

**AGENDA**  
**HUTCHINSON LANDMARKS COMMISSION**  
 Thursday, November 8, 2018 – 4:00 PM  
 City Council Conference Room  
 125 East Avenue B, Hutchinson, Kansas

**1. ROLL CALL**

- |   |   |                                  |                               |
|---|---|----------------------------------|-------------------------------|
| <input type="checkbox"/> Higgins (Vice Chair) | <input type="checkbox"/> Bartlett (Chair) | <input type="checkbox"/> Whetzel | <input type="checkbox"/> Haag |
| <input type="checkbox"/> Wall                 | <input type="checkbox"/> Dawson           | <input type="checkbox"/> Holmes  |                               |

**2. WELCOME BY CHAIRPERSON**

**3. APPROVAL OF MINUTES** – Meeting of October 11, 2018

**4. WRITTEN REPORTS:**

- a. Projects Approved Administratively – None
- b. Projects Approved by the SHPO – None
- c. Projects Approved by City Council– None
- d. Other Reports – None

**5. ACTION PLAN REPORTS** - None

**6. NEW BUSINESS**

- a. Housing Assessment Tool Online Survey: [surveymonkey.com/r/HutchHAT5](http://surveymonkey.com/r/HutchHAT5) – Barlow  
*Staff is currently collecting input on local housing issues for a Housing Assessment Tool that will be used to apply for housing grants. Please take the online survey and come prepared to discuss any issues that may have stuck out to you.*

**7. OLD BUSINESS** – None

**8. OTHER BUSINESS** – None

**9. ADJOURNMENT**

The next Landmarks Commission is set for **4:00 pm, Thursday, December 13, 2018**, at City Hall.

Staff Contacts:	Jim Seitnater	620-694-2667	Charlene Mosier	620-259-4133
	Amy Allison	620-694-2638	Jade Shain	620-259-4134
	Aaron Barlow	620-259-4198		



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# Item 3

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## MINUTES

## HUTCHINSON LANDMARKS COMMISSION

City of Hutchinson

Thursday, October 11, 2018 – 4:00 p.m.  
City Council Chambers  
125 E. Avenue B, Hutchinson, Kansas

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### 1. Roll Call

The meeting was called to order at 4:02 PM.

Members present: Jo Higgins (6/8), Gale Wall (7/8), Chelsey Dawson (4/8), Shannon Whetzel (7/8), Joel Haag (8/8). Wes Bartlett (5/8) and Greg Holmes (7/8) were absent.

Planning Staff present: Aaron Barlow, Associate Planner, and Jade Shain, Planning Technician.

2. **Welcome by Chairperson** – Higgins welcomed all who were in attendance.

### 3. Approval of Minutes from August 9, 2018.

Holmes motioned to approve the minutes from August 9, 2018, seconded by Haag, and passed unanimously.

### 4. Written Reports

a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
ADM18-000012 1602 n Main St Re-roof Yes Trinity United Methodist	ADM18-000012 1602 n Main St Re-roof Yes Trinity United Methodist	ADM18-000012 1602 n Main St Re-roof Yes Trinity United Methodist	ADM18-000012 1602 n Main St Re-roof Yes Trinity United Methodist	ADM18-000012 1602 n Main St Re-roof Yes Trinity United Methodist
ADM18-000013	545 E Sherman Ave	New Cedar Privacy fence	No	Houston Whiteside District (non-contributing), Chapman House

- b. Projects Approved by the SHPO – None
- c. Projects Approved by the City Council – None
- d. Other Reports – None

## 5. Action Plan Reports

None.

## 6. New Business

### a. LM180-000002 – 726 East Avenue A, Request for Demolition of Property – Barlow

Barlow said the applicant is requesting historic review for the demolition of the house. He added that The committee members during the Design Review Committee were shown pictures of the interior of the house. They understood that the condition of the house would require extensive work to bring it to a livable condition; however, they were unable to recommend approval of the request. Barlow said Staff recommends that the proposed project be denied because it does not conform with the Secretary of the Interior's Standards for Rehabilitation and will damage or destroy the historic significance of the structure and the Houston Whiteside Historic District.

The wife of the applicant, Ashley Penner, spoke to the board. She said they would like to demolish the house because it would cost significantly more to bring it up to a livable condition.

**Motion to by Haag, seconded by Hamilton and passed unanimously, to deny this request for Landmarks Commission approval of the proposed demolition of the house located at 726 East Avenue A, based on finding that the project does not meet the Secretary of the Interior's Standards for Rehabilitation and that the project will damage or destroy the historic significance of the structure and the Houston Whiteside National Historic District.**

The applicant can appeal this decision to the Hutchinson City Council within thirty (30) days of this motion.

### b. Renewal of Certified Local Government Agreement with Kansas State Historic Preservation Office

Motion by Holmes, seconded by Whetzel, to approve the Renewal of Certified Local Government Agreement with Kansas State Historic Preservation Office to go forward to the Hutchinson City Council.

## 7. Old Business

### a. None

**8. Other Business**

**a. 2018 Kansas Historic Preservation Conference**

Barlow said the 2018 Kansas Historic Preservation Conference went very well. He described some interesting things he learned, and promised to send the Commissioners the slides used at the Conference.

**b. Open Comments from the Audience – No comments**

**8. Adjournment**

The meeting was adjourned at 5:02 p.m.

Respectfully Submitted,

Jade D. Shain  
Planning Technician  
Approved this 8th day of November 2018.

Attest: \_\_\_\_\_