
MINUTES**HUTCHINSON LANDMARKS COMMISSION**

City of Hutchinson

Thursday, January 11, 2018 – 4:00 p.m.
City Council Chambers
125 E. Avenue B, Hutchinson, Kansas

1. Roll Call

The meeting was called to order at 4:00 PM.

Members present: Shannon Whetzel (1/1), Gale Wall (1/1), Greg Holmes (8/11), Joel Haag (1/1), Chelsey Dawson (1/1) and Wes Bartlett (1/1). Member Jo Higgins (0/1) was absent.

Planning Staff present: Aaron Barlow, Associate Planner; and Jade D. Shain, Planning Technician.

2. Welcome by Chairperson – Bartlett welcomed all who were in attendance.**3. Approval of Minutes from December 14, 2017.**

Dawson motioned to approve the minutes from December 14, 2017, seconded by Haag, and passed unanimously.

4.**A. Projects Approved Administratively**

Barlow reviewed the single project that was approved administratively:

Project #	Address	Description	Local Landmark	District and Contributing Status
ADM17-000024	527 East 1st Avenue 201 S. Main St. Corrected by Haag	Interior renovation and remodel and exterior brick repointing	No.	C.L. Burt Building/House Theatre, Downtown Core South Historic District (C)
ADM17-000025	723 East 1 st Avenue	Replace exterior tin with matching material	No.	Totten House, Houston Whiteside Historic District (C)

B. PROJECTS APPROVED BY THE SHPO – NONE

C. PROJECTS APPROVED BY THE CITY COUNCIL – NONE

D. OTHER REPORTS – NONE

5. OLD BUSINESS

a. Collaboration with USD 308 (Haag)

Hagg said he has been unable to reach Paterson. He will try again soon.

6. New Business

a. Election of officers for 2018

Since Higgins was absent and unable to give input, the Board decided to keep Barlett as Chair and Higgins as Vice-Chair.

b. Landmarks Commission training for the upcoming year (June and September)

Barlow stated that since June and September are typically slower months, that Landmarks Commission training will occur at that time. A total of two hours of training is required. Holmes suggested 15 minute trainings each meeting; the Commission agreed.

c. Nomination of Education Committee

Board members Barlett, Holmes, and Haag were nominated to be part of the Education Committee. This Committee is tasked to brainstorm ideas similar to the Historic Action Plan.

d. Award Nomination

Barlow said an award nomination for the Pegues building was submitted. He asked for another award nomination. Commissioner's said they will bring nominations at the next meeting.

7. OTHER BUSINESS

a. Changes in Historic Tax Credits

Barlow reported that there were some recent changes made to the Historic Tax Credits. Buildings built prior to 1930 are no longer eligible for the 10% federal tax credit.

b. Cost-Comparison Tool presentation at National Association of Preservation Commissioners Conference

Barlow reported that the Planning & Development Department was invited to present the cost-comparison tool at the National Association of Preservation Commissioners Conference for July, 2018, in Des Moines, Iowa. He said any Commissioner interested in attending should let him know; Barlett expressed interest and said he will check his schedule and contact Barlow later on.

c. Open Comments from the audience

There were no comments from the audience.

8. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

Respectfully Submitted,

Jade D. Shain

Planning Technician

Approved this 8th day of February 2018.

Attest: *Aaron Barlow*
Aaron Barlow, Associate Planner