

# Notes

# Land Bank Board of Trustees

Tuesday, July 10, 2018 - 3 PM  
City Hall, 125 E Avenue B

City of Hutchinson, Kansas

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## 1) CALL TO ORDER, ROLL CALL

The following members were present: Todd Brown (5/5) and James Gilliland (4/5). Mark Eaton (2/5), Dan Garber (4/5) and Sue Poltera (4/5) were absent. Planning Staff in attendance were: Jim Seitnater, Director of Planning and Development; Amy Allison, Senior Planner; Aaron Barlow, Associate Planner, and Charlene Mosier, Planning Technician. Adam Stewart, Neighborhood Development Coordinator, was also present.

## 2) APPROVAL OF MINUTES

The minutes from May 8, 2018 were not approved because a quorum was not present.

## 3) ANNOUNCEMENTS

There were no new announcements.

## 4) FINANCIAL REPORT – Treasurer

The financial report was not approved due to lack of a quorum.

## 5) PROPERTY REPORT – Allison

No report was given.

## 6) OLD BUSINESS

### a) Update on Acquiring Houses

Allison said staff met with Paul Brown, City Attorney, to discuss the Land Bank acquiring properties with structures. Brown would want to do so on a case by case basis and the home would need to be in good condition. The City would need to be sure the acquisition was above board to eliminate any cause of lawsuits against the City. The Land Bank would also need to increase their insurance coverage. Staff would want to see a quick turn around on the sale of the property.

b) 00000 W 6<sup>th</sup> Avenue Lots

Gilliland asked for an update on the W 6<sup>th</sup> Avenue lots. Allison said as part of the Hutchinson Healthy Neighborhoods Initiative, three vacant lots on W 6<sup>th</sup> Avenue were identified as potential for infill development. Staff has attempted to contact the owner, Bruce Griffin, to see if he is interested in donating or selling the lots. New Beginnings would like to locate duplexes on this property as another phase of their Townhomes at Santa Fe Place project. Staff has not had a response from Mr. Griffin. The Land Bank could consider purchasing the property and the purchase price could be used as part of the grant match. The house on the corner adjacent to these three lots is on the demolition list. Staff or New Beginnings may contact the owner next month after that house is demolished.

c) R-6 Zone

Allison updated the Land Bank members that the R-6 zoning designation will be heard by the Planning Commission on August 14.

d) Infill Home Located at 635 E 8<sup>th</sup> Ave.

Stewart handed out a photo of the new infill home located at 635 E 8<sup>th</sup> Ave. The house is 1060 sq. ft, has no steps to climb and has 36" wide doors. The asking price is \$88,800 and the home is the first private development Land Bank infill project.

e) SW Bricktown Park

Gilliland requested an update on the SW Bricktown Park project. Stewart said Heartland Credit Union donated \$30,000 as match to install playground equipment and the employees will install the equipment. Hutch Rec contributed to the picnic shelter. Electricity and water will also be available. The park should be ready for National Night Out on August 7. A new sign for the park has also been installed at Jefferson St and W 1<sup>st</sup> Ave.

**7) OTHER**

a) The next Land Bank Board of Trustees meeting is scheduled for Tuesday, August 7, 2018. The meeting time will be at 3:00 PM in the Executive Conference Room.

b) The meeting was adjourned at 3:25 p.m.

Respectfully Submitted,

Charlene Mosier, Planning Technician

Approved this 7<sup>th</sup> day of August

Attest: *Ann Balon*