs to this area is a challenge. Hutchinson must compete in its regional market for employers. However, our housing is the oldest and, arguably, in the worst shape. This lack of newer, quality housing is an obstacle for economic development.

A recent comment made by a human resources manager of a large, local employer is telling: “Most of our executives don’t live in Hutchinson. There aren’t enough housing opportunities here. I would have a hard time selling the community to a female executive, in particular, due to the lack of shopping.” The loss of these executives as home buyers in Hutchinson has a trickle-down effect in the community. Since these executives don’t own homes here, they don’t pay taxes here, their kids don’t go to school here, they don’t shop here and they don’t spend their leisure time attending community events and festivals. This represents a large amount of revenue that is lost to the local economy. This also points to a concern that adequate housing is not available across a wide variety of market ranges.

Economic Development Depends on Quality and Varied Housing

According to the Live/Work Study, 20.3% of respondents moved here for a job. Another 16.6% moved here with their spouse, presumably for a job. This amounts to 36.9% of residents who are transplants from other

locations who moved to Hutchinson to work. Unfortunately, finding quality housing can be difficult with little new housing being built and older houses continuing to decline.

One Live/Work Study respondent commented:

“We were very fortunate to find a rental property in a good neighborhood. However, we paid dearly for it. There are many rental properties in town but most are dumps. We began home hunting about 1 month before we actually moved to Hutchinson. With no luck, we ended up renting. We have watched the housing market since we moved and been pursuing anything we might be interested in but had no luck. We ended up deciding on purchasing an income property in South Hutchinson because taxes were cheaper and it will give us the opportunity to leave the community without being stuck with a home on the market for over a year like many have been and still are....”

The City wants to create a place where people move here for a job and stay here for a lifetime. Housing is a big part of that equation.

Future Incentives Needed

Current incentives for housing are discussed in detail in section 2 of this analysis. However, these have not been sufficient to significantly spur new housing construction or even housing rehabilitation. The City’s Housing Commission is comprised of a broad cross-section of the community, including representatives from the banking, construction and real-estate industry who have studied the City’s housing situation for years. The Commission discussed the Rural Housing Incentive District program at length during its September 23, 2015 meeting and recommended approval to City Council without limiting construction to housing in lower price ranges. Their reasoning was that the market is very tight and new construction is needed across the market.

Appendix A contains letters of support that reflect the community’s desire to spur new housing construction using RHID.



*Residents Enjoying A Third Thursday Concert
(Connie Johnson, 2014)*

Determination: Economic development is tied to a quality housing stock for new employees – without the latter, it is hard to attract the former.

Summary, Finding 4: The City of Hutchinson's aging housing stock is declining. The future economic well-being of the City depends upon developing new housing to meet the needs of a variety of consumers. Additional incentives are needed to spur development of this housing.



*Hutchinson Post Office Mural
(City Staff, 2007)*

REFERENCES

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City of Hutchinson; Parcel Data. GIS Support & Service Manager. 10/8/2015.

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HutchRents.com; Hutchinson, KS. 9/18/2015

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Reno County; Appraisal Data. 4/15/2015.

State of Kansas; Department of Labor Statistics. 2012-2015 Wage Survey.

U.S. Census Bureau; American Community Survey 2013, 5 Year Estimate. American Factfinder.

U.S. Department of Labor Statistics. Unemployment Rates for Hutchinson, KS.

APPENDIX A: Letters of Support



700 East 30th Avenue / P.O. Box 1366 / Hutchinson, Kansas 67504-1366 / 620 669-0666 / Fax 620 669-0604
www.centralbank-kansas.com
Member FDIC

October 1, 2015

Jana McCarron, Director of Planning & Development
City Of Hutchinson
Hutchinson, Ks. 675010

Re: RHID's

Dear Mrs. McCarron:

It was my privilege to serve on the Housing Task Force in 2010 to analyze the Housing Needs Assessment commissioned by the City and make recommendations as to how to address the findings of the Assessment. Supported by in-depth research, review and discussion, several recommendations developed:

- Establish a baseline for housing quality through adoption of the International Property Maintenance Code
- Establish a Housing Department within the current City structure to coordinate all housing components and programs
- Establish neighborhood designations for housing in need of rehabilitation, redevelopment or demolition
- Establish a Community Trust Fund
- Establish a Community Land Bank
- Support the development of downtown loft housing
- Provide a forum and incentives for workforce housing that reflects local industries' current and future housing needs

I am very proud to report that through the strong support of the City Commission, the first six recommendations have been established, staffed and are performing as planned. We are now making preparations to address the seventh goal of housing incentives for workforce housing. Towards this end I support the establishment of RHID's for the development of affordable housing here in Hutchinson. Through the research of our Department of Housing, I am convinced this is a program which will make a significant difference in the city's ability to assist the development of affordable housing without the heavy tax burden of special assessments. I would fully expect this program to be as successful in Hutchinson as it has been in similar cities here in Kansas.

Thank you for your consideration,

Mark Eaton
Vice President, Mortgage Lending

Anthony T Finlay

+12 E. 15th Ave • Hutchinson, KS 67501
E-Mail: anthonytfinlay@gmail.com

Date: October 5, 2015

Jana McCarron
Director of Planning & Development
City of Hutchinson
125 E. Ave B
Hutchinson, KS 67501

RE: Letter of Support – RHID's

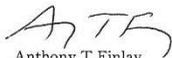
Dear Mrs. McCarron:

Please accept this letter in support of Rural Housing Incentive Districts (RHID) in the city of Hutchinson. As a member of the Housing Commission for the past year I have learned first hand the many challenges Hutchinson faces in regards to housing, most notably the age of our current houses. The ability to utilize the RHID program will be another opportunity for developers to improve the city's housing stock.

On a personal note, having relocated to Hutchinson in the spring of 2012, I am familiar with the challenge of the housing stock available and quality rental properties.

Further, as an employee of the Hutchinson Recreation Commission, which is charged with providing neighborhood and community programs, I hear the frustration from residents in regards to dilapidated housing and lack of new housing choices.

Sincerely,


Anthony T Finlay



City Council of Hutchinson Kansas
125 East Avenue B
PO Box 1567
Hutchinson, KS 67501

Hutchinson/Reno County Chamber of Commerce

117 North Walnut • PO Box 519
Hutchinson, Kansas 67504-0519
620-662-3391 • Fax: 620-662-2168
www.hutchchamber.com

November 8, 2015

Dear members of the Hutchinson City Council –

On behalf of the membership and the Board of Directors of the Hutchinson/Reno County Chamber of Commerce, I am pleased to submit this letter of support for the use of Rural Housing Incentive Districts (RHID) in Hutchinson.

At the October 2015 meeting of the Board of Directors, our leadership heard a presentation from Jana McCarron, Director of Planning & Development which shared the results of the 2015 Housing Needs Analysis. Based on this information and future potential for new housing development in Hutchinson the Chamber strongly feels that RHID's can be an important tool to spur more housing development and growth. We also note that RHID's have been used with success in other mid-size and rural cities in Kansas.

The Chamber has a history of supporting Tax Increment Financing (TIF) for industrial development projects in order to help fund the construction of required public infrastructure. We find the RHID program to be a similar use of resources to fund the substantial investment in public infrastructure necessary to begin a new housing development.

The Chamber recognizes that the city and other organizations have made important efforts in the past to sustain and support more housing growth. We hope this activity will continue. A robust RHID program appears to provide an additional catalyst to support such efforts.

More generally, the Chamber supports the implementation of programs that assist developers and builders to:

- Develop more housing at prevailing market rates
- More easily navigate the necessary applications and permitting processes
- Aid in reducing the cost of development

The Chamber and the city have long collaborated with other partners to drive economic growth and job creation in Hutchinson. Over time such efforts have resulted in success, however challenges persist. It is clear that having housing available more fully supports an environment wherein population growth can follow from economic development successes. Without sufficient housing available for workforce, economic development efforts may still be successful, but may not lead to the larger goal of population growth that we all share.

Thank you for your consideration of this important initiative for our city.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Ball".

Jason Ball – President/CEO
Hutchinson/Reno County Chamber
JasonB@HutchChamber.com
620.662.3391

EXHIBIT 3:
RHID RESOLUTION

RESOLUTION NO. 2016 R _____

A RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS AS TO THE NEED FOR HOUSING WITHIN THE CITY OF HUTCHINSON, KANSAS AND SETTING FORTH THE LEGAL DESCRIPTION OF REAL PROPERTY PROPOSED TO BE DESIGNATED AS A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY.

WHEREAS, K.S.A. 12-5241 et seq. (the "Act") authorizes any city incorporated in accordance with the laws of the State of Kansas (the "State") with a population of less than 60,000 located in a county with a population of less than 80,000, to designate rural housing incentive districts within such city; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing the legal description of property to be contained therein; and

WHEREAS, after publishing such resolution the governing body of such city shall send a copy thereof to the Secretary of Commerce of the State (the "Secretary") requesting that the Secretary agree with the finding contained in such resolution; and

WHEREAS, if the Secretary agrees with such findings, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

WHEREAS, the City of Hutchinson, Kansas (the "City") has an estimated population of 41,889, is located in Reno County, Kansas, which has an estimated population of 64,180; and therefore constitutes a City as said term is defined in the Act; and

WHEREAS, the Governing Body of the City has performed a Housing Needs Analysis dated October 28, 2015 (the "Needs Analysis"), a copy of which is on file in the office of the City Clerk; and

WHEREAS, based on the Needs Analysis, the Governing Body of the City proposes to commence proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HUTCHINSON, KANSAS, AS FOLLOWS:

SECTION 1. The Governing Body hereby adopts and incorporates by reference as part of this Resolution the Needs Analysis, a copy of which is on file in the Office of the City Clerk, and based on a review of said Needs Analysis makes the following findings and determinations.

SECTION 2. The Governing Body hereby finds and determines that there is a shortage of quality housing of various price ranges in the City despite the best efforts of public and private housing developers.

SECTION 3. The Governing Body hereby finds and determines that the shortage of quality housing can be expected to persist and that additional financial incentives are necessary in order to encourage the private sector to construct or renovate housing in the City.

SECTION 4. The Governing Body hereby finds and determines that the shortage of quality housing is a substantial deterrent to the future economic growth and development of the City.

SECTION 5. The Governing Body hereby finds and determines that the future economic well-being of the City depends on the Governing Body providing additional incentives for the construction or renovation of quality housing in the City.

SECTION 6. Based on the findings and determinations contained in Sections 2 through 5 of this Resolution, the Governing Body proposes to establish a Rural Housing Incentive District pursuant to the Act, within boundaries of the real estate legally described in *Exhibit A-1* attached hereto, and shown on the maps depicting the existing parcels of land attached hereto as *Exhibit B-1* (the "District").

SECTION 7. The City Clerk is hereby directed to publish this Resolution one time in the official City newspaper, and to send a certified copy of this Resolution, along with the Housing Needs Analysis, to the Secretary for the Secretary's review and approval.

SECTION 8. This Resolution shall take effect and be in force after its passage and publication once in the official City newspaper.

ADOPTED this 3rd day of May, 2016.

