



**COMMUNITY CONVERSATIONS  
PLANNING MEETING NOTES**

**Wednesday, February 21, 2018 – Council Conference Room**

1. This planning session replaced the regular meeting of the Hutchinson Human Relations Commission. A quorum of HHRC members was present, but no formal action was taken by the Commission.
2. **Participants:**
  - John Deardoff, City Manager
  - David Dove, HHRC Chair
  - Meryl Dye, Asst. City Mgr.
  - Miriam Kitson, Hutch in Harmony
  - Olivia Martinez, HHRC
  - Carrie Myer, HHRC
  - Kalene Nisly, HHRC
  - Hence Parson, HCC
  - Darrell Pope, Hutch NAACP
  - Natasha Russell-Iverson, HHRC
  - Rebecca Shetler, Hutch in Harmony
  - Mike Sullivan, HHRC
  - Phil Wood, Hutch NAACP
  - Sue Wray, HHRC V. Chair
3. **Moderator** – Pastor Jeff Slater asked the group to line up another Moderator since he has been unable to prepare and uncertain he will be well in time due to the flu. Hence Parson recommended Phil Wood to replace Jeff as Moderator. Phil accepted and will prepare after discussion with Hutch in Harmony members. He will allow as much time as possible for both the panelists and audience.
4. **Panel Members** – All panel members have confirmed and have provided biographies for introductions. Meryl will ask panelists to arrive at 6 p.m. Panel members include:
  - Amena Elamin, Muslim Student Society at WSU.
  - Cynthia Flores – ESSDACK
  - Sheriff Randy Henderson
  - Darrell Pope – Hutch NAACP
  - Rev. Amy Slater – First United Methodist Church
  - Damarcus Myer – Junior at HHS
  - Bishop Jennette James – Open Door Church, Wichita
  - Esmerada Tovar, DACA recipient
5. **Format/Materials** –
  - **Program Booklet** – Includes table of contents, itinerary, intro to participants, welcome, guidelines for discussion, What You Can Do, vocabulary, suggested books & helpful links, and related graphs. Miriam to finish draft for Meryl to print.
  - **Evaluation Forms** – Miriam to provide entry/exit questionnaires. Exit surveys may be collected after the event through email invitation or return envelopes. Miriam to coordinate.
  - **Video Presentation** – Becca to set up presentation of Hutch in Harmony interviews & quotes to play prior to event start.
  - **Live Streaming** – Becca is coordinating with Ron Sylvester for the Hutch News to live stream. They need early access to the room for set-up.
  - **Room Set Up & Audio/Video** – Hence to coordinate on tables/chairs & audio/video.
  - **Materials** – Meryl to do name tents, name tags, writing materials for audience and program printing.
  - **Promotion** – Media release sent, announcements on City’s website, Facebook, Channel 7 and public announcement to City Council. Sue will post on Hutch News Calendar. Hutch in Harmony has Facebook announcement for all of us to share.
  - **Refreshments** – HCC order has been placed and will be set up in lobby.

Members are asked to arrive by 6 p.m. There will be no additional planning sessions.

Notes by Meryl Dye  
[Meryl.Dye@hutchgov.com](mailto:Meryl.Dye@hutchgov.com)