
MINUTES**HUTCHINSON LANDMARKS COMMISSION**

City of Hutchinson

Thursday, June 23, 2016 – 4:00 p.m.
City Council Conference Room
125 E. Avenue B, Hutchinson, Kansas

1. Roll Call

Members present: Ashley Maready, Wes Bartlett, Greg Holmes, Jo Higgins, and Warren Hixson. Gale Wall and Tony Karam were absent.

Staff present: Casey Jones, Senior Planner; and Stephanie Stewart, Planning Technician.

2. Welcome by Chairperson**3. Approval of Minutes**

Hixson motioned to approve the May 12, 2016, minutes. Holmes seconded, and it was passed unanimously.

4. Projects Approved Administratively:

16-LM-08: 612 E Avenue A - replace asphalt composition shingles on house with 30-year asphalt composition shingles.

5. Projects Approved by the SHPO: None**6. Projects Approved by the City Council: None.****7. Old Business****a. Inventory of Houston Whiteside Historic District properties**

The commission reviewed the listed properties on the north side of East Sherman. The current status remains for all listed properties.

8. New Business**a. Farewell to Ashley.**

Jones thanked Maready for her time served on the Landmarks Commission and wished her well. (Maready had previously announced that she has accepted a job in another state and today would be her final Landmarks Commission meeting.) Staff has received an application for appointment from Chelsey Dawson, and she will be considered by the City Council to take over Maready's term.

b. Nominate and elect a new Chair.

Holmes nominated Bartlett for Chair, Higgins seconded and the vote was unanimous. Maready nominated Higgins for Vice-Chair, Holmes second, and the vote was unanimous.

c. Update on Comprehensive Plan.

Jones handed out fliers for the July 28, 2016, public meeting for the comprehensive plan and invited the commission and friends.

d. Update on Associate Planner Position.

Jones updated the commission on the status of the associate planner position, stating that Aaron Barlow had accepted the job. He has a master's degree in planning from the University of Utah.

9. Other Business – None.

10. Adjournment – The meeting adjourned at 4:40 p.m.

Respectfully Submitted,
Stephanie Stewart, Planning Technician

Approved this 14th day of July, 2016.

Attest: 

Casey A. Jones, AICP, CFM, Senior Planner