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**1. ROLL CALL**

The Planning Commission meeting was called to order at 5:30 p.m. with the following members present: Jon Richardson (6/7), Janet Hamilton (6/7), Todd Carr (7/7), Mark Woleslagel (5/7), Terry Bisbee (6/7), and Roberts-Ropp (6/7). Members Brock Wells (6/7) and Darryl Peterson (5/7) were absent.

Planning Staff present were: Jana McCarron, Director of Planning & Development; Aaron Barlow, Associate Planner, and Jade Shain, Planning Technician.

**2. APPROVAL OF MINUTES**

The minutes of the March 20, 2018 meeting were approved on a motion by Hamilton, seconded by Woleslagel, passed unanimously.

**3. CORRESPONDENCE & STAFF REPORTS**

The documents and staff reports were accepted into the official record on a motion by Carr, seconded by Bisbee, passed unanimously.

**4. PUBLIC HEARINGS**

**a. CUP18-000002 – Conditional Use Permit for Firearm Sales at 1803 N Plum St.**

McCarron informed the Board that the applicant had formally withdrawn his application.

**Motion by Hamilton, seconded by Carr and passed unanimously, to accept the applicant's withdraw of Conditional Use Permit request #CUP18-000002 for firearm sales for property located at 1803 N Plum St.**

**5. OLD BUSINESS**

a. There was no old business.

**6. NEW BUSINESS**

a. 2018 Planning Commissioner Training – Module 9 & 10

McCarron provided the Module 9 & 10 training. The training covered variances, appeals, subdivisions and area of influence.

b. Town Hall Meetings – Infill Regulations – Update and assignment sheet

Amy Allison, Housing Program Coordinator, will provide the Board with a script.

**7. UPCOMING CASES**

- a) There are no upcoming cases.

**8. ADMINISTRATIVE CASES**

- b) New Antennas on Plaza Tower – Sprint WCF18-000001 – On hold for Historic Review
- c) Lot Split – 2700 N Apple Ln – Heintzman property – Approved
- d) Pre-submittal Analysis – Dentfixers – Drive-thru donut shop

**9. COUNCIL ACTION ON CASES**

- a. There were no cases considered by City Council.

**10. OPEN COMMENTS FROM THE AUDIENCE**

- a. There were no comments from the audience.

**11. ANNOUNCEMENTS**

- a. McCarron informed the Board that City Council will move one of their monthly meetings to the third Tuesday evening of each month for a trial period of six months. This time conflicts with the scheduled Planning Commission meetings. Staff will provide new Resolution of Meeting Dates at the next Planning Commission meeting, with the top two options being the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month or the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month. .

**12. ADJOURNMENT** - The meeting adjourned at 6:10 PM.

Respectfully Submitted,  
Jade Shain, Planning Technician

Approved this 17<sup>th</sup> day of April, 2018

Attest: \_\_\_\_\_  