Jon Daveline, Mayor

ATTEST:

Karen Weltmer, City Clerk

A1. Ashton Estates – Undeveloped Property

A portion of Ashton Estates a subdivision in the Northeast Quarter of Section 31, Township 22 South, Range 5 West of the 6th Principal Meridian in Reno County, Kansas described as follows:

Beginning at the Northwest corner of said Ashton Estates; thence South 89°30'32" East (basis of bearing is platted) along the North line of said Ashton Estates 1639.77 feet to the Northeast corner of said Ashton Estates; thence South 00°08'50" West along the East line of said Ashton Estates 1196.73 feet to the Southeast corner of said Ashton Estates; then North 89°06'54" West along the South line of said Ashton Estates 517.54 feet to extension of the East line of Lots 34 and 35, Block D of said Ashton Estates; thence North 00°22'00" East along the East line of said Lots 34 and 35 and the extensions thereof 346.01 feet to the centerline of East 36th Avenue 11.26 feet to the extension of the East line of Lot 10, Block F of said Ashton Estates; thence North 00°22'00" East along the East line of said Lot 10 and the extensions thereof 168.01 feet to the Northeast corner of said Lot 10; thence North 89°06'54" West along the North line of said Lot 10 and then South line of Lots 1 thru 10, Block B of said Ashton Estates and the extensions thereof 11154.62 feet to the West line of said Ashton Estates; thence North 00°22'00" East along the West line of said Ashton Estates 671.38 feet to the point of beginning containing 31.645 Acres.

B1: Boundaries for Ashton Estates Phase II



RURAL HOUSING INCENTIVE STEPS

The Kansas Department of Commerce oversees the state's RHID program, which is authorized by K.S.A. 12-5241 et seq. A number of steps are required in order to establish RHID financing as a mechanism to incentivize housing. The following primary steps are required:

Step One (Current City Council request)

1. Prepare and adopt a Housing Needs Analysis – Adopted November 17, 2015
2. Adopt a resolution:
 - a. Establishing that:
 - a shortage of quality housing exists
 - the shortage of quality housing can be expected to persist without additional financial incentives
 - the shortage of quality housing is a deterrent to economic growth
 - the future economic well-being of the City depends upon providing additional incentives for construction/renovation of quality housing
 - b. Identifying potential properties where RHID financing can be used.

Step Two

1. Publish the adopted resolution in the official newspaper
2. Send published resolution and Housing Needs Analysis to the Secretary of Commerce for review and approval

Step Three

1. Finalize City Council policy on Rural Housing Incentive District Financing. This policy outlines the submittal requirements for developers proposing RHID financing. Staff is working on a draft and should have this ready for City Council consideration within the next 30 to 60 days
2. Adopt City Council policy on RHID Financing

Step Four

1. Submit RHID petition and plan and other associated documents for development proposal (Developer)
2. Complete Planning & Development requirements for development proposal
3. Complete Development Agreement
4. Adopt a resolution creating a District and setting a date for a public hearing on the proposal
5. Conduct a public hearing for the RHID and City Council approval of said RHID and associated development proposal requirements (i.e, subdivision, CUP, etc.)
6. 30-day protest period for School District and County

COUNCIL COMMUNICATION	
FOR MEETING OF	5-03-16
AGENDA ITEM	9a
FOR ACTION	✓
INFORMATION ONLY	

MEMORANDUM

DATE: APRIL 20, 2016

TO: CITY COUNCIL

FROM: City Manager John J. Deardoff

SUBJECT: Letter of Commitment: NCA-National Credit Adjusters

Background. Last fall the Chamber hosted a meeting with representatives of National Credit Adjusters (NCA) and City and County officials to discuss a project which involved securing existing NCA operations in Hutchinson and growing 100 new jobs to the local company. Due to concerns about available labor force the company had interest in potentially moving some of its Hutchinson operation and the future growth to another community. Through the work of the Chamber and the local Workforce Development Program at HCC they were able to convince the company there is adequate workforce available here in Hutchinson.

NCA is a company that provides full portfolio management services for the lifecycle of a debt portfolio. Similar to what a mortgage servicer provides for a mortgage lender. NCA handles the day to day tasks associated with collecting on the portfolio. More specifically, this includes but is not limited to making outbound collection calls, mailing collection letters, responding to written consumer inquires as well as incoming calls, compliance management, quality assurance and portfolio analytics. NCR specializes in delinquent account receivables for a variety of industries including retail and financial services.

Issue. At this time the Council is being asked to approve a Letter of Commitment (attached) which sets forth the responsibility of all parties involved in the project. The attached letter of commitment sets forth the proposed incentive package being offered by the City and Chamber..

- 1) Chamber of Commerce
 - \$150/ Job Created
 - @ 106 jobs = \$15,900
 - To be paid at time of lease and announcement of the project

- 2) City of Hutchinson
 - \$500/job created
 - @106 jobs = \$53,000
 - To be paid based on job creation by the company. Measure by total (Hutchinson) company new employment for a period of four (4) consecutive quarters with wages of at least \$12 per hour (includes wages, bonuses, overtime) capped at \$50,000 total incentive payment...

Fiscal Impact. The local incentive package being offered is as follows:

City of Hutchinson	\$ 53,000*
Chamber	25,000 (upfront cash payment)

*the above commitment from the City of Hutchinson must be earned within a 5-year period from the date of April 19, 2016.

City funds for the project will come from the Economic Opportunity Fund/General Fund

Recommendation. Staff would recommend approval of the Letter of Commitment for job creation incentives to the NCR growth project and direct staff to proceed with payment upon receiving proper verification from NCA.

Motion. Approve/not approve the Letter of Commitment approving financial incentives to NCA for reported job growth with the Hutchinson, KS facility.



May 3, 2016

Brad Hochstein
National Credit Adjusters LLC (NCA)
327 West 4th Avenue
Hutchinson, KS 67501

RE: NCA (National Credit Adjusters) – Job Creation Incentive

Dear Mr. Hochstein:

Please accept this letter of commitment on behalf of the City of Hutchinson to approve cash incentives for your Hutchinson, Kansas business expansion project.

The non-repayable grant funds will be as follows:

- \$500 per new job created up to 106 jobs.
- 100 jobs @ \$500 per job equals \$53,000.
- Cash incentives to be paid based on actual job creation measured by total (Hutchinson) company employment now versus total local employment annually for the next five (5) years, capped at \$50,000. Wages in count must be at least \$12.00 per hour (includes bonuses and overtime).
- Employment documentation will be acquired from Kansas Quarterly Wage Reports obtained by NCA.

This letter of intent is further subject to funds having been budgeted and available for the same in the City of Hutchinson's annual budget in order to comply with the Kansas Cash Basis Law.

We are so pleased you have chosen Hutchinson to expand your operations and look forward to the continued success of NCR. If you have any questions, please do not hesitate to contact our City Manager, John Deardoff, at 620-694-2611.

Sincerely,

Jon Daveline
Mayor



CITY COUNCIL AGENDA REPORT

DATE: April 26, 2016

SUBMITTED BY: Jana McCarron, AICP
Director of Planning and Development

COUNCIL COMMUNICATION	
FOR MEETING OF	May 3, 2016
AGENDA ITEM	9b
FOR ACTION	X
INFORMATION ONLY	

REQUEST: Case #16-CP-01a

Request for:

- 1) **Award of consultant contract to Shockey Consulting, LLC for public engagement and graphic artist services in support of the 2017-2037 City of Hutchinson Comprehensive Plan; and**
- 2) **Appointment of two City Councilmembers to a Steering Committee overseeing Plan preparation**

CITY COUNCIL ACTION REQUIRED:

Motion to (approve/amend and approve/return to Staff for additional work) the recommendation of Staff to award a contract for consulting services in an amount not to exceed \$25,000.00 to Shockey Consulting, LLC to conduct public engagement and graphic artist services in support of the *2017-2037 City of Hutchinson Comprehensive Plan* (see **Exhibit 1**) and to appoint two City Councilmembers to the Steering Committee for Plan preparation.

BACKGROUND:

Cities in Kansas are authorized to develop comprehensive plans in accordance with K.S.A. 12-747. Comprehensive planning is not compulsory under state statute, however, if a comprehensive plan is prepared, specific features of the community must be included. Further, a city must have a comprehensive plan as a precursor to adopting subdivision regulations (K.S.A. 12-749). Historically, Hutchinson has adopted a comprehensive plan on a five-year cycle. The current comprehensive plan was adopted in 2005 and was intended to be updated in 2010. Due to staffing issues and the rewrite of the City’s zoning regulations, subdivision regulations and historic preservation regulations, that update did not occur. The Executive Summary for the current plan can be found at **Exhibit 2**.

High-growth communities often develop plans with shorter planning horizons in order to keep pace with the ever-changing landscape of the community. Because the City of Hutchinson is a slower-growth community, Staff believes a longer planning horizon is warranted. Staff proposes development of a comprehensive plan with a 20-year planning horizon. It is our recommendation that the long-term comprehensive plan be accompanied by a 5-year strategic plan that incrementally achieves the vision of the comprehensive plan. Every 5 years, a new strategic plan would be developed. A shorter, project-driven strategic plan requires far fewer resources. If underlying assumptions change significantly, City Council can authorize preparation of a new comprehensive plan in advance of the 20-year planning horizon.

ANALYSIS:

On March 1, 2016, RFP #16-107 (**Exhibit 3**) was issued requesting proposals for public engagement and design services to assist Staff with development of the City's new comprehensive plan. Two proposals were received. A review committee considered the proposals and recommends awarding a contract in the amount of \$25,000.00 to Shockey Consulting, Inc.

FISCAL IMPACTS:

Funds to support the public engagement and design portions of the plan have been budgeted and are contained in Planning Projects account #160002, 2017-2037 Comprehensive Plan.

PROJECT SCHEDULE:

A project timeline is contained in **Exhibit 4**. The actual timeline may vary from that proposed based upon caseload of the Department and staffing.

ATTACHMENTS:

- Exhibit 1 – Consultant Contract – Shockey (and Exhibit)
- Exhibit 2 – Current Comprehensive Plan
- Exhibit 3 – Request for Proposals #16-107
- Exhibit 4 – Comprehensive Plan Project Schedule

EXHIBIT 1
CONTRACT FOR CONSULTING SERVICES
SHOCKEY CONSULTING, LLC



Agreement for Contractual Services

Between Shockey Consulting Services, LLC (Consultant) and the City of Hutchinson, PO Box 1567, Hutchinson, Kansas 67504 (Client) for public engagement and graphic artist services associated with preparation of the *2017-2037 City of Hutchinson Comprehensive Plan*.

