



AGENDA
HUTCHINSON LANDMARKS COMMISSION
Thursday, August 9, 2018 – 4:00 PM
City Council Conference Room
125 East Avenue B, Hutchinson, Kansas

1. ROLL CALL

- Higgins (Vice Chair) Bartlett (Chair) Whetzel Haag
- Wall Dawson Holmes

2. WELCOME BY CHAIRPERSON

3. APPROVAL OF MINUTES – Meeting of June 14, 2018

4. WRITTEN REPORTS:

a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
<i>ADM18-000008</i>	<i>10 N Ford St</i>	<i>Re-roof</i>	<i>No</i>	<i>Houston Whiteside District (contributing), Hettinger-James House</i>
<i>ADM18-000009</i>	<i>711 E Avenue A</i>	<i>New wood and welded wire fence</i>	<i>Yes</i>	<i>Houston Whiteside District (non-contributing), Sturgeon House</i>
<i>ADM18-000010</i>	<i>711 E Avenue A</i>	<i>New small storage shed</i>	<i>Yes</i>	<i>Houston Whiteside District (non-contributing), Sturgeon House</i>

- b. Projects Approved by the SHPO – Reno County Courthouse 206 W 1st Ave – Chimney Removal
- c. Projects Approved by City Council– None
- d. Other Reports – None

5. ACTION PLAN REPORTS - None

6. NEW BUSINESS

- a. National Associate of Preservation Commissioners Conference Report – Barlow
- b. July Training – National Preservation Conference Highlights – Barlow

7. OLD BUSINESS – None

8. OTHER BUSINESS

- a. Registration Now Open: 2018 Kansas Historic Preservation Conference in Lawrence, September 20-22
- b. Open Comments from the Audience

9. ADJOURNMENT

The next Landmarks Commission is set for **4:00 pm, Thursday, September 13, 2018**, at City Hall.

Staff Contacts:	Jim Seitnater	620-694-2667	Charlene Mosier	620-259-4133
	Amy Allison	620-694-2638	Jade Shain	620-259-4134
	Aaron Barlow	620-259-4198		

Note: Persons needing special accommodations should contact Meryl Dye, Assistant City Manager, at 620-259-4118 or 7-1-1 TDD Kansas Relay at least 48 hours prior to the meeting.

Item 3

MINUTES

HUTCHINSON LANDMARKS COMMISSION

City of Hutchinson

Thursday, June 14, 2018 – 4:00 p.m.
City Council Chambers
125 E. Avenue B, Hutchinson, Kansas

1. Roll Call

The meeting was called to order at 4:00 PM.

Members present: Wes Bartlett (4/6), Shannon Whetzel (5/6), Greg Holmes (6/6), and Joel Haag (6/6).

Jo Higgins (4/6), Gale Wall (5/6), and Chelsey Dawson (2/6) were absent.

Planning Staff present: Jana McCarron, Director of Planning and Development; Aaron Barlow, Associate Planner; and Jade Shain, Planning Technician.

2. Welcome by Chairperson – Bartlett welcomed all who were in attendance.

3. Approval of Minutes from May 10, 2018.

Holmes motioned to approve the minutes from May 10, 2018, seconded by Haag, and passed unanimously.

4. Written Reports

a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
ADM18-000006	615 E Sherman Ave	Kitchen remodel - New Cabinets, Counters and Sink	No	Houston Whiteside District (Contributing), Hettinger-James House
ADM18-000007	521 E 1 st Ave	Replace missing siding and insulation. Repair damaged roof.	No	Houston Whiteside District (Noncontributing), Nussbaum House

- b. Projects Approved by the SHPO – None
- c. Projects Approved by the City Council – None
- d. Other Reports – None

5. Action Plan Reports

Barlow reported on updates to the Historic Action Plan. The report included highlighted sections that represent work to be done by board members. For example, the closeup photography of historic features will be conducted by Wall and Holmes. Barlow concluded that updates to the Historic Action Plan will be included on every agenda going forward.

6. New Business

a. Kansas State Fairgrounds Survey: Data Collection

Barlow said staff will apply for a grant for a historic survey to be conducted of the fairgrounds. The goal is to list the fairgrounds as historic. The board discussed historic buildings at the fairgrounds. Holmes and Haag volunteered to help staff with this action item.

7. Old Business

a. None

8. Other Business

a. Save the Date: 2018 Kansas Historic Preservation Conference in Lawrence, September 20-22

McCarron said there is scholarship money available for any board member that would like to attend. Barlett said he will attend the conference.

b. Open Comments from the Audience – No comments

8. Adjournment

The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,

Jade D. Shain
Planning Technician
Approved this 12th day of July 2018.

Attest: _____

Item 4b

Aaron Barlow

From: Ringler, Katrina [KSHS] <Katrina.Ringler@ks.gov>
Sent: Wednesday, July 18, 2018 3:57 PM
To: Harlen Depew; Stockman, Ray [KSHS]
Cc: Gary Meagher; Jones, Lauren [KSHS]; Aaron Barlow
Subject: Re: Chimney Pics

Harlen,

This email documents my verbal approval to proceed with the removal of the chimney down to within a couple feet of the roof and then proceed with a cap. **I do need more info on the cap installation. What materials are being used and how will they be attached?** Any necessary masonry repairs must follow the guidance in Preservation Brief #2 - <https://www.nps.gov/tps/how-to-preserve/briefs.htm>, including using mortar that matches the strength and composition of the original mortar used on this chimney.

In the meantime, since this is a county-owned building we need to do an official review under the state preservation law (KSA 75-2724). To do that we need you to submit this request through our online review portal. Please login and submit information via the Kansas Review & Compliance (KSR&C) system at <https://review.kshs.org>.

