

Tuesday, February 2, 2021 - 3:00 p.m.

Via Zoom – <https://us02web.zoom.us/j/7516300035> or 312.626.6799 Meeting ID: 751 630 0035

1. CALL MEETING TO ORDER

_____ Vacant
_____ Todd Brown (T)

_____ Dan Garber (VC)
_____ Josie Thompson (C)

_____ Vacant

2. APPROVAL OF MINUTES

a. January 5, 2021

3. ANNOUNCEMENTS

4. FINANCIAL REPORT – Treasurer

5. PROPERTY REPORT – Staff

6. OLD BUSINESS

a. Update on 00000 E Harvey Street

7. OTHER

- a. The next Land Bank Board of Trustees meeting is scheduled for Tuesday, March 2, 2021.
b. Adjourn



Minutes

Land Bank Board of Trustees

Tuesday, January 5, 2021 - 3 PM
City Hall, 125 E Avenue B

City of Hutchinson, Kansas

1) CALL TO ORDER, ROLL CALL

The meeting was called to order via Zoom at 3:00 p.m. with the following members present: Dan Garber (1/1), Josie Thompson (1/1), and Todd Brown (1/1). Planning Staff in attendance were Ryan Hvitløk, Director of Planning and Development; Charlene Mosier, Planning Technician, and Izzy Rivera, Building Official.

2) APPROVAL OF MINUTES

The minutes from December 8, 2020 were approved on a motion by Garber, seconded by Brown, passed unanimously.

3) ANNOUNCEMENTS

- a. The openings on the Land Bank Board are being advertised on the City website.

4) FINANCIAL REPORT

The financial report was given by Brown. The current balance is \$5,569.27. Motion by Garber, seconded by Thompson to approve the financial report, passed unanimously.

5) PROPERTY REPORT

- a. Hvitløk said there was nothing new to report.

6) NEW BUSINESS

- a. Approval of 2020 Land Bank Annual Report

Hvitløk reviewed the Land Bank Annual Report. We stayed under budget in all areas except property maintenance and will request an increase from City Council by \$10,000. Thompson will attend the City Council meeting on January 19, 2021. The tax sale list may be available in the next couple weeks to review for possible properties the Land Bank may be interested in. Thompson suggested we may want to advertise the properties more in the coming year.

Hvitløk introduced the new Building Official, Izzy Rivera, who recently moved here from Texas and is originally from New York. The group gave him a warm welcome.

Motion by Garber, seconded by Brown to approve the Annual Report, passed unanimously.

7) OLD BUSINESS

- a. Update on 00000 E Harvey Street

Garber had a team survey the property and determined the tree in question is located on our property.

The group discussed the options of paying for the tree removal. The city can remove the tree for \$1,300 using our contractor. Thompson would like to include this cost in the sale of the property to Nancy Moreno. This is a good price for tree removal and Thompson suggested asking Ms Moreno if she is willing to pay this fee along with the price of \$500 for the land for a total of \$1,800. If she is willing to pay this amount, the Board would approve the sale of the property.

Motion by Garber, seconded by Brown, to approve the sale of the property located at 00000 E Harvey Street for a total of \$1,800 (\$1,300 for the tree removal and \$500 for the property), passed unanimously.

Hvitlæk will contact Ms. Moreno with this proposal.

8) OTHER

- a. The next Land Bank Board of Trustees meeting is scheduled for Tuesday, February 2, 2021.
- b. The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,

Charlene Mosier, Planning Technician

Approved this _____ day of _____

Attest: _____

2021 Land Bank Financial Ledger

#186061502 Land Bank

Date	Item	Income	Expenses	Status
1/1/2021	Starting Balance	\$5,494.93		
1/19/2021	2021 Land Bank Allocation (City)	\$10,000.00		
1/29/2021	Annual Report Publication Fee - Hutchinson News		\$247.52	Paid
		\$15,494.93	-\$247.52	\$15,247.41