1. Scope of Services/Schedule

Consultant agrees to perform the following tasks, as outlined below and detailed in the proposal submitted to the City of Hutchinson dated April 1, 2016 which is attached hereto, incorporated by reference and labeled Exhibit A.

a. Task One: Issues Identification

- 1) June 2016 – Project Initiation Meeting, Public Engagement Plan, Stakeholder Interviews
- 2) July 2016 – Public Meeting #1, Meeting in a Box Material Development, Outreach Event Materials

b. Task Two: Plan Template Design

- 1) June 2016 – Branding/Logo Design
- 2) July 2016 – InDesign Template

c. Task Three: Draft Plan Feedback

- 1) December 2016 – Public Meeting #2

d. Task Four: Continuous Engagement Activities

- 1) July 2016 – Project Website Development, Online Engagement and Social Media, Project Fact Sheets and E-Newsletters (3)

e. Project Management

2. Compensation

The Client shall compensate the Consultant according to the following schedule:

Task	Deliverables	Compensation	Timing of Payment
Task One	- Project Initiation Meeting - Stakeholder Interviews - Public Meeting #1 - Outreach Materials	\$12,185	At completion of Task 1
Task Two	- Plan template - Plan logo	\$2,480	At completion of Task 2
Task Three	- Public meeting #2	\$4125	At completion of Task 3
Task Four	- Online & Social Media - E-Letters/Fact Sheets(3)	\$1476 \$954	50% after setup / 50% at contract completion 1/3 following each deliverable
Project Management	Not applicable	\$3,780	1/6 each contract month, with last payment made at contract completion
Total		\$25,000	

3. Billing and Payment

The Consultant shall bill the Client monthly for those subtasks finalized during the month and in accordance with the above Compensation schedule. Invoices shall be submitted to:

Jana McCarron, AICP
Director of Planning & Development
City of Hutchinson
PO Box 1567
Hutchinson KS 67504-1567
JanaM@Hutchgov.com

Invoices shall contain the Consultant name, Consultant address, description of services rendered, date of services rendered, Consultant telephone number and Consultant email. Invoices shall be processed by the Client and payment made within 30 days of receipt unless disputed. Client shall notify Consultant in writing within 10 days of any disputed invoice.

4. Change in Scope of Services, Schedule and Compensation

No substantial changes in the Contract may occur without written approval from both parties. Approved changes in the above sections shall be incorporated only by written amendment to this agreement. The maximum contract amount is \$25,000.00 unless otherwise amended.

5. Termination of Contract

This Contract may be terminated by either party upon providing a 21-day written notification to the other party. Consultant will be compensated for all services delivered and materials provided at the time of notice of termination. Client will be provided with all materials in an acceptable form prior to final compensation.

6. Compliance with Applicable Law and Equal Employment Opportunity

The Client complies with all applicable federal, state, county and local laws, ordinances, regulations and codes. The Client shall not discriminate against any employee or applicant on the basis of race, ethnicity, religion, gender, sexual orientation, age, disability or national origin.

7. Video Recording Statement

The Consultant acknowledges that any or all portions of the public engagement activities may be video-recorded, and the recording may be used again in the future by the Client, with or without notification of the Consultant.

8. Agreement

This agreement, duly signed by both parties, shall serve as a binding Contract for completion of the services outlined in Section 1 and detailed in Exhibit A and for compensation for these services, as outlined in Section 2.

Name

Date

Sheila Shockey, President
Shockey Consulting Services, LLC
12351 W 9th Terr, Ste 107
Lenexa KS 66215
913-248-9585

Name

Date

Jon Daveline, Mayor
City of Hutchinson
PO Box 1567
Hutchinson, Kansas 67504-1567



April 1, 2016

Mr. Casey Jones, AICP, CFM, Senior Planner
City of Hutchinson
125 E Avenue B
Hutchinson, KS 67501
CaseyJ@Hutchgov.com
620-694-2667

Dear Mr. Jones,

Shockey Consulting is excited to submit our qualifications to assist the City of Hutchinson with the development of the 2017-2037 Comprehensive Plan with public engagement and design services. We understand and appreciate your desire to create a comprehensive plan with broad-based community support.

Shockey's team is uniquely qualified to assist you. Our experience matches your requirements as follows:

- **Municipal Visioning and Urban Planning Experience** – Our team has 35+ years of experience in strategic and urban planning for cities as consultants as well as former local government planners.
- **Public Engagement Experts** – We have demonstrated success in designing and implementing complex public engagement processes that generate broad based community input and translate it into meaningful community vision and priorities.
- **Experience Facilitating Consensus** – We have extensive experience setting goals and priorities with public and private community partners.
- **Innovative Methods to Involve Stakeholders** – Our team has experience working on various types of community visioning and planning projects. We use electronic input tools and good old-fashioned face-to-face techniques to generate interest and gather input. We have experience using multiple channels targeted to reach diverse audiences such as government entities and policy makers, community organizations, non-profit organizations, business, citizens, and underrepresented populations.
- **Experience Project Managers** – Shockey's experienced project manager is a certified planner through the American Institute of Certified Planners.

If you have any questions about our approach or qualifications, please contact me, (913) 515-4365 or sheila@shockeyconsulting.com.

Sincerely,

A handwritten signature in black ink that reads "Sheila Shockey".

Sheila Shockey
President, Shockey Consulting Services, LLC

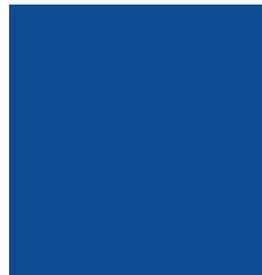
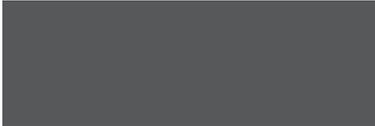


Shockey
Consulting
Services, llc

Helping Communities Make Better Decisions Since 1998



CITY OF HUTCHINSON, KANSAS
Comprehensive Plan
Public Engagement & Design Template
April 1, 2016



12351 W. 96th Terrace, Suite 107 | Lenexa, KS 66215 | (913) 248-9585
www.shockeyconsulting.com



COMPANY INFORMATION

Shockey Consulting Services, llc. provides award-winning public participation, planning, and management consulting services to federal, regional, state, and local governments and other public agencies.

WHAT WE DO

Public Engagement

Our team offers 16+ years of collective experience in designing public engagement processes that generate broad public input and prioritize that input so strategies can be implemented. We have brought together community leaders, elected and appointed officials, citizens, and city staff to reach consensus on future direction.

Our innovation allows us to reach all audiences, taking advantage of new technologies such as virtual meetings and online surveys while continuing to incorporate the tried and true forums such as focus groups and public meetings. By applying multiple engagement formats, we have been able to coordinate engagement efforts that have involved as many as 8,000 people.

Community Planning

Shockey team members have successfully assisted with or completed sixteen (16) comprehensive or community plans in Kansas and many other similar projects throughout Kansas and Missouri. We bring the necessary skills for working with the general public and enjoy the unique nature of planning outside of major metropolitan areas. Shockey has also won planning awards for the City of Kinsley, Kansas Comprehensive Plan, the Northeast Leavenworth Kansas Neighborhood Plan, and for the Little Blue Valley Sewer District Strategic Plan. Our team has considerable knowledge of local government processes and related topics and issues.

Graphics and Design

Shockey has an experienced marketing design team, proficient in all Adobe products, particularly InDesign. We have created logos and branding for city and state initiatives, plans and projects. Creating deliverables for clients including logos, templates and style guides are a part of what we do to increase the brand/project awareness. We make sure that our clients and stakeholders have a toolkit of their logo in various formats, document templates, and other requested items that will streamline and brand the internal and external communications.



PLAN PROPOSAL

PROJECT UNDERSTANDING

Our team understands that Hutchinson, Kansas wants to update the community's 2005 comprehensive plan that takes into account feedback and input received from the citizens, residents, and stakeholders of the community. City staff members plan to complete the plan internally; however the public engagement activities will supplement the work taking place. The comprehensive plan will have a 20-year planning horizon and will incorporate three major components – 1) Framework; 2) Livability; and 3) Amenities.

The Hutchinson community of approximately 42,000 residents has many stakeholders to work with in this planning process. Stakeholders include residents, business owners, students, employers, and employees. The opportunity is great to involve many in the community planning process that represents varying demographic groups and viewpoints.

PROJECT APPROACH

Our team believes in the power of community engagement in developing a successful comprehensive plan for the City of Hutchinson. A successful plan is a reflection of the community and the feedback that was received during the planning process. We understand that the most critical step to obtaining that feedback is to develop relationships with stakeholders, instilling trust in and support for the process. We will do so through a strategic and robust community outreach and engagement program that employs a variety of formats and tools designed to engage the diverse population and interests in the community.

The outreach and engagement program will be proactive and innovative in order to reach all audiences by taking advantage of new technologies such as virtual meetings and mobile engagement, while continuing to incorporate the tried and true methods such as focus groups, a project website, and public meetings. We plan to take advantage of social media to help promote the planning process and engage with stakeholders about their opinions. We will help maximize existing resources by using distribution lists and newsletters, such as neighborhood association, utility bills, and employee newsletters.

To brand the project, our team will develop a logo graphic to identify the project and help create awareness and interest in the plan. The logo will be used on all forms of communication from internal to social media. The logo will also be incorporated into the InDesign template created for the comprehensive plan and documents.

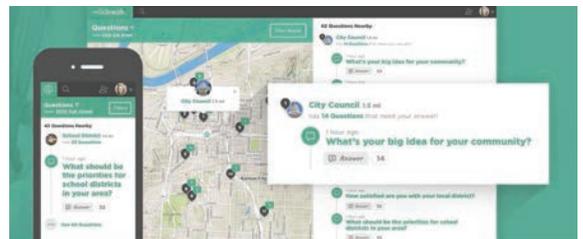
The public engagement activities for this work will be organized in three tasks as follows:

TASK ONE – ISSUES IDENTIFICATION:

Consultant team will work with the community to identify Strengths-Weaknesses-Opportunities-Threats in the community through several public engagement activities.

TASK TWO – PLAN TEMPLATE DESIGN:

Consultant team will develop logo and an InDesign template will be created with a few page options and layouts to adapt to the information in the plan.



**Share ideas.
Shape your community.**



TASK THREE – DRAFT PLAN FEEDBACK:

The draft comprehensive plan developed by the City will be presented to the public for input and feedback. The final plan will be presented to elected officials and community leadership.

More specifically, the consulting team will complete the following tasks to accomplish the work described above:

TASK ONE – ISSUES IDENTIFICATION:

Project Initiation

Critical to the success of the project is that the entire project team understands the scope of and goals for the process, lines of communication are established, and the schedule is agreed upon. To that end, the team will hold a project initiation meeting with the community's project manager and any other appropriate team members upon the notice to proceed being issued.

Public Engagement Plan

A public engagement plan will be developed to document the overall stakeholder engagement protocol, planning framework, anticipated activities, schedule, and materials to be produced.

The public engagement plan includes:

- an overview of the project
- the objectives for communication and stakeholder engagement
- the strategic approach for communication and stakeholder engagement
- key messages
- the identity or “brand”
- stakeholder group categories
- roles and responsibilities of the consulting team and staff
- methods of communications for the public, stakeholders and media
- communications schedule

Stakeholder Interviews

We propose to conduct up to 5 in-depth, one-on-one or small group interviews with key groups or individuals. Examples of groups for stakeholder interviews include: representatives from city and county government, the school district, the chamber and other economic development organizations, community organizations, and other stakeholders that might not attend a public meeting or where specific information is desired.

Our team will develop a standardized list of questions to help draw comparisons. In addition to soliciting input, stakeholder meetings can also be used to educate the various stakeholders about the project as well as to manage expectations.



