



**MINUTES**  
**HUTCHINSON HUMAN RELATIONS COMMISSION**  
**Wednesday, October 17, 2018 – Council Conference Room**

1. **Call to Order** – Present were Jerome Kahn (Chair), Carrie Myer, Kalene Nisly, Natasha Russell-Iverson, Sue Wray, Mike Sullivan and John Deardoff (Staff Liaison). Joe Allen was absent from the meeting.
2. **Oral Communications by Audience** – There were no oral communications from the audience.
3. **Approval of Minutes** – Corrections were made to the September 19, 2018 Minutes to show Meryl Dye was not present at the meeting. Carrie Myer, Mike Sullivan and Sue Wray were present. Motion by Wray, seconded by Russell-Iverson, to approve the Minutes as amended. The motion passed unanimously.

4. **Reports**

None

5. **Unfinished Business**

None

6. **New Business**

The City Manager introduced Ruth Glover, Executive Director of the Kansas Human Rights Commission. Ms. Glover shared with the Commission details about the operations of the Kansas Human Rights Commission. Ms. Glover talked about some of the new developments forthcoming, including the free on-line harassment prevention training; and the new on-line intake inquiry for employment complaints.

Ms. Glover then discussed, step by step, the process of intake, complaint and investigation for complaints (see attached PowerPoint). In addition to the complaint process, Ms. Glover talked about some of the outreach opportunities available for the local Human Relations Commission to utilize. The Commission asked several specific questions about the intake and investigation process. Ms. Glover reported that the State handles about 800 claims per year, with an average resolution time of nine months. The State has a total of 7.5 investigators statewide. She reported that about 13% of all complaints filed are settled at the mediation stage. Ms. Glover closed by reassuring the Commission that the State is there to help; and can be a valuable resource for the HHRC.

**7. Communications and Comments**

Mr. Deardoff and Mayor Dechant suggested that the Commission hold a joint study session with the City Council to continue conversation on the functions of the HHRC; and a future direction. The suggested date was November 28, 2018 at 4:00 p.m. This meeting will take the place of the regularly scheduled November 21, 2018 meeting. The consensus was to meet with the City Council at 4:00 p.m. on November 28, with a meeting location to be determined.

Mr. Deardoff reported to the Commission that he has two applications from citizens interested in serving the HHRC. He asked about past practice of the Commission interviewing prospective applicants; and whether that was in the by-laws or just a practice. Mr. Deardoff suggested that the application from Chanel Barlow and Trumaine Ingram be forwarded to the Mayor for consideration and appointment by the City Council. The consensus was to move forward with these two names.

There was no other business.

- 8. Adjournment** – Motion by Sullivan, second by Nisly, to adjourn. The motion passed unanimously.

**Next Meeting: November 28, 2018 at 4:00 p.m. (location to be determined)  
Study Session with the Hutchinson City Council**