

Minutes

Land Bank Board of Trustees

Tuesday, August 6, 2019 - 3 PM
City Hall, 125 E Avenue B

City of Hutchinson, Kansas

1) CALL TO ORDER, ROLL CALL

The meeting was called to order at 3:20 p.m. with the following members present: Todd Brown (5/7), Dan Garber (5/7) and Josie Thompson (6/7). Sue Poltera (5/7) and James Gilliland (5/7) were absent. Planning Staff in attendance were Ryan Hvitløk, Director of Planning and Development; Aaron Barlow, Associate Planner; and Charlene Mosier, Planning Technician.

2) APPROVAL OF MINUTES

The minutes from July 2, 2019 were approved on a motion by Thompson, seconded by Brown, passed unanimously.

3) ANNOUNCEMENTS

Barlow said an application has been received to purchase five Land Bank lots on Avenue C. The applicant is aware the property is in the floodplain. He would like to place a manufactured home on the lots. The hearing is scheduled for the September meeting.

4) FINANCIAL REPORT

The financial report was given by Barlow. The current balance is \$14,929.23. Mowing has slowed. There was an invoice for tree trimming and stump grinding. Motion by Thompson, seconded by Brown to approve the financial report, passed unanimously.

5) PROPERTY REPORT

Barlow said the Land Bank Property Expenses sheet was included in the packet.

6) OLD BUSINESS

None.

7) NEW BUSINESS

a. 2019 – 2020 Strategic Plan – Marketing

Barlow asked the Land Bank members about their ideas for the Land Bank and what are we working toward. By developing an acquisition plan the Board will be able to make the greatest impact on property in the community and best use the resources available. Effective use of the Board's limited resources requires developing a long-term vision of goals and priorities. He asked the members about their goals for the Land Bank. This will help determine what direction to take.

One option to consider is expanding beyond vacant properties and acquiring land with homes. If this is an option, developing a taskforce may be necessary to accomplish this. The right of first refusal to obtain property prior to the tax sale may be a possibility. How would we determine a fair bid and would the purchase be based on tax value. In the past members drive to the properties to look at them before bidding. Obtaining a demo list to see if some properties can be donated to the Land Bank is another option, however, insurance, demolition costs and other expenses will be more on a property with a structure. What is the advantage of the Land Bank owning a parcel rather than someone else owning it if nothing is done to that property for years. Establishing criteria for accepting and buying property to help plan what is placed on these lots and what we sell it for to get it back on tax roll are all important considerations.

The members said having an outline of what we do and placing the information on the website is important to promote the properties.

8) OTHER

- a. The next Land Bank Board of Trustees meeting will be Tuesday, September 3, 2019.
- b. The meeting was adjourned at 4:40 p.m.

Respectfully Submitted,

Charlene Mosier, Planning Technician

Approved this 3rd day of September, 2019

Attest:  _____