Public Meetings

Public meetings are still one of the most effective ways to engage and stakeholders. A workshop or meeting can be formatted in several different ways such as open houses, facilitated small-groups, charrettes, and workshops. Activities that are interactive and hands-on help people understand the issues and become more engaged. Drawing on maps, showing visualizations, and having an engaging atmosphere are several techniques that have been successful in the past. Having computers at the meetings to provide instant input and participating in clicker polling are also fun and useful engagement tools. We have also had success with supplementing in-person meetings with online interactive meetings for a certain amount of time (e.g., two weeks).

One public meeting is planned for this task. The purpose of the first public meeting will be two-fold: 1) to inform and educate participants about the planning process and the findings to date; and 2) to identify strengths, weaknesses, opportunities, and threats. To reach a majority of the community and to energize stakeholders, the meeting location and format should be more community oriented, engaging and fun than a typical public meeting.



Outreach Where People Already Gather

Our team has had lot of success in engaging people where they are already meeting or gathering. We suggest a “meeting-in-a-box” be employed. This tool is an exercise that community groups can undertake themselves or with minimal staff assistance, using standardized information gathering, so that it can be easily recorded.



Community Event Outreach

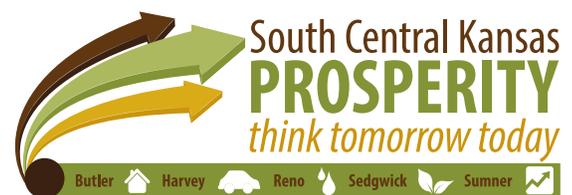
Hutchinson has several community events throughout the project's timeframe that can be opportunities for additional polling and feedback. The consulting team can prepare materials for the city staff to distribute at a booth or while walking around to increase awareness of the planning effort. Our team can also assist with the development of brief surveys or polls to ask event attendees as they walk around. In following the proposed project timeline, outreach and engagement such as this can occur at Hutchinson events such as the Cinco de Mayo Celebration, Art Fair, farmers market, Third Thursday, and the Smallville Kansas Festival.



TASK TWO – PLAN TEMPLATE DESIGN:

Branding or Logo

To create a unique identity for this process, Shockey's graphics team will develop a logo/mark. The logo will be created after input and direction from the stakeholders. All of the input will then be considered with the elements of the comprehensive plan and the City of Hutchinson, to create a logo that the consensus will consider unique but familiar, engaging and graphically strong. It will be a logo that can be quickly identified and utilized across all materials.



TASK THREE – DRAFT PLAN FEEDBACK:

Public Meeting

One public meeting is planned for this final engagement task in order to present the draft comprehensive plan. This step is critical in that it allows the public the opportunity to further understand the development of the plan concepts and components. The presentation of these materials will show that the public's input has been considered. More detailed feedback will be encouraged at this public meeting. The meeting can be supplemented by an online public meeting through the project website (see below) for a certain amount of time.



CONTINUOUS ENGAGEMENT ACTIVITIES:

There are several engagement activities that are expected to take place throughout the planning process. Those items are listed below:

Project Website

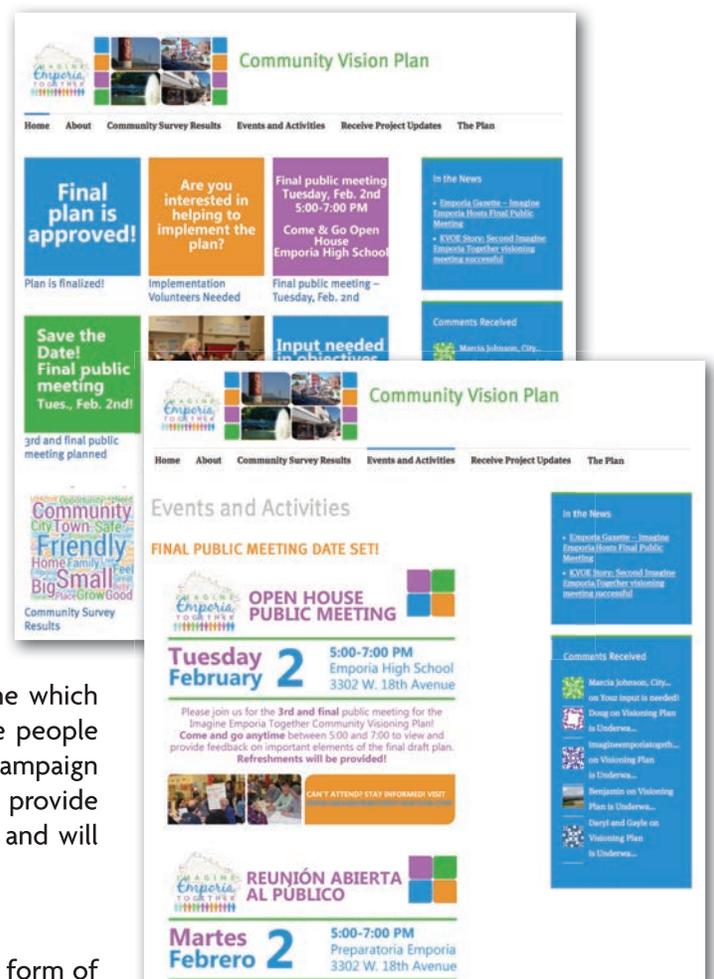
If desired, a project-specific website will be developed to inform and educate the general citizenry regarding events, activities and progress associated with the planning process. The website can be linked to the City's existing webpage and can incorporate any branding selected for the planning process.

Online Engagement and Social Media

Our team can employ MySidewalk, a digital engagement service, to post questions, vote and share ideas. This will be coordinated with other input methods so the questions and discussion topics change throughout the planning process. In addition, our team will take advantage of social media platforms to listen to the community's conversations and to promote aspects of the planning process. We will determine which social media platforms seem to be effective and encourage people to provide input through those platforms through a special campaign or hashtag. These tools allow people the opportunity to provide feedback and create a dialogue about the planning process and will supplement, not replace, traditional outreach techniques.

Fact Sheets

Basic information about the project can be presented in the form of a fact sheet or study newsletter. These documents can be printed off and distributed or distributed by email to a distribution list. They will be distributed at public meetings, posted on websites, and shared with neighborhood and city organizations.





PROJECT TEAM

SHEILA SHOCKEY - Principal in Charge

ERIN OLLIG, AICP - Project Manager, Public Engagement

LAUREN GARROTT - Planner, Public Engagement

ANN FRAME HERTZOG - Graphic Designer

KAROL BIERY - Administrative Support



RESUME



SHEILA SHOCKEY

Education

Bachelor's in Public Administration, Washburn University

Master's in Public Administration, University of Missouri-Kansas City

Sheila Shockey is the founder and president of Shockey Consulting Services, llc. She has worked with local governments as a staff member and consultant since 1989, including the position of Assistant City Administrator for the City of Prairie Village, Kansas – population 22,000.

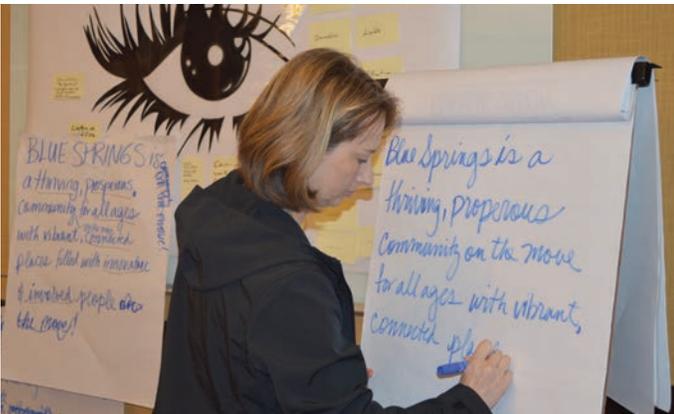
Born and raised in the Kinsley, Kansas community she understands and appreciates the challenges of the central & western Kansas communities. Sheila brings the perspective of having worked in a government agency, a deep understanding of planning issues and ability to translate these issues effectively to all stakeholders.

STRATEGIC PLANNING: Sheila's background in city management influences how she approaches goal setting and strategic planning. Understanding the issues and challenges means she can better relate to participants and help them define solutions. Sheila knows how to create an engaging process that results in productive conversations and is fun!

Affiliations & Accolades

Project Manager for Missouri
APA Plan of the Year and
National APA Small Town Plan
of the Year

Member of the American
Planning Association



RESUME



ERIN OLLIG, AICP

Education

Bachelor in Sociology, St. Cloud State University
Master's in Urban Planning, University of Kansas

Erin Ollig, AICP, is an urban planner who is an experienced planning and stakeholder engagement project manager. She has managed several comprehensive and community plans resulting in more sustainable communities. She excels at creating dynamic, exciting planning processes that are highly interactive with large-scale participation. She is skilled at facilitating in-person planning workshops and virtual interaction events. She has used web-based technology to gather input from stakeholders and hold highly interactive conversations about important community issues. She has technical background in land use, environmental, transportation, infrastructure and housing issues. She joined Shockey in 2005 after working for city and county government.

Affiliations & Accolades
American Institute of
Certified Planners

Envision® ENV SP

Treasurer, American Planning
Association, Kansas Chapter



RESUME



LAUREN GARROTT

Education

Master's in Regional and Community Planning, Kansas State University

Lauren Garrott is a planner with experience in urban planning and park planning. She joined Shockey in 2015 after working as a Park Planning Intern in Fairfax County, Virginia and Urban Planning Intern at BNIM. Lauren has a master's in Regional and Community Planning from Kansas State University. During her research, she studied the barriers to physical activity for minority women in neighborhood parks. She received the Marsha Ritzdorf Award for Best Student Work on Diversity, Social Justice and the Role of Women in Planning in 2014.

Affiliations

Affiliations Board Member
for Heartland Conservation
Alliance

Co-Chair of EPOC KC
(Environmental Professionals
of Color)

Natural Leaders Network
(part of the Children and
Nature Network)



RESUME



ANN FRAME HERTZOG

Education

Bachelor of Science, Computer Science, University of Kansas

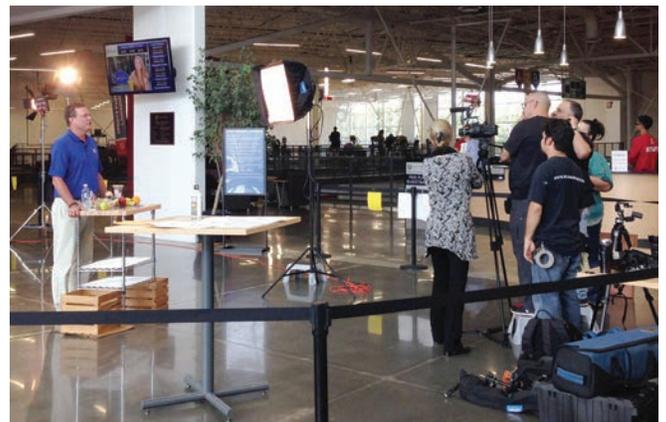
With more than 20 years experience in advertising and marketing, Ann has managed and developed campaigns and generating clear communication between all parties working together to make sure each project reaches a successful completion.

Ann's career, started in sports marketing and management with the Kansas Relays, the 1984 Los Angeles Olympics and Major League Baseball Office of the Commissioner in New York, where she was instrumental in establishing corporate sponsorship programs before setting her sites on Motion Picture Marketing.

