

1. **ROLL CALL**

The Board of Zoning Appeals meeting was called to order at 5:30 p.m. with the following members present: Jon Richardson (3/3), Tommy Hornbeck (3/3), Terry Bisbee (3/3), Valerie Roberts-Ropp (3/3), Darryl Peterson (3/3), Janet Hamilton (2/3), Todd Carr (2/3), and Brock Wells (2/3). Member Mark Woleslagel (1/3) was absent.

Planning Staff present were: Jana McCarron, Director of Planning & Development; Amy Allison, Senior Planner; Aaron Barlow, Associate Planner; Charlene Mosier, Planning Technician; and Jade Shain, Planning Technician.

2. **APPROVAL OF MINUTES**

The minutes of the June 12, 2018 meeting were approved on a motion by Carr, seconded by Bisbee, passed unanimously.

3. **CORRESPONDENCE & STAFF REPORTS**

The documents and staff reports were accepted into the official record on a motion by Bisbee, seconded by Wells, passed unanimously.

4. **PUBLIC HEARING**

a. ZV18-000003 – Request for a variance from Sec. 27-917 distance requirements for salvage yards, for the property located at 316 Spencer Street.

Shain said that the applicant has requested the Board table the variance request until a Conditional Use Permit has been submitted. McCarron added that under the current parking regulations, over 140 paved parking spaces would be required and the applicant is waiting for the paving and landscaping regulations to be revised.

Motion by Hamilton, seconded by Peterson and passed unanimously, to table variance request ZV18-000003 from the requirements of the Hutchinson Zoning Regulations, §27-917 for the property located at 316 Spencer St., until the applicant has submitted a Conditional Use Permit application.

5. **UPCOMING CASES**

a. None.

6. **OPEN COMMENTS FROM THE AUDIENCE**

a. There were no comments from the audience.

7. **ANNOUNCEMENTS**

a. None.

8. **ADJOURNMENT** – The meeting adjourned 5:31 p.m.

Respectfully Submitted,
Jade Shain, Planning Technician

Approved this 10th day of July, 2018

Attest: Amy Allison