

Minutes

Tuesday, March 2, 2021 - 3 PM
City Hall, 125 E Avenue B

Land Bank Board of Trustees

City of Hutchinson, Kansas

1) CALL TO ORDER, ROLL CALL

The meeting was called to order via Zoom at 3:00 p.m. with the following members present: Dan Garber (3/3), Josie Thompson (3/3), and Todd Brown (3/3). Planning Staff in attendance were Ryan Hvitlæk, Director of Planning and Development; and Charlene Mosier, Planning Technician. Izzy Rivera, Building Official, was also in attendance.

2) APPROVAL OF MINUTES

The minutes from February 2, 2021 were approved on a motion by Garber, seconded by Brown, passed unanimously.

3) ANNOUNCEMENTS

- a. None.

4) FINANCIAL REPORT

The financial report was given by Brown. The current balance is \$15,689.75. A refund of \$368 was received from Reno County for property taxes. Motion by Thompson, seconded by Garber to approve the financial report, passed unanimously.

5) PROPERTY REPORT

- a. Hvitlæk said there is someone interested in a property on Walnut St and that item may be on the April agenda.

6) OLD BUSINESS

- a. Update on 00000 E Harvey Street

Hvitlæk said Ms. Moreno is still interested in the property and may want to provide a counter offer. She was not in attendance at the meeting. The members discussed the option of her purchasing the property "as is".

Garber made a motion that Ms. Moreno purchase the property on E Harvey Street with the trees for \$500 and release the city of any liability with the language approved by the City Attorney. The motion passed unanimously.

7) NEW BUSINESS

a. Renewal of Mowing Contract for 2021

Hvitløk said Contract LB1-20 permits a one-year extension of the contract until October 21, 2021 by mutual consent of the contractor and the City of Hutchinson. Sisk Lawn Care currently has the bid and the mowing cost for 2021 would be \$272 per mowing session. Staff recommends extending the 2020 Mowing Services contract with Sisk Lawn Care.

Garber asked if the price is adjusted if any lots are sold. Hvitløk said the price would be adjusted if lots are sold.

Motion by Garber, seconded by Brown, to approve extending the 2020 Mowing Services award for 2021 as permitted in the approved Mowing Services contract, passed unanimously.

8) OTHER

- a. The openings on the Land Bank are being advertised on the City website. Garber suggested asking Darryl Miller if he is interested in serving. Oscar Garcia may also be interested. Sending a notice to lenders and attorneys may be a good way to find someone interested in serving.
- b. The next Land Bank Board of Trustees meeting is scheduled for Tuesday, April 6, 2021.
- c. The meeting was adjourned at 3:26 p.m.

Respectfully Submitted,

Charlene Mosier, Planning Technician

Approved this 6th day of April, 2021

Attest:  _____

Ryan Hvitløk, AICP, CFM
Director of Planning & Development