As Universal Pictures' Vice President of Advertising, she worked closely with filmmakers and studio management with a wide range of personalities and priorities, and was responsible for creating and implementing extremely successful full-coverage marketing plans that embraced print, audio-visual, internet, publicity and promotions.

After Ann, a Kansas native and KU graduate, returned to Lawrence with her husband and son, she joined a local full-service creative advertising and marketing agency. As partner and creative director, Ann spearheaded marketing and promotion for various state and local initiatives. She worked with the state of Kansas to create the new Problem Gambler's Awareness campaign, KNOW YOUR LIMITS. Working with the various agencies throughout the state she created the billboards, audio/visual and magazine campaign. When the state voted to change its voter registration laws, Ann was brought in to create and implement its GOT VOTER I.D. initiative. A comprehensive multi-media and public awareness effort encompassing a website, online media, TV campaign, and print advertising to educate the public of the new laws, voting and registering.

Working closely with the City of Lawrence, Ann helped the city establish itself as a retirement destination. She coined the term ReINVENT Retirement, developed the logos, branding, website and worked with several groups to get on board and make decisions to further the initiative. Most recently she worked with the Lawrence-Douglas County Health Department and the Bill Self Assists Foundation to promote healthy food options at City and Parks & Recreation facilities – FuelGood. In creating the campaign, she developed the strategy and branding and coordinated the implementation, including print materials, the website, and writing and directing the TV and radio commercials featuring Bill Self.



RESUME



KAROL BIERY

Education

Bachelor in Economics, The University of Ohio

Karol Biery has lived and worked in the Kansas City area since 1997. Since joining the Shockey Consulting in 2012, Karol has enjoyed learning all about sewers, bridges and other exciting infrastructure issues. She holds a Bachelor's Degree in Economics from THE Ohio State University.

Karol keeps the projects on track, scheduling and setting up public meetings and public outreach efforts. Her efforts include scouting meeting locations to negotiating with vendors; setting up sign up sheets, collecting data and compiling meeting information.



PROPOSED BUDGET

	Hours	Fee	Expenses	Totals
PROJECT MANAGEMENT				
On-going Correspondence and Telephone Meetings	14.0		\$0	
Internal Project Team Meetings	20.0		\$0	
Hours	34.0			
Fees		\$3,780	\$0	\$3,780

TASK 1: PUBLIC ENGAGEMENT				
Project Initiation Meeting	20.0		\$220	
Public Engagement Plan	8.0		\$0	
Execute Public Engagement Plan				
Stakeholder Interviews (5)	36.0		\$440	
Public Meeting #1	39.0		\$700	
Outreach Where People Gather	16.0		\$60	
Community Event Outreach	10.0		\$220	
Hours	129.0			
Fees		\$10,730	\$1,455	\$12,185

TASK 2: PLAN TEMPLATE DESIGN				
Design plan template	10.0		\$0	
Develop plan logo	16.0		\$0	
Hours	26.0			
Fees		\$2,480	\$0	\$2,480

TASK 3: DRAFT PLAN FEEDBACK				
Public Meeting #2	39.0		\$700	
Hours	39.0			
Fees		\$3,400	\$725	\$4,125

CONTINUOUS ENGAGEMENT ACTIVITIES				
Online Engagement and Social Media	16.0		\$100	
E-newsletters/Fact sheets (3)	12.0		\$0	
Hours	28.0			
Fees		\$2,330	\$100	\$2,430
Total Hours	256.0			
Total Fee		\$22,720	\$2,280	\$25,000



UNDERSTANDING THE TIMELINE

Our team has reviewed the proposed project timeline and believes that it is realistic and achievable. We particularly like having public engagement occurring in May and June 2016 because there are typically a lot of opportunities for engagement; however one deterrent is that schools will not be in session. The November and December 2016 final outreach dates also work well, but our team will need to be sure to plan the outreach to avoid any conflicts with the holidays. Our team has the availability and capacity to complete the work according to the timeline.

WORK SAMPLES

The following work samples are included as appendices.

1. Imagine Emporia Together - Emporia Community Vision Plan
2. Westwood, Kansas Master Plan Fact Sheet
3. Select Branding Logos & Marks



REFERENCES

Mark McAnarney
Imagine Emporia Together: Community Vision Plan
City Manager, City of Emporia, Kansas
111 East 6th Avenue
Emporia, KS 66801
Phone: (620) 343-4252
Email: mmcanarney@emporia-kansas.gov

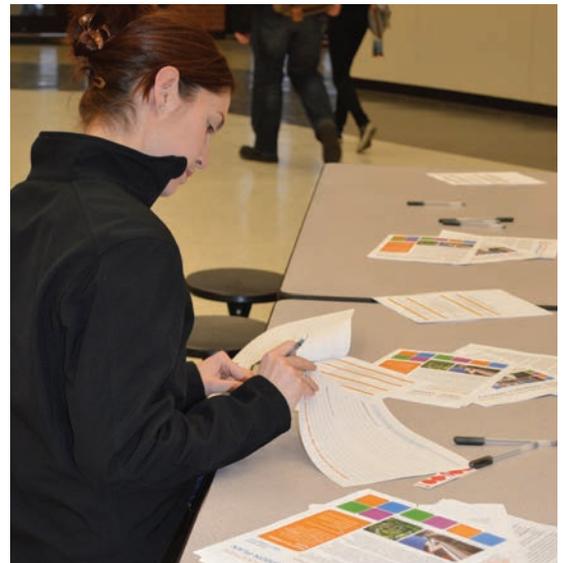
Trish Carroll
Columbus Community Vision Plan
General Manager, Columbus Telephone Company
224 S. Kansas Ave.
Columbus, KS 66725
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Email: Trish@columbus-ks.com

Julie Roller
Vision Wamego
Kansas Department of Agriculture
1320 Research Park Drive
Manhattan, KS 66502
Phone: (705) 564-6755
Email: Julie.Roller@kda.ks.gov

RELEVANT PROJECTS

IMAGINE EMPORIA TOGETHER: COMMUNITY VISION PLAN

Client: City of Emporia, Kansas
Shockey Role: Project lead, plan development and facilitation.
Result: Study is still underway.



The Community Vision Plan is a strategic vision and action plan for the City of Emporia, a town of nearly 25,000 residents in Kansas. The City of Emporia is sponsoring the study which was partially funded with Federal funds from the U.S. Department of Commerce, Economic Development Administration. The plan includes assistance from an appointed steering committee and significant public outreach and engagement to develop the vision, goals, objectives and strategies for Emporia.



RELEVANT PROJECTS

COLUMBUS COMMUNITY VISION PLAN

Client: City of Columbus, Kansas

Shockey Role: Project Manager

Result: City Council accepted the Community Strategic Plan and the city took steps to implement it.

The Community Vision Plan is a strategic vision and action plan for the City of Columbus, a town of nearly 4,000 residents in southeast Kansas. Shockey assisted the City with the development of the plan as part of the State of Kansas's Community Capacity Building grant program. The plan included significant public engagement and assistance from a volunteer citizens committee who provided guidance and insight into the vision, goals, objectives, and strategies for Columbus.



VISION WAMEGO – STRATEGIC VISION PLAN

Client: City of Wamego, Kansas

Shockey Role: Project Manager

Result: Plan implemented

Vision Wamego is a strategic vision and action plan for the City of Wamego, a town of nearly 5,000 residents. Through significant public engagement, Wamego residents came together to develop goals and objectives for the next three to six years. The visioning endeavor was led by a city-appointed Steering Committee, whose purpose was to provide guidance and insight into the vision, goals, objectives, and strategies for Wamego. With a solid foundation of leadership, entrepreneurship and success, the Steering Committee together with the community brought the process to fruition. The plan was a factor in Caterpillar's decision to expand its current facility by 40,000 square feet and eventually hiring 120 new positions.



RELEVANT PROJECTS

DOWNTOWN LOUISBURG REVITALIZATION PLAN

Client: City of Louisburg, Kansas
Shockey Role: Public Engagement Manager & Planner
Result: The plan was completed and approved by the City Council. The City of Louisburg is currently working to move forward with implementation.

Shockey Consulting helped perform planning and public outreach activities associated with a downtown revitalization plan in this small suburban town in eastern Kansas. The plan aided the community in setting the foundation for future revitalization efforts in its downtown. Outreach activities included conducting business owner meetings, updating city council, administering a public opinion survey, contacting area stakeholders through door-to-door outreach, attending community events, and conducting public meetings.

REGIONAL ECONOMIC AREA PARTNERSHIP (REAP) OF SOUTH CENTRAL KANSAS

Client: Sedgwick County, KS
Shockey Role: Communications Manager
Result: Plan was implemented.

The Regional Economic Area Partnership embarked on a three-year initiative to develop strategies to ensure the long-term economic resiliency of communities in Butler, Harvey, Reno, Sedgwick and Sumner counties. At the end of the process, cities in the South Central Region will have a plan that identifies priorities and tools to support the region's future competitiveness. To assist in this effort, Shockey worked with REAP, its partners and the other consultants to develop and implement a stakeholder involvement program that strategically identified the audiences, the tools necessary to reach them, and the messages contained therein. A wide range of stakeholders were involved in this process. The stakeholder groups determined how economic development, housing, natural resources, water, transportation, and workforce could come together to create more jobs and economic opportunities. There were five working teams: Built Environment, Transportation, Natural Environment, Workforce and Business Development, and Healthy Community Design.

WESTWOOD MASTER PLAN

Client: City of Westwood, Kansas
Shockey Role: Project lead, plan development and facilitation
Result: Study is underway.

The Westwood Master Plan is a comprehensive plan update and strategic action plan for the City of Westwood, a town of nearly 1,500 residents in Kansas. The plan includes assistance from an appointed steering committee and significant public outreach and engagement to develop the vision, goals, objectives and strategies for Westwood.





APPENDIX 1:

Imagine Emporia Together - Emporia Community Vision Plan





APPENDIX 2:

Westwood, Kansas Master Plan Fact Sheet



CITY OF WESTWOOD MASTER PLAN



FEBRUARY 2016
FACT SHEET #1

WORKING TOGETHER TO SHAPE THE FUTURE OF WESTWOOD

Everyone wants a healthy and safe place to live. People want good schools, affordable housing, good transportation access, nearby shopping and recreation, good paying jobs, cultural activities, and places of worship - all things that come to mind when we think of livable communities.

In order to define that sense of livability for Westwood, a planning process is kicking off that is focused around community input. The process involves the expertise of you - the people who live and work in Westwood. Working hand in hand with decision-makers, the community will help develop a decision-making framework for Westwood that will influence positive change for tomorrow and generations to come.

The City of Westwood is sponsoring the study and has hired a local planning consultant team to perform the community and strategic planning work.



LEARN MORE! PUBLIC MEETING #1
Monday, February 29, 2016
7:00-9:00 PM
Westwood View Elem. School



WHAT IS A MASTER PLAN?

