



**1. ROLL CALL**

The Planning Commission meeting was called to order at 6:30 PM with the following members present:  
Richardson [02/02]  Hamilton [02/02]  Carr (Vice Chair) [02/02]  Wells [02/02]  Peterson [01/02]  Bisbee [02/02]  Roberts-Ropp [01/02]  Swearer [02/02]  Vacant [00/02]

Planning Staff present were: Jim Seitnater, Interim Director of Planning & Development; Amy Allison, Senior Planner; Aaron Barlow, Associate Planner; and Charlene Mosier, Planning Technician.

**2. APPROVAL OF MINUTES**

The minutes of the January 8, 2019 meeting were approved on a motion by Hamilton, seconded by Richardson, passed unanimously.

**3. CORRESPONDENCE & STAFF REPORTS**

The documents and staff reports were accepted into the official record on a motion by Bisbee, seconded by Peterson, passed unanimously.

**4. PUBLIC HEARINGS**

a. None.

**5. NEW BUSINESS**

a. 2019 Zoning Code Amendments

Allison said a list of items that come up regularly and need to be reviewed was included in the agenda packet. The proposed C-6 zone will be revisited later in the year and due to budget constraints it will not be finalized until next year. This is a working document and the Planning Commission can address any other items to be reviewed that are not included in the packet.

Allison asked for Steering Committee Volunteers. Bisbee, Wells and Richardson volunteered to serve on the committee.

**6. OLD BUSINESS**

a. None.

**7. UPCOMING CASES**

a. None.

**8. ADMINISTRATIVE CASES**

- a. SIT18-000015 - 1520 N Plum St – Front-Yard Parking Lot at USD 308 Administration Building.
- b. SIT19-000001 – 0 East 3<sup>rd</sup> Ave – ABC Storage – Self Service Storage

**9. COUNCIL ACTION ON CASES**

- a. None

**10. OPEN COMMENTS FROM AUDIENCE**

- a. None.

**11. ANNOUNCEMENTS**

- a. Peterson reminded everyone to use the microphone as it is difficult to understand in the audience.

**12. ADJOURNMENT** - The meeting adjourned at 6:36 PM.

Respectfully Submitted

Charlene Mosier, Planning Technician  
Approved this 22nd day of January 2019

Attest: Amy Allison