
MINUTES**HUTCHINSON LANDMARKS COMMISSION**

City of Hutchinson

Thursday, April 12, 2018 – 4:00 p.m.
City Council Chambers
125 E. Avenue B, Hutchinson, Kansas

1. Roll Call

The meeting was called to order at 4:00 PM.

Members present: Jo Higgins (3/4), Gale Wall (4/4), Chelsey Dawson (2/4), Greg Holmes (4/4), and Joel Haag (4/4). Members Wes Bartlett (3/4) and Shannon Whetzel (3/4) were absent.

Planning Staff present: Jana McCarron, Director of Planning and Development; Aaron Barlow, Associate Planner; and Jade Shain, Planning Technician.

- 2. Welcome by Chairperson** – Higgins, Vice Chair, was not feeling well and so the Commission voted to elect Holmes as temporary chair of the commission. Holmes welcomed all who were in attendance.

3. Approval of Minutes from January 11, 2018.

Haag motioned to approve the minutes from March 8, 2018, seconded by Higgins, and passed unanimously.

4. Written Reports

- a. Projects Approved Administratively

Project #	Address	Description	Local Landmark	District and Contributing Status
<i>ADM18-000003</i>	<i>527 E 1st Ave</i>	<i>ADA Ramp</i>	<i>No</i>	<i>Houston Whiteside District (Non-contributing)</i>
<i>ADM18-000004</i>	<i>10 Hyde Park Dr</i>	<i>Bathroom Remodel</i>	<i>Yes</i>	<i>Local Landmark</i>

- b. Projects Approved by the SHPO – None
c. Projects Approved by the City Council – None
d. Other Reports – None

5. Old Business

- a. 2018-2020 Historic Preservation Action Plan

Higgins motioned to approve the 2018-2020 Historic Preservation Action Plan, seconded by Haag, and passed unanimously. The Historic Preservation Action Plan will go forward to City Council on May 1, 2018, which McCarron suggested that some of the Commissioners attend.

6. New Business

a. Historic Preservation Award Nominees

Barlow referred the Commissioners to the nomination sheets and photos in the agenda packet. He said that two historic buildings were nominated: Pegues Building (208 N Main St) and European Apartments (121 N Main St).

Higgins motioned to approve the Historic Preservation Award Nominees, seconded by Haag, and passed unanimously. The Historic Preservation Award Nominees will go forward to City Council on May 1, 2018.

b. Historic Preservation Month Proclamation

McCarron discussed the Historic Preservation Month Proclamation. Typically, these proclamations have occurred every two or three years in May. Since the board and staff have worked more intensely at historic preservation efforts, this is an opportunity for recognition at the City Council meeting in May.

c. Infill Study Implementation Plan

McCarron discussed the Infill Study Implementation Plan. The objective of the implementation plan is to facilitate infill development in the City's neighborhoods south of 17th Avenue. This would be achieved by amending the Hutchinson Zoning Regulations to add a R-6 Infill Residential Neighborhood Zoning District, to allow for a wider range of design layouts and housing types, reduced setbacks, and other modified design standards.

7. OTHER BUSINESS

a. Save the Date: 2018 Kansas Historic Preservation Conference in Lawrence, September 20-22.

McCarron said that there is a scholarship available for Commissioners if they would like to attend the conference.

8. ADJOURNMENT


The meeting was adjourned at 5:10 p.m.

Respectfully Submitted,

Jade D. Shain

Planning Technician

Approved this 10th day of May 2018.

Attest: 

Aaron Barlow, Associate Planner