The Master Plan for Westwood will be a document intended to:

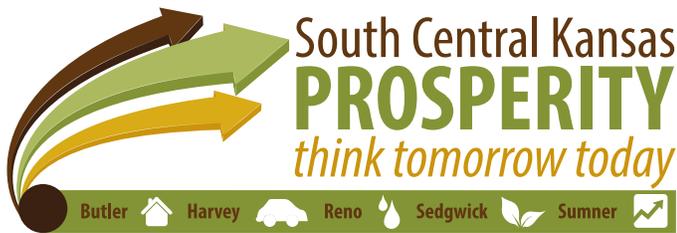
- Establish a shared vision for the future of Westwood;
- Create an overall blueprint including goals, objectives, and strategies to achieve the vision;
- Set short-term priorities with the elected officials that derive decisions about budget, capital outlay, financial policies, and operations; and
- Update the comprehensive land use plan to meet state statute requirements while defining a process for making future development decisions.



APPENDIX 3:

Select Branding Logos & Marks





SOUTH CENTRAL KANSAS PROSPERITY PLAN

Introduction to the Prosperity Plan

In 2012, the U.S. Department of Housing and Urban Development (HUD) awarded the Regional Economic Area Partnership a grant to create the South Central Kansas Prosperity Plan (Prosperity Plan). The purpose of the Prosperity Plan is to develop short- and long-term strategies to increase South Central Kansas's economic competitiveness, enhance quality of life for all residents, and establish a framework for regional coordination and planning.

Many of the region's challenges, including issues of water quality and quantity, efficient transportation, and workforce training transcend local government boundaries. A regional approach to these complex issues will promote the efficient use of available resources and allow various organizations to work cooperatively toward a shared vision of prosperity. The plan provides a menu of recommendations that cities, counties, community and non-profit groups, the private sector, and other stakeholders can take to strengthen communities across South Central Kansas.

Work Teams

Directed by the CLT, planners worked with six Work Teams to develop the elements of the Prosperity Plan. The Work Teams were at the heart of the planning process and produced the majority of the plan contents, including goals and objectives, key regional issues, and recommendations for the six resource areas. The six areas studied are:

- Workforce and Business Development
- Built Environment
- Transportation
- Water
- Natural Resources
- Healthy Community Design

Prosperity Plan Partners

A consortium of government and non-profit agencies throughout the region has undertaken the Prosperity Plan. Consortium partners are:

- City of El Dorado
- Harvey County
- City of Hutchinson
- Independent Living Resource Center
- Kansas Health Foundation
- City of Newton
- Reno County
- Sedgwick County
- City of Wellington
- City of Wichita
- United Way of Wichita
- University of Kansas School of Medicine-Wichita Campus
- Visioneering Wichita
- Wichita Downtown Development Corporation
- Wichita Independent Neighborhoods
- Wichita State University Center for Community Support and Research
- Wichita State University Hugo Wall School of Urban and Public Affairs

Representatives of each of these organizations served on the Consortium Leadership Team (CLT), which provided oversight of the planning process and gave input and direction for the final plan.





How do you Fuelgood?

We all need to fuel our bodies with healthy, nutritional foods. So when you and your family are out and about, look for the Fuelgood designation.

For full nutritional guidelines, locations and other information visit: fuelgoodnow.com

#fuelgood



KNOW YOUR LIMITS

Gambling PROBLEM?
Know Your LIMITS
KsgamblingHelp.com
800-522-4700

Northeast Kansas Problem Gambling Task Force



One of the Best Places to Retire.
US News & World Report



THE NEW GENERATION OF RETIREES is doing retirement differently. As you start to make decisions about where to retire you are completely reinventing the notion of what it means to be retired. You are looking for an active retirement that includes continued learning and education, sports, entertainment, recreation, arts, culture and family. Lawrence and the surrounding communities of Baldwin City, Eudora, Leecompton and rural Douglas County are meeting the challenge and are responding by providing the resources to help you reinvent your retirement right here in Lawrence and **"LIVE THE LAWRENCE LIFE."**



BE ACTIVE SAFE ROUTES

2015-16 SCHOOL MAPS ONLINE AT maps.BeActiveSafeRoutes.com

BIKING AND WALKING

- Wear a properly fitting helmet when on a bike, scooter, skateboard or skates.
- Before a bike ride, do an ABC Check:
 - Air** - inflated tires
 - Bra**kes - working properly
 - Chain** - runs smoothly
 - Check** - seat to ride steady
- When biking, call out "my way left" when passing pedestrians. Stop at street crossings and be extra diligent crossing driveways.
- Wear bright, contrasting, reflective clothing and shoes when walking or biking.
- When using headphones, cell phones, or electronic devices and look, look up and pay extra attention.
- Make it a rule to put devices down when crossing the street. For headphones, pull them down or turn off the volume before crossing the street.
- It's always best to walk on sidewalks or paths. If there are no sidewalks, walk facing traffic as far to the left as possible.
- Never hitchhike or ride rides from people not arranged by your parents.
- Watch for people backing out of their driveways.
- Talk to your family and teacher about any bullying that may happen during your walk.

Cross Streets SAFELY

- Look left, right and left again BEFORE crossing the street.
- Never run or dart out into the street or cross between parked cars.
- Make eye contact with drivers before crossing in front of them.
- Cross streets at corners, using traffic signals and crosswalks.

TIPS Dressing for Winter Weather

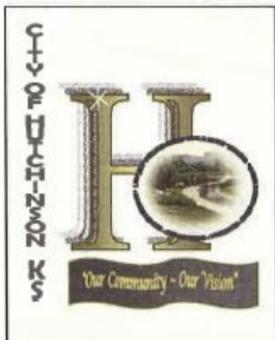
- Wear hats and gloves for extra warmth.
- On really cold days wear a scarf over your face and mouth.
- Wear warm, waterproof boots.
- Wear a warm coat that deflects the wind.
- Wearing multiple layers helps to retain body heat.

Learn more & Get involved
Contact your school Safe Routes to School team or the Health Department 785-843-3060
www.BeActiveSafeRoutes.com

BELTON
KEEP MOVING
FOR THE FUTURE

**PROTECTING
WATER QUALITY
SAME UTILITY RATES**





A comprehensive plan helps to guide our community's future growth and development and helps elected officials and City staff make decisions. City of Hutchinson prepares a new comprehensive plan about every 5 years. During the process, much time and effort was spent gathering ideas from the public on how we want our community to progress forward. The community input along with data projections were key elements used to create the City of Hutchinson's Comprehensive Plan for 2005 through 2010. Not only does the comprehensive plan address the immediate concerns of a community, it also tackles the community's long-term interests. A summary of the Comprehensive Plan's goals and objectives are contained in the following pages.

For More Information call the City of Hutchinson Planning Department at 620-694-2639

1. Economic Development

The citizens believe the City should take a greater leadership role in promotion of economic development strategies.

- Continue adequate funding of the City Economic Opportunity Fund and Growth Fund dedicated for specific economic development activities.
- Examine the feasibility and benefits of acquiring additional adjoining property for the future development of the Salt City Business Park between Halstead, Avenue G, U.S. 50 Highway, and Airport Road.
- Coordinate efforts between the City of Hutchinson, Hutchinson/Reno County Chamber of Commerce, Hutchinson Community College, and Reno County Government to develop skilled work force training programs to support existing and new businesses.
- Continue to support the quarter cent sales tax scheduled to sunset in 2009 for the same purposes.
- Expand the availability of broadband internet services and other technologies to the City of Hutchinson industrial parks for existing and future businesses.
- Develop strong collaboration with other cities and counties in planning and infrastructure development for K-61 Highway from Hutchinson to McPherson, U.S. 50 Highway and interchange, and K-96 northwest corridor.
- Continue to promote programs and services which encourage a "business friendly environment" among City Departments that oversee ordinances and regulations affecting businesses.
- Actively participate in the *Blueprint for Growth* through the Reno County Growth Coalition.
- Provide public utilities, infrastructure, industrial park space, and amenities to retain and attract businesses and industries with higher paying jobs.



2. Affordable Housing

The *Housing Needs Assessment* identified the need for affordable housing as a major concern in Hutchinson. In order to significantly improve affordable housing, the City of Hutchinson, non-profit organizations, builders, financial institutions, and other housing related organizations should pursue public-private partnership opportunities. An aggressive multi-year effort by all participants is necessary.

- Continue to implement the remaining strategies of the *Housing Needs Assessment* designed to address the need for affordable housing units and improving the condition of housing stock.
- Develop a matched mini grant program to assist the public-private partnerships with programs supporting the *Housing Needs Assessment*.
- Offer incentives for rental and owner occupied housing improvements that expand barrier free access.
- Explore a land banking program to acquire vacant lots when available and resell for in-fill housing development.

3. Trails

Finish development of the City's trail system to allow residents access and to connect to major destinations in the City via walking, biking, skating, or running.

- Implement the Hutchinson Recreation Commission and City Park Services Strategic Master Plan concerning trails.
- Pursue federal T-21 funds for trail expansions while continuing to budget the local dollar match.
- Prioritize and develop construction specifications and acquire easements to speed the development of the trail as funding becomes available.
- Seek developer support for neighborhood trail parks in newly developed areas of the City.



4. Parks/Open Space

Acquire additional park land in underserved areas of Hutchinson and for different park type experiences and equity of access for all residents.

- Acquire and develop neighborhood parks particularly in the northeast section of Hutchinson.
- Continue to develop quality outdoor sports fields.
- Increase the number of parks in new residential developments through the Subdivision Regulations.
- Improve George W. Pyle Park.
- Study feasibility of a 'Dog Park' in the community and develop plan if needed.



5. Sidewalks

Develop a sidewalk master plan to link residential neighborhoods, shopping, eating establishments, schools, and frequently visited attractions where sidewalks do not exist and repair and replace sidewalks not in compliance with ADA.

- Build new or upgrade sidewalks during all street reconstruction.
- Build new or upgrade sidewalks within one block of all elementary and middle schools with grant or City funding.
- Create incentives for property owners to repair existing sidewalks.
- Review and revise current sidewalk policies and the Subdivision Regulations to support a sidewalk master plan.



6. Trees

- Implement a tree maintenance program for street right-of-ways.
- Incorporate trees into street repair, street construction, and budget.
- Hire professional staff with horticultural background to create and implement a comprehensive forestry program.

7. Downtown

- Continue to promote a mixed use downtown that offers specialty retail, art and entertainment establishments and high quality market rate housing along with offices, service businesses, government facilities and institutions.
- Implement the comprehensive economic and urban design plan for Downtown prepared by Hyett/Palma.



- Continue the streetscape plan including water and sewer extensions from the Antique District to Carey Park and from 3rd to 7th Avenue.
- Promote coordination between the City of Hutchinson Fire, Inspection, Planning, and Downtown Development Departments with downtown business owners to utilize the Uniform Code for Building Conservation and design assistance in adapting older buildings.
- Increase the number of signature events and festivals in Downtown.
- Implement a parking master plan.

8. Attractiveness

- Create a positive and attractive image for the entrances of the City through zoning, code enforcement, and maintenance standards. Coordinate with Reno County on land adjacent to the City.
- Improve the appearance of major arterials and collector streets, entrances, trails and city parks as a showplace with public art, signage, ornate fencing, retaining walls, and landscaping.
- Increase the amount of public art in areas such as the Downtown area, Main Street from 30th Avenue to Carey Park, and other public areas.
- Continue the demolition of unsafe structures.
- Encourage neighborhoods, organizations, and churches to coordinate with the Community Improvement Commission to develop and participate in programs that encourage beautification and clean up.
- Update the Landscaping Ordinance.