Please let us know if you have any questions or difficulties with the new KSR&C system. You should receive an email from the system asking to confirm your email when you activate a new account. You should also receive emails when you create a new project within the system, when our staff requests additional information for a project, and when staff has uploaded clearance letters. If you do not receive such emails, please check your SPAM filters first then contact me if problems persist.

Also, if the county is interested in applying for state historic tax credits for this project as a way to recoup 25% of the costs, we do need a separate state tax credit application to be submitted ASAP. Applications are available online at <https://www.kshs.org/p/state-historic-rehabilitation-tax-credit/14666>.

Thank you for reaching out to us on this. If you have any questions, please let me know.

-Katrina

Katrina Ringler

Preservation Office Supervisor

Grants Manager / CLG Coordinator
Kansas Historical Society
6425 SW 6th Avenue

Topeka KS 66615-1099
785-272-8681, ext. 215
Katrina.Ringler@ks.gov

Your Stories Our History

From: Harlen Depew <harlen.depew@renogov.org>
Sent: Wednesday, July 18, 2018 12:44:29 PM
To: Ringler, Katrina [KSHS]; Stockman, Ray [KSHS]
Cc: Gary Meagher
Subject: FW: Chimney Pics

Ray and Katrina,

You have correctly circled the chimney location. The Google Earth snapshot would be oriented so the top of the pic is north. The severely damaged area is on the south and west sides of the chimney. We've managed to secure the dangling remainder of the metal cap with a rope to minimize the likelihood of having it break loose in the wind until we can get a crane onsite to remove it.

I'm not sure if you can see the detail in the photos, but while the most catastrophic damage is located at the top 10 feet, there are cracks that reach the majority of the way to the roof deck.

As I stated over the phone, since the chimney was taken out of service 10 years ago and is no longer needed for any functional purpose, our preference would be to remove it to within a couple feet of the top of the parapet wall, or possibly even below the roof deck, and not rebuild it back to its original height.

Restoration and Waterproofing Contractors, Inc. out of Wichita is currently actively working on getting a crane and crew scheduled to be here, so if we could have KSHS approval to proceed with this plan as soon as possible, it would be much appreciated.

Katrina, If you need any more information from me, please let me know.

Thanks in advance for your help with this,

Harlen Depew, Director
Reno County Maintenance & Purchasing
Hutchinson Kansas
620-259-8171 Office
620-727-2450 Cell

From: Stockman, Ray [KSHS] [<mailto:Ray.Stockman@ks.gov>]
Sent: Wednesday, July 18, 2018 12:26 PM
To: Harlen Depew
Cc: Ringler, Katrina [KSHS]
Subject: Follow-up to lighting strike damages on the Reno County Courthouse -NW Corner chimney

Hi Harlan,

Thanks for reaching out to the Kansas Historical Society so quickly after the lighting strike damaged the Court House Chimney.

Please send myself and Katrina photos of the damages along with proposed repairs for review when she is back in the office next week.

Attached is a Google Earth snap shot, please mark up and return the damaged areas with the photos.

Thanks,

Ray Stockman, AIA
Agency Architect
Kansas Historical Society
6425 SW 6th Avenue
Topeka KS 66615-1099
785-272-8681 x212
Ray.Stockman@ks.gov

Your Stories Our History

Confidentiality Notice: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law and HIPAA compliance. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

Item 8a

From: Ringler, Katrina [KSHS] <Katrina.Ringler@ks.gov>
Sent: Wednesday, July 25, 2018 3:53 PM
To: Aaron Barlow <Aaron.Barlow@hutchgov.com>;
Subject: 2018 Kansas Preservation Conference - Registration Now Open

Good afternoon CLGs,

Registration is now open for the 2018 Kansas Preservation Conference in Lawrence, KS. See full information online at <https://www.kshs.org/14644>. I especially want to invite all CLG attendees to participate in the Meet-Up Breakfast on Saturday, September 22nd. We are hoping to gather folks from various communities to talk about similarities and differences in their local preservation programs and share ideas.

Space at the Friday educational sessions will be limited due to the venue so register early if possible.

Scholarship funds are available to assist CLG staff and preservation commission members with registration, mileage, and hotel. Priority consideration will be given to folks coming from distances that require an overnight stay. Please send your requests to me as soon as possible, but don't wait to register for the conference and reserve hotel rooms as needed.

2018 Kansas Preservation Conference

September 20-22, 2018

Registration: [Register Now](#)

Schedule at a Glance:

Thursday, September 20, 2018

9 a.m. - 12 p.m. Pre-Conference: Preservation 101 at the Union Pacific Depot

2 - 5 p.m. Explore the University of Kansas Historic District Tour

7 - 9 p.m. Preservation in the Movies at Liberty Hall

Friday, September 21, 2018

8:30 a.m. - 3:15 p.m. Welcome, Opening Plenary with William Schmickle, and Educational Sessions

5 - 7 p.m. Progressive Reception to Downtown Lawrence Historic Properties at the Eldridge Hotel

6 - 8:30 p.m. Kansas Preservation Alliance Reception at Liberty Hall.

8:30 - 10 p.m. Featured speaker Dylan Thuras of *Atlas Obscura* at 8:30 p.m. with book signing and sales provided by Raven Book Store beginning at 8 p.m.

Saturday, September 22, 2018

8 - 9 a.m. Meet up for interest groups breakfast at the Union Pacific Depot

9 - 10 a.m. Financial Incentives for Historic Properties at the Union Pacific Depot

9 - 10 a.m. Introduction to Modern Architecture at the Library Auditorium

10:30 a.m. - 12 p.m. Modern Architecture Enclave on Owens Lane

Katrina Ringle

Preservation Office Supervisor

Grants Manager / CLG Coordinator

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