



**AGENDA
HUTCHINSON LANDMARKS COMMISSION**

Thursday, July 9, 2020 – 4:00 PM

Via Zoom: <https://us02web.zoom.us/j/86813767672>

or via Phone: 312-626-6799, Meeting ID: 868-1376-7672

1. ROLL CALL

- Higgins Bartlett Whetzel (Chair) Haag (Vice-Chair)
- Wall Dawson Holmes

2. APPROVAL OF MINUTES – Meeting of June 25, 2020

3. WRITTEN REPORTS:

a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
ADM20-000005	720 E 1 st Avenue	Replace buried water service pipe	-	Houston Whiteside, Contributing
ADM20-000006	551 E 1 st Avenue	Replace AC unit		Houston Whiteside, Non-contributing
ADM20-000007	539 E 1 st Avenue	Replace asphalt shingles with like shingles		Houston Whiteside, Non-Contributing

- b. Projects Approved by the SHPO – None
- c. Projects Approved by City Council– None
- d. Other Reports – None

4. NEW BUSINESS

- a. Historic Preservation Training

5. OLD BUSINESS – None

6. OTHER BUSINESS

- a. UPCOMING: July 23, 2020
 - i. LM20-000003 – Replace existing side and rear windows with unlike material
- b. Open comments from the audience

7. ADJOURNMENT

The next Landmarks Commission is set for **July 23, 2020.**

Staff Contacts:	Ryan Hvitløk	620-694-2681	Vacant	620-259-4198
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	Charlene Mosier	620-259-4133		



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MINUTES**HUTCHINSON LANDMARKS COMMISSION**

City of Hutchinson

Thursday, June 25, 2020 – 4:00 p.m.

Via Zoom Meeting

125 E. Avenue B, Hutchinson, Kansas

1. ROLL CALL

The meeting was called to order at 4:00 PM via Zoom.

Members present: Joel Haag (4/4), Jo Higgins (3/4), Shannon Whetzel (4/4), Gale Wall (3/4), Chelsey Dawson (3/4), and Greg Holmes (3/4).

Planning Staff present: Amy Allison, Senior Planner; and Charlene Mosier, Planning Technician.

2. APPROVAL OF MINUTES

Dawson made a motion to approve the minutes from March 26, 2020 seconded by Holmes, passed unanimously.

3. WRITTEN REPORTS

a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
-	-	-	-	-

b. Projects Approved by the SHPO – None

c. Projects Approved by the City Council – None

d. Other Reports – None

4. NEW BUSINESS

a. Prioritization of Remaining 2018-2020 Historic Preservation Action Plan Strategies for Grants

Whetzel asked Allison to review the current Preservation Action Plan. Allison said staff would like to review the priorities and action items of the Landmarks Commission for the remainder of the year. A new plan will be made for 2021-2022.

The commission discussed a study for Memorial Hall. Without a current convention center, this building could be better utilized if it had air conditioning. A grant of this type would require match and working with a design professional. A study to determine the feasibility of this would be a starting point.

Mid-century architecture preservation and a survey to determine which buildings may qualify could be important to Hutchinson to avoid losing key structures in the future. The Lustron house could qualify as mid-century. Grandview School, the school administration building on Plum St, the Library, Peoples Bank and Westlake Hardware near 13th Ave and Main St are examples of mid-century architecture. Carl's Furniture sign on South Main is a mid-century sign. Topeka was awarded a grant to conduct a similar survey to identify architecture to potentially be listed.

A seminar on tax credits along with historic educational information and hands-on training could be combined. The window repair and restoration business in Oklahoma would be a good person to contact for a training seminar.

The Stamey Hotel at 5th Ave and Main St is a serious concern. The commission would like to see an attempt to work with the property owners to see if there is a way to save the structure that would be beneficial for them and the City rather than sending them violation letters that are ignored. Safety is an issue as there are loose bricks and broken windows. Current processes available to the city are not working.

Holmes said Memorial Hall is used by the Community Concerts and they sent out a survey about the interest of holding future concerts. Researching famous bands, dances or concerts held there in years past could be helpful when doing a study of this building.

Allison pointed out that grant applications take a lot of staff time and this information will be helpful in determining where we need to direct staff time. Based on the commission's discussion, staff will focus on the Memorial Hall project.

5. OLD BUSINESS

- a. None.

6. OTHER BUSINESS

- a. Upcoming: Historic Preservation Training

Allison said training is mandated a number of times per year. The next meeting will be a powerpoint training via zoom meeting.

- b. Open comments from the audience – None.

7. ADJOURNMENT

The meeting adjourned at 4:40 p.m. The next Landmarks Commission meeting is set for July 16, 2020.

Respectfully Submitted,

Charlene Mosier
Planning Technician

Approved this day of 2020.

Attest: _____