9. Public Safety

- Reestablish the Neighborhood Policing Program in target areas, specifically in the Downtown area, at-large in the City, and the Lincoln School area.
- Initiate a Problem Oriented Police program to identify individual problems throughout the city and delegate problem solving to each officer to resolve or improve.
- Enforce address numbers on front and back of properties, if facing the alley, for emergency and safety purposes.

10. Cultural and Tourism Amenities

- Coordinate private and public funds to support cultural amenities.
- Support Convention and Visitors Bureau in efforts to market Hutchinson.

11. Youth

- Coordinate with youth groups and youth service agencies to establish activities of interest such as a teen center in the central part of the city to be maintained by a public-private partnership and teens.



12. Communication

- Develop an e-government system allowing citizens and businesses to interact with City government without leaving their homes or work place.
- Publicize the Planning Commission and Subdivision Committee meetings on Channel 7 similar to Salina and Wichita.
- Expand information on Channel 7 so that the public may easily access City information and resources.
- Increase resource information about the City at City Hall.

13. Neighborhood Improvements

- Increase neighborhood associations and develop annual training program in neighborhood resource development.
- Explore a "Hot Spot" card for citizens to anonymously report code and nuisance violations and crime related activities.
- Increase funding and promotion of the CRUD program, Reserve-A-Truck and White Goods Program and other clean up and beautification programs through the Community Improvement Commission.

14. Small Business/Entrepreneurship

- Utilize resources of the City of Hutchinson, Quest Center, Kansas Small Business Development Center, Hutchinson Community College, and Kansas Department of Commerce to support entrepreneurial development.
- Encourage niche based business and entrepreneurship through educational and business development programs.
- Encourage retail incubators in the Central Business District or other heavy traffic areas.

15. Accessibility

- Implement the recommendations of the agreement between the United States Department of Justice and the City of Hutchinson regarding the American's with Disabilities Act (ADA).
- Add incentives in Subdivision Regulations and building codes to promote ADA.
- Explore feasibility of visitability regulations in City Code.

16. Public Facilities

- Expand the Salt City Splash with new features for competitive edge with other communities.
- Coordinate fire station expansion with growth of the City.
 - Renovate the Carey Park Boat House.
 - Continue to upgrade Memorial Hall.
 - Implement Golf Course Master Plan.
 - Investigate replacement or upgrade of Airport terminal.
 - Pursue grants to continue the upgrade of the Airport Master Plan and certification manual.
 - Pursue FAA grants to acquire private property within the Airport Runway Protection Zone.



17. Recreation

- Implement the Recreation Commission and Park Services Master Plan.



18. Orderly Growth

- Develop a defendable growth management ordinance for the City.
- Implement fringe area development plans that conform to good development standards.
- Work with Reno County to implement the Extra Territorial Jurisdiction around City of Hutchinson corporate limits.
- Work with Reno County to develop orderly utility extension plan.
- Hire a consultant to revise the Joint Subdivision Regulations to be proactive and user friendly for developers.

19. Utilities

- Continue wastewater treatment plant upgrades to meet regulatory compliance.
- Promote storm water utility to maintain and improve current system.
- Continue infrastructure improvements and maintenance.
- Implement the Reverse Osmosis plan by 2010.

20. Historic Preservation

- Complete Phase II of Soldiers and Sailors Memorial.
- Place additional properties on the National Register of Historic Places.
- Implement the Historic Preservation 5 Year Strategic Plan.
- Inform public of historic tax incentives for economic development.



21. Annexation

- Continue to actively pursue orderly annexation.

22. Carry the Comprehensive Plan Forward

- Connect citizens to the Comprehensive Planning process throughout the five years by establishing a mid plan review with citizens.
- Review and update comprehensive plan annually by the Planning Commission.
- Create a printed Executive Summary of the comprehensive plan for distribution to the public.

Acknowledgements

Two hundred and twenty citizens participated in the series of seven community meetings lead by the Hutchinson Planning Commission. A special thank you to the following participants who developed the twenty-two Comprehensive Plan 2005-2010 Goals and Objectives:

Citizens
Hutchinson City Council
City Manager
Hutchinson Planning Commission
Hutchinson Planning Department
Hutchinson City Departments
Community Meeting Facilitators
Hutchinson Youth Advisory Council

The following businesses and organizations opened their doors and hosted our community meetings:

1st National Bank
Wesley Towers
Hutchinson Zoo
Hutchinson Community College
Boys & Girls Club
Kansas State Fair
City Hall

To receive a copy of the progress report on the 2005-2010 Comprehensive Plan and Executive Summary, please contact:

Hutchinson Planning Department
City of Hutchinson
125 East Avenue B
Hutchinson, Kansas 67504-1567
(620) 694-2639

"Our Community, Our Vision"
Comprehensive Plan 2005-2010



2017-2037 Comprehensive Plan Public Engagement & Design Template

REQUEST FOR PROPOSALS #16-107

City of Hutchinson Project Manager:

Casey Jones, Senior Planner

620.294.2667

CaseyJ@Hutchgov.com

Submission Deadline: April 1, 2016 @ 4 PM

The City of Hutchinson, Kansas is requesting written proposals from qualified professionals with strong experience in leading public engagement efforts to develop the City of Hutchinson's **2017-2037 Comprehensive Plan**. In addition, the successful proposer will have excellent graphic artist skills and will prepare a customized design template to be used for the Comprehensive Plan document, maps and exhibits.

Community Context

Located 50 miles northwest of Wichita and 200 miles southwest of Kansas City, Hutchinson is the 11th largest City in Kansas and is home to 42,080 residents (2010 Census). Known as "Hutch" or "Salt City", the City has a variety of amenities, including the Kansas Cosmosphere and Space Center and Strataca (salt museum). Hutchinson is the county seat of Reno County and is located on the Arkansas River. The City is home to the Kansas State Fair and the National Junior College Athletic Association (NJCAA) Men's Basketball Tournament. Situated in the heart of the nation's breadbasket, Hutchinson has a rich agricultural heritage and is the largest City in Kansas west of Wichita.

Comprehensive Plan Background

The City of Hutchinson's comprehensive plan was last updated in 2005 by City Staff. There is no narrative associated with the adopted plan. The executive summary contains a list of 22 topical areas and bulleted strategies. The plan may be viewed at: www.hutchgov.com.

The planning horizon for the existing plan was from 2005 to 2010 and many of the plan strategies have been accomplished. The City hopes to take a broader approach to this planning effort and develop a plan with a 20-year planning horizon. The 2017-2037 plan will be comprised of three major components, with an executive summary.

- **Framework**
- **Livability**
- **Amenities**

These components are described in greater detail below.

Framework - The comprehensive plan’s **Framework** component sets the stage for the remaining plan sections and includes a discussion and evaluation of the following general topical areas, as well as goals and strategies for the future.

- ✓ **Regional Setting**
- ✓ **Environment**
- ✓ **History**
- ✓ **Land Use**
- ✓ **Infrastructure**
- ✓ **Demographics**
- ✓ **Economy**

Livability - The comprehensive plan’s **Livability** section includes an analysis, discussion and strategies involving the following components of a community that contribute to livability.

- ✓ **Housing & Neighborhoods**
- ✓ **Health Care**
- ✓ **Safety**
- ✓ **Food Access**
- ✓ **Aesthetics**
- ✓ **Education**

Amenities - The comprehensive plan includes a detailed discussion involving **Amenities** which contribute to the overall community quality of life. This section contains the following major categories of discussion.

- ✓ **Trails & Bikeways**
- ✓ **Open Space**
- ✓ **Parks**
- ✓ **Assets**
- ✓ **Recreation**
- ✓ **Tourism**

Scope of Services

Public Engagement

The City is seeking proposals from qualified applicants to actively engage the public in the City’s comprehensive planning process. Proposers are encouraged to be creative in their approach when responding to this RFP. We are seeking innovative ways to reach as broad an audience as possible in order to have meaningful conversations about the City’s future. Such an approach might include, but is not limited to, the following:

✓	Charettes
✓	Coffees
✓	Town Hall Meetings
✓	Key Stakeholders Engagements (Chamber of Commerce, Lion’s Club, Board of Realtors, etc.)
✓	Online Engagement
✓	Social Media Campaign
✓	School Media

City Staff will use the information gained from the public engagement effort to develop the comprehensive plan direction and strategies. Proposers will need to allow at least one public engagement opportunity that includes feedback on the draft comprehensive plan.

Plan Template and Logo

The scope of services also includes development of a template using Adobe InDesign for plan design. The template should include a standardized color scheme, fonts, graphics and layouts that can be used by Staff as the Plan is developed. This task includes design of a plan logo.

Budget

The City has budgeted \$25,000 for this project. While alternatives may be proposed, RFP responses should be developed within this budgetary framework.

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Following is the draft schedule for the **2017-2037 Comprehensive Plan** project:

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⇒	Award Consultant Contract	May 3, 2016
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⇒	Finalize Plan (Staff)	Jan 2017
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⇒	City Council Adoption (Staff)	Apr 2017

Proposers shall demonstrate an understanding of the proposed schedule and show evidence of sufficient staffing and resources to accommodate the proposed timeline. Minor adjustments may be made if needed.

Deliverables

This RFP includes the following deliverables:

- Minimum of 3 public engagement activities, with written feedback to City
- Comprehensive Plan document template in Adobe InDesign
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- Draft Plan public engagement, with written feedback to City

Professional Requirements

The successful proposer must have proven experience in comprehensive planning and public engagement. The engagement team should be comprised of urban planners, architects and/or related professionals. At least one team member must be certified by the American Institute of Certified Planners (AICP). Experience doing creative graphic design is highly preferred.

RFP Submittal Requirements

Responses to this RFP shall include the following information in the order listed:

1. Cover Letter
2. Written Proposal (maximum of 5 pages)
3. Project Team (including description of duties)
4. Project Team Resumes
5. Proposed Budget
6. Understanding of Timeline (including modifications, if requested)
7. Work Samples (total of 3)
8. List of References (total of 3)

Proposer shall submit a single PDF file of the above-listed items via email to:

Mr. Casey Jones, AICP, CFM, Senior Planner
CaseyJ@Hutchgov.com
620-694-2667

The submittal deadline is: April 1, 2016 at 4 PM (CST). Late proposals will not be considered. A confirmation email will be sent to all proposers. If you do not receive a confirmation email, please contact Mr. Jones immediately.

Selection Criteria

Proposals will be reviewed and ranked based upon the following point system:

1. Understanding of Project (10 points)
2. Creativity of Proposal (20 points)
3. Qualifications of Project Team (15 points)
4. Project Budget (10 points)
5. References/Previous Work (10 points)
6. Completeness of Proposal (5 points)

The highest-ranked consultants may be invited to participate in an interview to include a mock public engagement exercise.

Questions

Questions regarding this RFP may be submitted via email to Mr. Casey Jones, CaseyJ@Hutchgov.com. Please consult the City's website for a list of FAQs pertaining to this RFP.



