

Minutes

Tuesday, May 8, 2018 - 3 PM
City Hall, 125 E Avenue B

Land Bank Board of Trustees

City of Hutchinson, Kansas

1) CALL TO ORDER, ROLL CALL

The following members were present: Todd Brown (4/4), Dan Garber (4/4), Sue Poltera (4/4), James Gilliland (3/4), and Mark Eaton (2/4). Planning Staff in attendance were: Amy Allison, Housing Program Coordinator; and Jade Shain, Planning Technician.

2) APPROVAL OF MINUTES

The minutes from April 3, 2018 were approved on a motion by Garber, seconded by Poltera, passed unanimously.

3) ANNOUNCEMENTS

- a. Allison reviewed the Housing Action Plan with the Board. It was approved by City Council on May 1, 2018.
- b. Allison said the Town Hall meeting for the proposed R-6 Infill went well.

4) FINANCIAL REPORT – Treasurer

Gilliland reviewed the financial report. The budget report was accepted unanimously on a motion by Poltera, seconded by Garber.

5) PROPERTY REPORT – Allison

Allison provided the Property Report. She said mowing has recently started. She also showed a photograph of the house nearly constructed on 8th and Cleveland.

6) NEW BUSINESS

- a) 2018 Insurance

Motion by Gilliland, seconded by Brown and accepted unanimously, to approve acceptance of the 2018 Insurance Coverage from Gumtree Wholesale Insurance Brokers, Inc and authorize the Chair to sign; and to approve authorization of Staff to pay the annual insurance premium not to exceed \$1,250.00.

b) 00000 W 6th Avenue Lots

Allison updated the Board on efforts of the Hutchinson Healthy Neighborhoods Initiative. Three lots on 6th avenue were identified as a potential project for infill development. Motion by Gilliland, seconded by Garber and accepted unanimously, for Staff to proceed with contacting the property owner of 00000 W 6th Ave, ID #0781211203023018000, about donating 3 vacant lots to the Land Bank Board of Trustees.

7) OTHER

- a) The next Land Bank Board of Trustees meeting is scheduled for Tuesday, June 5, 2018. The meeting time will be at 3:00 PM in the Executive Conference Room.
- b) The meeting was adjourned at 3:17 p.m.

Respectfully Submitted,

Jade Shain, Planning Technician

Approved this 7th day of August

Attest: *Ann Balon*_____