

Minutes

Land Bank Board of Trustees

Tuesday, October 4, 2016 - 3:00 p.m.
City Hall, 125 E Avenue B

City of Hutchinson, Kansas

1) CALL TO ORDER, ROLL CALL

The following members were present: Mark Eaton, Sue Poltera, Dan Garber, and James Gilliland. Luke McConnaughy was absent. Staff in attendance were Jana McCarron, Planning and Development Director; Amy Allison, Housing Program Coordinator; and Stephanie Stewart, Planning Technician.

2) APPROVAL OF MINUTES

The minutes of August 2, 2016 were approved on a motion by Gilliland, seconded by Poltera, passed unanimously.

3) ANNOUNCEMENTS

McCarron stated that staff is still working hard on the Comprehensive Plan, and the city has received over 1,000 community surveys. Next meeting, staff plans to bring a draft section for the board to review.

4) UPDATES

a. Financial Update. Mowing

Gilliland provided an update of the financial report and pointed out the mowing charges were basically the only expenses since the last meeting.

b. Comprehensive Plan Update

McCarron updated the board regarding this topic in the announcements.

c. Infill Development Study Update

Allison showed the scope of work and timeline for the Infill Development Study. Staff met with the graduate students in September as part of Phase I, the data gathering phase. The students will begin Phase II this month and will be returning for a second visit. The students will make a final trip to present the findings of the Study at the conclusion of Phase III in December. McCarron stated they were very professional and well prepared. Garber appreciated the opportunity to work with KU.

5) PROPERTY REPORT

Allison stated that no new offers have been received. She added the Land Bank lots will be included on the HutchAreaHomes website. Staff will work with the Board to develop the Land Bank pages on the website.

6) OLD BUSINESS

Eaton requested a report about the work of the Housing Commission on neighborhoods and housing programs. Allison said she would bring that to the next meeting.