CITY COUNCIL AGENDA REPORT

DATE: April 26, 2016

SUBMITTED BY: Jana McCarron, AICP
Director of Planning and Development

COUNCIL COMMUNICATION	
FOR MEETING OF	May 3, 2016
AGENDA ITEM	9c
FOR ACTION	X
INFORMATION ONLY	

REQUEST: Case #16-CP-01b

Request for award of consultant contract to Ron Fisher dba Fisher Coaching for local public engagement services in support of the 2017-2037 City of Hutchinson Comprehensive Plan

CITY COUNCIL ACTION REQUIRED:

Motion to (approve/amend and approve/return to Staff for additional work) the recommendation of Staff to award a contract for consulting services in an amount not to exceed \$7,500.00 to Ron Fisher dba Fisher Coaching to conduct local public engagement services in support of the 2017-2037 City of Hutchinson Comprehensive Plan (see **Exhibit 1**).

BACKGROUND:

See report for case #16-CP-01a also included on this agenda.

ANALYSIS:

On March 1, 2016, RFP #16-107 (**Exhibit 2**) was issued requesting proposals for public engagement and design services to assist Staff with development of the City’s new comprehensive plan. Two proposals were received. Shockey Consulting, LLC was the top proposer and Staff has recommended a contract with that group as part of a separate City Council action. Shockey’s proposal includes two public meetings and development of meeting in a box and event outreach materials. Shockey intends these outreach materials to be used by staff to conduct more intensive local engagement efforts. Due to staffing constraints, Staff proposes awarding a contract to Mr. Ron Fisher, the other RFP respondent, to conduct these local engagement activities. Mr. Fisher has agreed to the proposed scope of work, which will not exceed \$7,500.00.

FISCAL IMPACTS:

Funds to support the local public engagement services component of the plan will be from Planning Admin/Grant Matching (Planning Projects account #080001) and from matching grant funds in the Planning & Development Department budget.

PROJECT SCHEDULE:

See report for case #16-CP-01a also included on this agenda.

ATTACHMENTS:

Exhibit 1 – Consultant Contract – Fisher (and Exhibit)

Exhibit 2 – Request for Proposals #16-107

EXHIBIT 1
CONTRACT FOR CONSULTING SERVICES
FISHER COACHING



Agreement for Contractual Services

Between Ron Fisher dba Fisher Coaching (Consultant) and the City of Hutchinson, PO Box 1567, Hutchinson, Kansas 67504 (Client) for public engagement services associated with preparation of the *2017-2037 City of Hutchinson Comprehensive Plan*.

1. Scope of Services/Schedule

Consultant agrees to perform the following tasks, as outlined below and detailed in the document entitled “2017-2037 City of Hutchinson Comprehensive Plan: Local Community Engagement Services”, which is attached hereto, incorporated by reference and labeled Exhibit A.

a. Task One: Issues Identification

- 1) June 2016 – Project Initiation Meeting, Stakeholder Interviews
- 2) July 2016 – Public Meeting #1
- 3) August-September 2016 -- Outreach Where People Gather
- 4) Ongoing – Community Event Outreach

b. Task Two: Draft Plan Feedback

- 1) December 2016 – Public Meeting #2

c. Task Three: Oversight

- 1) June 2016 & Contract Term – Project Management, Staff Consultations and Miscellaneous Billable Time

2. Compensation

The Client shall compensate the Consultant according to the following schedule:

Task	Deliverables	Compensation	Timing of Payment
Task One	- Project Initiation Meeting	\$400	At completion of subtask
	- Stakeholder Interviews	\$500	At completion of subtask
	- Public Meeting #1	\$300	At completion of subtask
	- Outreach Where People Gather	\$2,000	At completion of subtask
	- Community Event Outreach	\$2,000	At completion of subtask
Task Two	- Public meeting #2	\$200	At completion of Task 2
Task Three	- Project Management	\$500	1/6 paid each contract month with last payment made at contract completion
	- Staff Consultations & Miscellaneous Billable Time	\$1,600	Payable monthly upon invoice. All charges to be preapproved the Director of Planning & Development
Total		\$7,500	

3. Billing and Payment

The Consultant shall bill the Client monthly for those subtasks finalized during the month and in accordance with the above Compensation schedule. Invoices shall be submitted to:

Jana McCarron, AICP
Director of Planning & Development
City of Hutchinson
PO Box 1567
Hutchinson KS 67504-1567
JanaM@Hutchgov.com

Invoices shall contain the Consultant name, Consultant address, description of services rendered, date of services rendered, Consultant telephone number and Consultant email. Invoices shall be processed by the Client and payment made within 30 days of receipt unless disputed. Client shall notify Consultant in writing within 10 days of any disputed invoice.

4. Change in Scope of Services, Schedule and Compensation

No substantial changes in the Contract may occur without written approval from both parties. Approved changes in the above sections shall be incorporated only by written amendment to this agreement. The maximum contract amount is \$7,500.00 unless otherwise amended.

5. Termination of Contract

This Contract may be terminated by either party upon providing a 21-day written notification to the other party. Consultant will be compensated for all services delivered and materials provided at the time of notice of termination. Client will be provided with all materials in an acceptable form prior to final compensation.

6. Compliance with Applicable Law and Equal Employment Opportunity

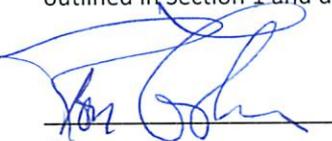
The Client complies with all applicable federal, state, county and local laws, ordinances, regulations and codes. The Client shall not discriminate against any employee or applicant on the basis of race, ethnicity, religion, gender, sexual orientation, age, disability or national origin.

7. Video Recording Statement

The Consultant acknowledges that any or all portions of the public engagement activities may be video-recorded, and the recording may be used again in the future by the Client, with or without notification of the Consultant.

8. Agreement

This agreement, duly signed by both parties, shall serve as a binding Contract for completion of the services outlined in Section 1 and detailed in Exhibit A and for compensation for these services, as outlined in Section 2.



Name

4/22/16
Date

Ron Fisher
Fisher Coaching
2800 Derenda Drive
Hutchinson KS 67502

Name

Date

Jon Daveline, Mayor
City of Hutchinson
PO Box 1567
Hutchinson, Kansas 67504-1567

2017-2037 City of Hutchinson Comprehensive Plan

Local Community Engagement Services

Ron Fisher, Fisher Coaching

Task One: Issues Identification	Hours	Compensation
1a. Project Initiation Meeting Role: Attend meeting as an observer, taking notes for use as part of the process (Shockey lead)	4.0	\$400.00
1b. Stakeholder Interviews Role: Attend five stakeholder interviews as an observer, taking notes for use as part of the process (Shockey lead)	5.0	\$500.00
1c. Public Meeting #1 Role: Attend meeting as an observer. Assist staff with logistics (Shockey lead)	3.0	\$300.00
1d. Outreach Where People Gather (10) Role: Use Shockey-prepared materials to attend meetings of 10 local groups (i.e, Chamber, Lions Club, Board of Realtors, etc.). Gather information. Report information gathered to the City. Logistics to be handled by Fisher.	20.0	\$2000.00
1e. Community Event Outreach (10) Role: Attend 10 local events (i.e., State Fair, festivals, etc.) distributing materials prepared by Shockey and providing feedback to the group. Logistics to be handled by Fisher.	20.0	\$2000.00
Task Two: Draft Plan Feedback	Hours	Compensation
2a. Public Meeting #2 Role: Attend meeting as an observer and providing feedback that has been gained as part of the process.	2.0	\$200.00
Task Three: Oversight	Hours	Compensation
3a. Project Management	---	\$500.00
3b. Staff Consultations & Miscellaneous Billable Time	16.0	\$1600.00
Total	70.0	\$7500.00



2017-2037 Comprehensive Plan Public Engagement & Design Template

REQUEST FOR PROPOSALS #16-107

City of Hutchinson Project Manager:

Casey Jones, Senior Planner

620.294.2667

CaseyJ@Hutchgov.com

Submission Deadline: April 1, 2016 @ 4 PM

The City of Hutchinson, Kansas is requesting written proposals from qualified professionals with strong experience in leading public engagement efforts to develop the City of Hutchinson's **2017-2037 Comprehensive Plan**. In addition, the successful proposer will have excellent graphic artist skills and will prepare a customized design template to be used for the Comprehensive Plan document, maps and exhibits.

Community Context

Located 50 miles northwest of Wichita and 200 miles southwest of Kansas City, Hutchinson is the 11th largest City in Kansas and is home to 42,080 residents (2010 Census). Known as "Hutch" or "Salt City", the City has a variety of amenities, including the Kansas Cosmosphere and Space Center and Strataca (salt museum). Hutchinson is the county seat of Reno County and is located on the Arkansas River. The City is home to the Kansas State Fair and the National Junior College Athletic Association (NJCAA) Men's Basketball Tournament. Situated in the heart of the nation's breadbasket, Hutchinson has a rich agricultural heritage and is the largest City in Kansas west of Wichita.

Comprehensive Plan Background

The City of Hutchinson's comprehensive plan was last updated in 2005 by City Staff. There is no narrative associated with the adopted plan. The executive summary contains a list of 22 topical areas and bulleted strategies. The plan may be viewed at: www.hutchgov.com.

The planning horizon for the existing plan was from 2005 to 2010 and many of the plan strategies have been accomplished. The City hopes to take a broader approach to this planning effort and develop a plan with a 20-year planning horizon. The 2017-2037 plan will be comprised of three major components, with an executive summary.

- **Framework**
- **Livability**
- **Amenities**

These components are described in greater detail below.

Framework - The comprehensive plan’s **Framework** component sets the stage for the remaining plan sections and includes a discussion and evaluation of the following general topical areas, as well as goals and strategies for the future.

- ✓ **Regional Setting**
- ✓ **Environment**
- ✓ **History**
- ✓ **Land Use**
- ✓ **Infrastructure**
- ✓ **Demographics**
- ✓ **Economy**

Livability - The comprehensive plan’s **Livability** section includes an analysis, discussion and strategies involving the following components of a community that contribute to livability.

- ✓ **Housing & Neighborhoods**
- ✓ **Health Care**
- ✓ **Safety**
- ✓ **Food Access**
- ✓ **Aesthetics**
- ✓ **Education**

Amenities - The comprehensive plan includes a detailed discussion involving **Amenities** which contribute to the overall community quality of life. This section contains the following major categories of discussion.

- ✓ **Trails & Bikeways**
- ✓ **Open Space**
- ✓ **Parks**
- ✓ **Assets**
- ✓ **Recreation**
- ✓ **Tourism**

Scope of Services

Public Engagement

The City is seeking proposals from qualified applicants to actively engage the public in the City’s comprehensive planning process. Proposers are encouraged to be creative in their approach when responding to this RFP. We are seeking innovative ways to reach as broad an audience as possible in order to have meaningful conversations about the City’s future. Such an approach might include, but is not limited to, the following:

✓	Charettes
✓	Coffees
✓	Town Hall Meetings
✓	Key Stakeholders Engagements (Chamber of Commerce, Lion’s Club, Board of Realtors, etc.)
✓	Online Engagement
✓	Social Media Campaign
✓	School Media

City Staff will use the information gained from the public engagement effort to develop the comprehensive plan direction and strategies. Proposers will need to allow at least one public engagement opportunity that includes feedback on the draft comprehensive plan.

Plan Template and Logo

The scope of services also includes development of a template using Adobe InDesign for plan design. The template should include a standardized color scheme, fonts, graphics and layouts that can be used by Staff as the Plan is developed. This task includes design of a plan logo.

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