

1. **ROLL CALL**

The Board of Zoning Appeals meeting was called to order at 5:30 p.m. with the following members present: Jon Richardson (3/3), Jackson Swearer (2/3), Jane Gamber (3/3), Robert Hickman (3/3), Terry Bisbee (3/3), Valerie Roberts-Ropp (3/3), Darryl Peterson (2/3), Logan Leuenberger (3/3) and Rod Calhoun (3/3).

Staff present were: Ryan Hvitløk, Director of Planning & Development; and Charlene Mosier, Planning Technician.

2. **APPROVAL OF MINUTES**

The minutes of the August 25, 2020 meeting were approved on a motion by Leuenberger, seconded by Bisbee, passed unanimously.

3. **CORRESPONDENCE & STAFF REPORTS**

The documents and staff reports were accepted into the official record on a motion by Calhoun, seconded by Peterson, passed unanimously.

4. **PUBLIC HEARING**

a. **None.**

6. **NEW BUSINESS**

a. Training – Findings of Fact for Variances

Hvitlok gave a powerpoint training on the Board of Zoning Appeals responsibilities and Findings of Fact.

7. **UPCOMING CASES – September 22, 2020**

- a. ZV20-000003 – 1407 N Baker
- b. SUP20-000001 – Vehicle Repair, 311 S Washington

8. **CITY COUNCIL UPDATE** – None.

9. **OPEN COMMENTS FROM THE AUDIENCE**

a. None.

10. **ADJOURNMENT** – The meeting adjourned at 6:20 p.m.

Respectfully Submitted,

Charlene Mosier
Planning Technician

Approved this 22nd day of Sept. 2020

Attest:  _____

Ryan Hvitlök, AICP, CFM
Director of Planning & Development