

1. ROLL CALL

The Housing Commission meeting was called to order at 4:00 p.m. with the following members present: Lisa Gleason, Ryan Patton, Angie Davenport, Kelly Anne Lanham, Aubrey Patterson, Jeff Thomson and Dan Rich. Julia Westfahl, SCKEDD; Diane Crabtree, Interfaith Housing Services; Steve Dechant and David Inskip, City Councilmembers, were in attendance. Lucas Soltow and Nathan DeBerry were absent. Staff present were Ryan Hvitlæk, Director of Planning and Development; Jim Seitnater; Downtown and Housing Coordinator; John Vetter, Code Enforcement; and Charlene Mosier, Planning Technician.

2. APPROVAL OF MINUTES

The minutes of the June 26, 2019 meeting were approved as amended on a motion by Patton, seconded by Lanham, passed unanimously.

3. ANNOUNCEMENTS

a. None.

4. WRITTEN REPORTS

a. **Housing Report**

The YTD Housing Report was included in the agenda packet.

5. ORAL REPORTS

a. **Healthy Neighborhoods Initiative**

Stewart said SW Bricktown had a party in the park to celebrate the improvements made to the park with the help of public and private partnerships, as well as the approval of the Master Park plan by the City of Hutchinson. Tina Wells will be offering free yoga classes in the park.

College Grove residents assisted with Landing on the Lawn that was held by the Cosmosphere to celebrate fifty years since landing on the moon. A Donuts on the Driveway is planned for this Saturday. The neighborhood is looking for volunteers to coordinate a porch music festival known as porchfest. This would be the first to be held in Kansas.

Farmington Park Neighborhood has made improvements to the park gazebo. Hutch Rec and Vance Voth will be meeting to discuss a long term plan for Farmington Park improvements.

Creekside Neighborhood has sponsored movies shown at the library; however, the attendance has been low. A proclamation for this neighborhood will be given at the City Council meeting on August 6. A resident in the Creekside Neighborhood is designing a logo for the street sign toppers and residents will be voting soon. The Planning Department is applying for a CDBG grant for the Creekside Neighborhood.

The Faris Neighborhood will be meeting to finalize boundaries. Three neighborhoods will be having National Night Out Parties.

Gleason said she met with Jason Baldetti, Tony Finlay and Aubrey Patterson to coordinate the various entities and their assistance with neighborhood efforts so as not to duplicate services and have multiple staff persons at each event.

b. **Hutchinson Land Bank Update**

Hvitøk said the Land Bank is putting together a work plan to be completed by the end of the year and then present the plan to City Council. Projects may include promoting Land Bank properties with some type of round robin event along with social media and utilizing architectural students to come up with different types of home styles that could be constructed on the available lots.

6. OLD BUSINESS

a. **2019 Brush Up Hutch Program Amendment**

Hvitløk said Staff has updated Brush Up Hutch brochures as the program now allows for investor owned properties to apply. One landlord has turned in applications. To date, there have been 36 applications submitted this year. Staff will be working on the single source provider RFP before the end of the year, to be in place for the 2020 year.

b. **RRIP – Code Enforcement Committee Update**

Hvitløk said the subcommittee met to review the RRIP program and determine what we want to see happen with it in the future. The City Council gave direction to amend or sunset the program. The subcommittee will meet in August and there will be a work session with the City Council on August 13. The subcommittee will review what is important and what we want to continue and what we no longer want.

c. **CDBG Grant Update**

Seitnater said Staff will be meeting with SCKEDD to review the HAT. A skype meeting with Topeka on how past grants have gone will be important and receiving pre-applications to make certain there is adequate interest before the grant approval. We have a different staff team and organized neighborhoods this grant round. The last grant had some funds returned as the housing in the specified neighborhood did not fit the actual grant scope. There is a possibility rentals and demolitions can be included in the grant for the Creekside Neighborhood.

7. OPEN COMMENTS

a. None

8. OTHER

a. Director's Updates

Hvitløk said the 2020 Budget will include a slight mill increase. The Planning Commission approved the 2020 CIP as they believe it meets the intent of the 2017-2037 Comprehensive Plan.

The CIP includes improvements to SW Bricktown Park, a walking trail in Farmington Park and restroom repairs at Elmdale.

Aging in Place Committee – Gleason said the committee has met a couple of times. Aging in place means being able to age in the same community, not necessarily in your original home.

Homeless Veteran’s Project – Hvitløk said this project is about what we can do to help homeless veterans. Westfahl said this project includes the Kansas area and not only Hutchinson. If veterans do not have a physical address, they will not qualify to receive assistance or services. There is a need for partners to assist in finding homes for veterans. One option may be a tiny village located outside the city limits of South Hutchinson. Another option is to acquire homes and rehab them for veterans. Seitnater said looking at properties that are on the demo list to see if they can be rehabilitated may be an option. There are possible grants from Home Depot and Lowes and the Salvation Army also works with veterans. Hvitløk spoke with Human Resources about the Mid Kansas Community Action Program to help homeless individuals find jobs. The Human Relations committee will be working with them. It was noted there are 100 homeless students in the Hutchinson school system.

Vacant Positions – Hvitløk said there are two vacancies on the Housing Commission. Interested persons can apply online and information will be on Facebook.

- b. The next regularly scheduled Housing Commission meeting is Wednesday, August 28, 2019, at 4:00 p.m.

9. ADJOURNMENT – The meeting adjourned at 4:35 p.m.

Respectfully Submitted,  
Charlene Mosier, Planning Technician

Approved this 23rd day of October, 2019.



Secretary