

MINUTES  
 CITY PLANNING COMMISSION  
 TUESDAY, FEBRUARY 16, 2016 – 5:00 p.m.  
 EXECUTIVE CONFERENCE ROOM  
 125 EAST AVENUE B

1. The Planning Commission meeting was called to order with the following members present: Harley Macklin, Terry Bisbee, Janet Hamilton (5:20), Mark Woleslagel, Robert Obermite, Darryl Peterson, Tom Hornbeck, Todd Carr, and Ken Peirce. Staff present were Jana McCarron, Director of Planning and Development; Casey Jones, Senior Planner; Amy Denker, Housing Program Coordinator; Stephanie Stewart, Planning Technician; and Charlene Mosier, Planning Technician.

2. APPROVAL OF MINUTES

The minutes of the February 2, 2016, meeting were approved on a motion by Macklin, seconded by Woleslagel, passed unanimously.

3. CORRESPONDENCE & STAFF REPORTS

The documents and staff reports were accepted into the official record on a motion by Bisbee, seconded by Peterson, passed unanimously.

4. NEW BUSINESS

- 4a. Planning Commission Training

McCarron presented a training on conditional use permits and special use permits. She reviewed the Table of Land Use Categories and the factors used for approval as well as what is not appropriate to consider when reviewing a conditional use permit or special use permit. She gave examples of what could create a lawsuit. The purpose of zoning and what to consider when rezoning a property were all reviewed.

(Obermite left at 5:35 p.m.)

There was general discussion and questions were asked. The group stated they liked meeting in the Executive Conference Room for this training meeting because it was accommodating for discussion with staff and commission members.

5. PUBLIC HEARINGS – NONE

6. UPCOMING CASES

- 6a. Preliminary & Final Plat – Kisiwa West (replat of 6 lots into 1 lot), scheduled for the March 1, 2016 meeting.

6b. Rezone – Northwest Corner of Bigger & Elm (from R-4 to P/I), scheduled for the March 15, 2016 meeting.

7. OPEN COMMENTS FROM THE AUDIENCE – None.

8. ADJOURNMENT – The meeting adjourned at 6:20 p.m.

Respectfully Submitted,  
Charlene Mosier, Planning Technician

Approved this 1st day of March, 2016

Attest:   
Casey A. Jones, AICP, CFM, Senior Planner